

# Committee Presiding Officer Training

December 9th, 2020  
House Chambers

1:30 PM	<b>Welcome</b> <i>Susan B. Fox, Legislative Services Executive Director</i>
	<b>Overview of Committee Rules, Hearings, Executive Action</b> <i>Todd Everts, Legal Division Director</i>
2 PM	<b>Legislative Panel Discussion</b> <i>Panelists: Sen. Keith Regier, Sen. Diane Sands Rep. Barry Usher, Rep. Jim Keane</i>
	Key Points to be Addressed: <ul style="list-style-type: none"><li>· Scheduling Bills, Executive Action</li><li>· Controlling the Flow of Testimony and Keeping on Topic</li><li>· Maintaining Committee Decorum (laptops, cellphones)</li></ul>
	Questions
3 PM	<b>Safety and Conflict Resolution</b> <i>Lenore Adams, Facilities Coordinator, Emergency Protocols Dave Garcia, Non-escalation, De-escalation, and Crisis Intervention Tactics</i>
3:45 PM	<b>Break</b>
4 PM	<b>Nuts &amp; Bolts for Presiding Officers</b> Overview of Handbook and Standing Committee Basics <i>Susan B. Fox</i> <i>Joe Kolman, Legislative Environmental Analyst, Moderator</i>
	Questions & Discussion
4:45 PM	Demonstration of Draft Remote Public Participation <i>Susan Fox</i> <i>Trista Hillman, Website and Creative Analyst</i>

**Adjourn.**

Hand-outs: Introduction of All Presiding Officers and Vice Presiding Officers  
Introduction of Standing Committee Staffers  
Committee Presiding Officer Manual  
Draft Remote Participation Protocols