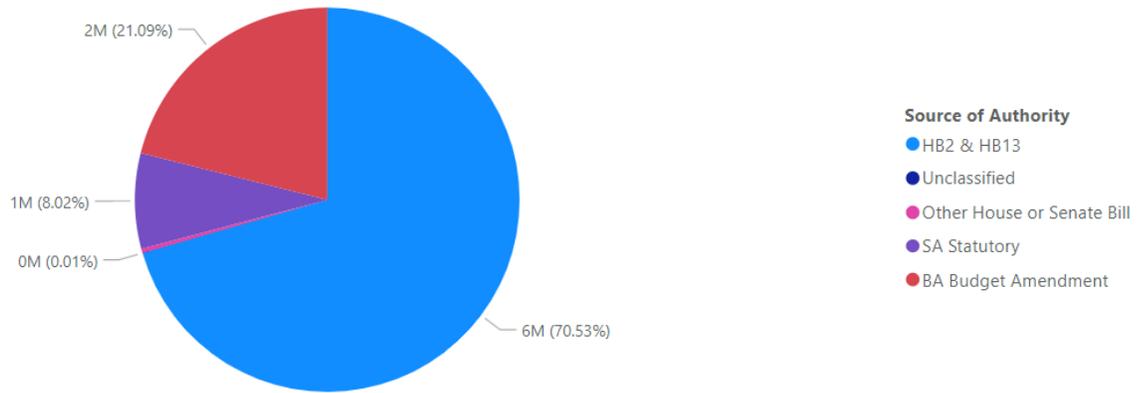


# MONTANA HISTORICAL SOCIETY

## TOTAL APPROPRIATION AUTHORITY

The total appropriation authority for the agency is shown in the pie chart below. HB 2 and HB 13 provide 70.5% of the total authority for this agency. All types of appropriation authority for this agency are described below, including total budget and the percent expended by source of authority.

Total Modified Budget by Source of Authority



Source of Authority	FYE22 Modified Budget	FYE22 Expended Budget	Percent Expended
HB2 & HB13	5,863,225	5,775,923	98.5%
BA Budget Amendment	1,753,131	468,602	26.7%
Other House or Senate Bill	30,000		
SA Statutory	666,761	365,632	54.8%
Unclassified	546		
<b>Total</b>	<b>8,313,663</b>	<b>6,610,158</b>	<b>79.5%</b>

**Report Period**

Jul  
 Aug  
 Sep  
 Oct  
 Nov  
 Dec  
 Jan  
 Feb  
 Mar  
 Apr  
 May  
 Jun

## Budget Amendments

The Montana Historical Society (MHS) had budget amendment authority totaling \$1.8 million in FY 2022. The majority of this authority, \$1.4 million, is from federal funds. Significant budget amendments that increase federal authority include:

- A grant from the National Endowment for the Humanities of approximately \$350,000 for upgrades to the heating, ventilation, and air conditioning (HVAC) system in order to improve the overall efficiency for preserving collections in the current MHS and to offset the cost of the HVAC system for the Heritage

Center project. This grant is 0.0% expended at this time. COVID-19 and construction have extended the timeline, and the MHS will be requesting an extension of the grant

- A grant from the National Endowment for the Humanities of approximately \$289,000 for the digitization of Montana newspapers. This is the fifth round of funding for the National Digital Newspaper Program. This grant is 5.2% expended through July; however, the grant period ends August 31, 2023
- A grant from the National Park Service Historic Revitalization Program of approximately \$240,000. Expenditures total \$131,615 through July. This grant provides funds to the grantee to complete conservation work on brick-and-mortar projects. There have been construction delays related to COVID-19. This grant period ends September 2022, but there may be an opportunity to extend this grant period, if needed

In addition to the budget amendment authority for federal funds, state statute allows the Montana Historical Society to amend enterprise fund authority due to enterprise revenue resulting from sales to the public (17-7-402, MCA). Budget amendment authority for enterprise funds for FY 2022 totaled \$348,300 and includes:

- An increase in authority of \$70,000 and 1.25 FTE in FY 2022 to support the recording of cultural resource sites and survey information into the geo-database format
- An increase in authority of \$20,000 and 0.25 FTE in FY 2022 to allow the Montana Historical Society to digitize, develop metadata, and host their data on Montana newspapers
- Increases in authority totaling \$90,000 from museum store proceeds
- An increase of \$65,000 in operating authority for the publication program
- An increase of \$23,000 to the publications program for personal services authority

HB 9 includes a \$30,000 appropriation for the Montana Historical Society for the 2021 biennium for the care and conservation of capitol complex artwork. This appropriation was 0.0% expended as of the end of FY 2022 but may be used throughout the 2023 biennium.

