

Agency Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Agency Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	7,456,471	11,146,623	3,690,152	49.49 %
Operating Expenses	3,647,066	5,617,245	1,970,179	54.02 %
Equipment & Intangible Assets	224,821	192,020	(32,801)	(14.59)%
Grants	174,240	174,240	0	0.00 %
Debt Service	356,674	375,828	19,154	5.37 %
Total Expenditures	\$11,859,272	\$17,505,956	\$5,646,684	47.61 %
General Fund	6,955,289	7,646,076	690,787	9.93 %
State/Other Special Rev. Funds	1,903,860	5,994,239	4,090,379	214.85 %
Federal Spec. Rev. Funds	1,817,506	1,942,311	124,805	6.87 %
Proprietary Funds	1,182,617	1,923,330	740,713	62.63 %
Total Funds	\$11,859,272	\$17,505,956	\$5,646,684	47.61 %
Total Ongoing	\$11,859,272	\$17,505,956	\$5,646,684	47.61 %
Total OTO	\$0	\$0	\$0	0.00 %

Mission Statement

The Montana Historical Society (MTHS) exists for the purpose of:

- learning, culture, and enjoyment of the citizens of, and visitors to the state of Montana by acquiring, preserving, and protecting historical records, art, archives, museum objects, historical places, sites, and monuments
- maintaining a library and a historical museum, providing educational programs and services for teachers and the general public, and publishing the state historical magazine and books
- administering the preservation and antiquities acts, and supporting commissions with state historical orientation
- providing technical assistance to all Montana museums, historical societies, preservation programs, and owners of historical resources

Agency Highlights

Montana Historical Society Major Budget Highlights
<p>The executive requests an increase of \$5.6 million or 47.6%. The increase is due in large part to the operation and staffing needs of the new Heritage Center (SB 338, 2019). Most of this increase will be funded by state special revenues from accommodations taxes.</p> <ul style="list-style-type: none"> • Statewide present law increases total \$2.2 million for the biennium the majority of the increase is for SWPL 2, fixed costs • The executive requests to switch \$823,930 of authority for operating and maintenance (O&M) from general fund to state special revenue funds from accommodation taxes • The executive requests 24.46 additional FTE, a total FTE increase of 45.0%, totaling \$3.1 million for the biennium to staff the new Montana Heritage Center. These FTE are distributed as follows: <ul style="list-style-type: none"> ◦ Administration program: 15.00 FTE - \$1.8 million state special ◦ Research center: 3.00 FTE - \$400,000 state special ◦ Museum Program: 4.00 FTE - \$600,000 state special ◦ Education program: 2.46 FTE - \$250,000 state special

<p>LFD COMMENT</p>	<p>On January 1, 2025, per SB 338 (2019), the distribution of accommodation tax will change. Currently 20% of the accommodation tax is going to the long-range building program for construction of the Heritage Center. Starting in 2025 the agency will receive a 6.0% of total accommodation tax for staffing, operation and maintenance. For more information on the accommodation tax please see this brochure.</p>
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Agency Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	54.38	54.38	78.84	78.84
Personal Services	3,674,186	3,682,783	3,773,688	5,555,545	5,591,078
Operating Expenses	1,717,472	1,795,751	1,851,315	2,753,938	2,863,307
Equipment & Intangible Assets	128,524	128,811	96,010	96,010	96,010
Grants	87,000	87,120	87,120	87,120	87,120
Debt Service	168,757	168,760	187,914	187,914	187,914
Total Expenditures	\$5,775,939	\$5,863,225	\$5,996,047	\$8,680,527	\$8,825,429
General Fund	3,371,867	3,417,538	3,537,751	4,199,767	3,446,309
State/Other Special Rev. Funds	943,273	951,897	951,963	2,594,911	3,399,328
Federal Spec. Rev. Funds	892,054	903,737	913,769	967,860	974,451
Proprietary Funds	568,745	590,053	592,564	917,989	1,005,341
Total Funds	\$5,775,939	\$5,863,225	\$5,996,047	\$8,680,527	\$8,825,429
Total Ongoing	\$5,775,939	\$5,863,225	\$5,996,047	\$8,680,527	\$8,825,429
Total OTO	\$0	\$0	\$0	\$0	\$0

Agency Discussion

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Montana Historical Society is funded in HB 2 with general fund, state special revenue, federal special revenue, and proprietary funds. The HB 2 modified budget of \$5.8 million was 98.5% expended at fiscal year-end 2022. State special revenue appropriations of \$951,897 were 99.1% expended.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is \$132,822 or 2.3% higher than the FY 2022 appropriation. The FY 2022 and FY 2023 appropriations are not materially different.

