



Montana State Capitol
PO Box 200500
Helena, MT 59620-0500
Phone: 406.444.4800

Montana State Legislature

Media Registration for 2023 Floor Access Badge

CREDENTIALING CRITERIA

1. Individuals must be employed by a commercial or non-profit news outlet providing print journalism (newspapers and magazines), broadcast journalism (radio or television), wire and news services for redistribution to other news organizations, or online news services (electronic dissemination rather than conventional print and broadcast distribution).
2. Credentials may not be issued to individuals for the purpose of writing an online blog.
3. Credentials will not be issued to organizations or associations that register or serve as lobbyists.
4. Credentials are not transferable.

INSTRUCTIONS

1. If the above credentialing criteria are met, please submit this form to legfinservices@legmt.gov along with a letter of introduction on official letterhead from the sponsoring news outlet.
2. Badges (and replacement badges) cost \$10 each. Please bring a form of valid identification to 1310 East Lockey when receiving your media access badge.
3. Your Media Access badge shall always be worn when in the Capitol.

Applicant Contact Information:

Applicant's Name

Title/Position

Applicant's Cell Phone



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Sponsoring Entity Contact Information:

Sponsoring News Organization

Name of Immediate Supervisor

Business Office Address

Business Office Phone

Supervisors Cell Phone

Business or supervisor's Email Address

Terms of Service

"By signing below, you confirm that you have read and agree to the State of Montana Legislative Branch Media Rules, Media Decorum and confirm that information above is accurate. By signing, you also confirm that you are not a lobbyist or staff worker for a political candidate or organization."

Applicant's Signature

Date

Approval of Legislative Services Division

Date

Please check a box if you wish to have your cell phone number placed in the Capitol building emergency notification system for

- During Session ONLY
- During Session and the following interim (2 years)