## **Statutory Appropriations**

The Montana Historical Society has several state special revenue funds that are statutorily appropriated, totaling \$666,761 at FYE 2022. The agency expended \$365,632 or 54.8%.

These include:

- The Montana Historical Society membership fund, which receives revenue from the purchase of memberships to the Montana Historical Society. This funding must be used for the improvement, development, and operation of the MHS. Appropriations for FY 2022 totaled approximately \$138,000 and were 94.5 % expended at fiscal year end
- The original Governor's mansion account, established in 22-3-117, MCA, receives revenues from tours of the mansion and the funding must be used for the improvement, development, and operation of the original Governor's mansion. Appropriations totaled approximately \$3,000 in FY 2022
- The sites and signs account, which is established in 15-65-121(2)(a), receives 1.0% of the lodging facility use tax for the installation or maintenance of roadside historical signs and historic sites. Appropriations totaled approximately \$463,000 in FY 2022 and were 51.2% expended

- The Lewis and Clark license plates account, which is established in 90-1-115, MCA, receives 25.0% of the revenue from the sale of Lewis and Clark bicentennial license plates. Funding must be used to support projects related to Lewis and Clark. Appropriations for FY 2022 totaled approximately \$63,000 and were 0.0% expended. The Montana Historical Society does not anticipate expending these funds until the new exhibit is designed and constructed for the new building

## HB 2 Budget Modifications

The following chart shows the HB 2 budget as passed by the legislature, including the pay plan, and the ending FYE modified budget. Net modifications to the budget include operating plan changes from one expenditure account to another, program transfers, reorganizations, and agency transfers of authority. The **positive modifications** and **negative modifications** are shown by program, expenditure account, and fund type.

### Legislative Budget Compared to Modified Budget - HB 2 Only

Agency Name	June Modified Budget	FYE22 Modified Budget	Net Modifications
<input type="checkbox"/> <b>Historical Society</b>	<b>5,863,225</b>	<b>5,863,225</b>	<b>0</b>
ADMINISTRATION PROGRAM	1,468,735	1,525,802	57,067
EDUCATION	425,982	433,523	7,541
HISTORIC PRESERVATION PROGRAM	904,773	905,277	504
MUSEUM PROGRAM	1,122,653	1,157,455	34,802
PUBLICATIONS PROGRAM	497,852	462,851	-35,001
RESEARCH CENTER	1,443,230	1,378,317	-64,913
<b>Total</b>	<b>5,863,225</b>	<b>5,863,225</b>	<b>0</b>

↑ ↓ ⇅ ↻

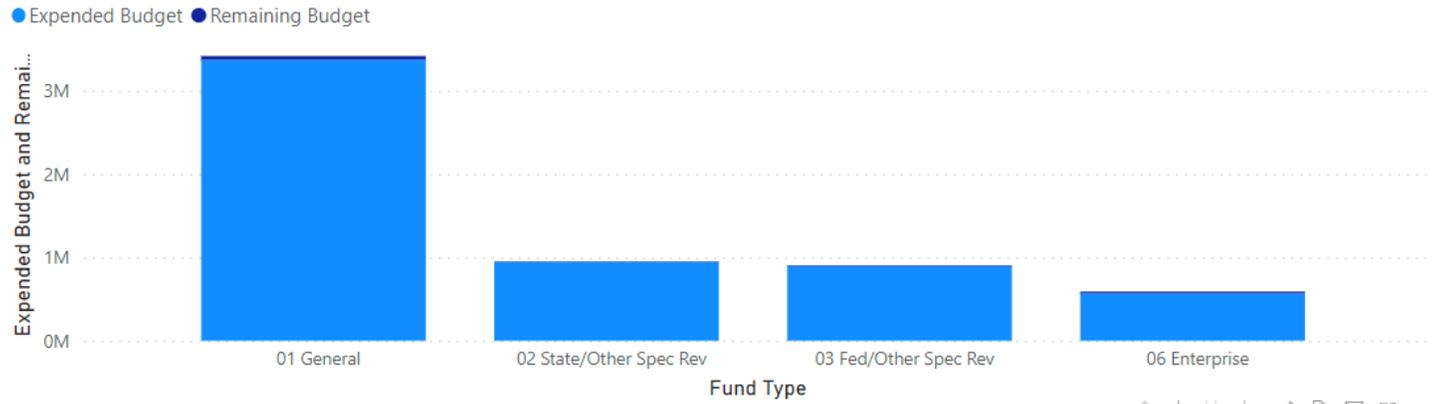
Acct & Lvl 1 DESC	June Modified Budget	FYE22 Modified Budget	Net Modifications
<input type="checkbox"/> 61000 Personal Services	3,630,566	3,682,783	52,217
<input type="checkbox"/> 62000 Operating Expenses	1,880,769	1,795,751	-85,018
<input type="checkbox"/> 63000 Equipment & Intangible Assets	96,010	128,811	32,801
<input type="checkbox"/> 66000 Grants	87,120	87,120	0
<input type="checkbox"/> 69000 Debt Service	168,760	168,760	0

