

Committee Presiding Officer Training

December 4, 2018

Room 317



TIME

EVENT

1:30 P.M. Welcome - Susan Fox, Legislative Services Executive Director
Introduction of All Presiding Officers and Vice Presiding Officers

1:45 P.M. Overview of Committee Rules, Hearings, Executive Action
Todd Everts, Legal Division Director

2:05 P.M. Legislative Panel Discussion
Panelists: Sen. Keith Regier, Sen. Diane Sands
Rep. Alan Doane, Rep. Tom Jacobson
Key Points to be Addressed:

- Scheduling Bills, Executive Action
- Controlling the Flow of Testimony and Keeping on Topic
- Maintaining Committee Decorum (laptops, cellphones)

Questions

3:00 P.M. Safety and Conflict Resolution
Lenore Adams, Facilities Coordinator, Emergency Protocols
Dave Garcia, Non-escalation, De-escalation, and Crisis Intervention Tactics

3:45 P.M. Break - Appropriations/Finance Presiding Officers & Vice Presiding Officers
go to Room 152

4:00 P.M. Nuts & Bolts for Presiding Officers (Non-finance committees)
Overview of Handbook and Standing Committee Basics
Susan Fox
Pat Murdo, Research Analyst
Joe Kolman, Director, Environmental Policy Office

4:45 P.M. Introduction of Standing Committee Staffers
Susan Fox

Adjourn