

# LEGISLATIVE TRAINING DAY – JANUARY 26, 2022

Sponsored by the Legislative Council

State Capitol Building

Room 317 and Room 303 (overflow)

Welcome and Introduction: Susan Byorth Fox, Executive Director, Legislative Services Division

9:00 a.m.      Campaigns and Ethics - Jeff Mangan, Commissioner of Political Practices \*

10:00 a.m.      Ethics – Todd Everts, Chief Legal Counsel, and Jaret Coles, Julie Johnson,  
Jameson Walker – Staff Attorneys

Break

11:00 – Noon      Bills

Part 1 – Bill ideas: preparation & research – Susan Fox \*

Part 2 – Drafting process: working w/ drafters – Joe Kolman, Research Director, ORPA & LEPO \*

Part 3 – Bill types, cycles, process, deadlines – Susan Fox

Noon              **LUNCH in Rotunda**

1:30 – 2:30      Legislator Benefits:

Jackie Dunbar, Service Team Manager, Health Care Benefits Division, Dept of Administration

Joel Thompson, Education Specialist, Public Employee's Retirement System, PERS

FHRO (Payroll and More) \*

2:30 – 4:00      Rules – Legal Office Staff

Part 1 – Legislative Rules \*

Part 2 – Administrative Rule Review and Oversight

4:00 p.m.      Tours of Capitol available – volunteers will take smaller groups (includes where bill  
drafting happens & how to find legislative staff and meeting rooms)

\*              *Policy Interludes brought to you by the Research Analysts of ORPA and LEPO*

5:30              **DINNER – Delta Marriott Colonial**