Fund Type	June Modified Budget	FYE22 Modified Budget	Net Modifications
<input type="checkbox"/> 01 General	3,417,538	3,417,538	0
<input type="checkbox"/> 02 State/Other Spec Rev	951,897	951,897	0
<input type="checkbox"/> 03 Fed/Other Spec Rev	903,737	903,737	0
<input type="checkbox"/> 06 Enterprise	590,053	590,053	0

In total, changes to the MHS budget net to zero. However, the agency had several small HB 2 budget modifications at fiscal-year-end between programs and expenditure accounts to align expenditures within programs.

## HB 2 Appropriation Authority

Expended Budget and Remaining Budget by Fund Type - HB 2 Only



acclv1_descr	Modified Budget	Expended Budget	Percent Expended
Personal Services	3,682,783	3,674,179	99.8%
Operating Expenses	1,795,751	1,717,462	95.6%
Equipment & Intangible Assets	128,811	128,525	99.8%
Grants	87,120	87,000	99.9%
Debt Service	168,760	168,757	100.0%

Program Name	Modified Budget	Expended Budget	Percent Expended
RESEARCH CENTER	1,378,317	1,375,126	99.8%
PUBLICATIONS PROGRAM	462,851	462,843	100.0%
MUSEUM PROGRAM	1,157,455	1,157,435	100.0%
HISTORIC PRESERVATION PROGRAM	905,277	886,484	97.9%
EDUCATION	433,523	423,733	97.7%
ADMINISTRATION PROGRAM	1,525,802	1,470,301	96.4%
<b>Total</b>	<b>5,863,225</b>	<b>5,775,923</b>	<b>98.5%</b>

General fund provides the greatest amount of the HB 2 modified budget for the Montana Historical Society at 58.3%, followed by state special revenue at 16.2%, and federal special revenue at 15.4%. Budgeted enterprise funds provide the remaining 10.1% of the agency’s HB 2 budget. These budgeted enterprise funds receive revenues from fees for goods and services to external customers and support the costs of providing those goods and services. They include revenues from magazine subscriptions, the sale of books published by the Historical Society, merchandise sales, and photography sales.

In FY 2022, the Montana Historical Society HB 2 appropriations totaled approximately \$5.9 million, of which 98.5% was expended.

## Personal Services

Personal services appropriations for the Montana Historical Society total \$3.7 million and were 99.8% expended through fiscal year end. The MHS has 54.38 HB 2 FTE, 90.7% of which are filled. The following chart shows the filled and vacant FTE within the agency as of August 1, 2022.



Current vacancies within the program include 2.00 FTE for archivist positions, 0.75 FTE for an administrative assistant, 0.68 FTE for a financial executive, and 0.63 FTE for a tour guide.

The MHS made approximately \$170,379 in wage changes which included:

- 25 market adjustments totaling \$148,669
- 15 longevity adjustments totaling \$10,898
- 7 performance adjustments totaling \$6,059
- 1 promotion totaling \$1,357
- 2 retention adjustment totaling \$2,187