Comparison of FY 2023 Legislative Budget to FY 2023 Base

The figure below illustrates the beginning FY 2023 budget as adopted by the 2021 Legislature compared to the FY 2023 base budget, which includes modifications as approved by the approving authority (as authorized in statute) during the interim. The FY 2023 base budget was agreed upon by the executive and legislative branches to be the point from which any changes would be recorded for the 2025 biennium budgeting process.

Montana Historical Society				
Comparison of the FY 2023 Legislative Budget to the FY 2023 Base Budget				
<u>Program</u>	<u>Legislative Budget</u>	<u>Executive Modifications</u>	<u>Base Budget</u>	<u>Percent Change</u>
<u>01 Administration</u>				
Personal Services	1,063,341	\$0	1,063,341	0.0%
Operating Expenses	338,891	82,000	420,891	7.7%
Administration total	1,402,232	82,000	1,484,232	5.8%
<u>02 Research Center</u>				
Personal Services	926,924	(7,000)	919,924	-0.8%
Operating Expenses	485,718		485,718	0.0%
Equipment & Intangible Assets	89,215		89,215	0.0%
Research Center Total	1,501,857	(7,000)	1,494,857	-0.5%
<u>03 Museum Program</u>				
Personal Services	523,999		523,999	0.0%
Operating Expenses	697,045	(262,914)	434,131	-37.7%
Equipment & Intangible Assets	6,795	-	6,795	0.0%
Debt Service		187,914	187,914	100.0%
Museum Program Total	1,227,839	(75,000)	1,152,839	-6.1%
<u>04 Publications Program</u>				
Personal Services	341,642		341,642	0.0%
Operating Expenses	175,446	2,500	177,946	1.4%
Publications Program Total	517,088	2,500	519,588	0.5%
<u>05 Education Program</u>				
Personal Services	284,967	-	284,967	0.0%
Operating Expenses	145,953		145,953	0.0%
Debt Service				
Education Program Total	430,920	-	430,920	0.0%
<u>Historic Preservation Program</u>				
Personal Services	632,815		632,815	0.0%
Operating Expenses	196,176	(2,500)	193,676	-0.4%
Equipment & Intangible Assets	87,120		87,120	0.0%
Debt Service				
Historic Preservation Total	916,111	(2,500)	913,611	-0.3%
Agency Total	5,996,047	-	5,996,047	0.0%

The Montana Historical Society had two budget modifications to the FY 2023 base budget. These included a program transfer that reallocated operating costs at fiscal year-end to match expenditures, and a year-end adjustment to SITSD costs between programs. The adjustments affected several programs, but a net-zero overall impact.

Executive Request

The executive requests an increase of \$2.7 million in FY 2024 and \$2.8 million, in FY 2025 above FY 2023 base appropriations, as well as an additional 24.46 FTE to staff the expanded Montana Heritage Center. Personal services is two-thirds of the increase which includes the expanded staffing request and SWPL 1. The Heritage Center FTE will be funded with state special revenue from accommodations tax. Please see the comment below.

LFD COMMENT

The Historical Society has received a 2.6% distribution from the lodging facility use tax since FY 2012 for historic interpretation which has been used to fund portion of the budget in the research center, museum program, and operating programs. This distribution is continuing. However the Historical Society will be receiving an additional distribution of 6% of lodging sales tax for staffing, and operations and maintenance (O&M) for the Heritage Center starting January 1, 2025. The executive is requesting an additional 24.46 FTE, a staffing increase of 45.0%, beginning in FY 2024, and a fund switch that will replace general fund with accommodation revenue for (O&M). The table below shows current and future projected distributions, and revenue projections for accommodation taxes appropriated to the agency. As the appropriation begins halfway through the fiscal year, FY 2025 has a partial year distribution, and FY 2026-2027 will have the full 6.0%. At these levels the fund is expected to have adequate appropriations into the 2027 biennium, by which time costs for the Heritage Center will be more established.

Historical Society Accommodations Tax Revenues and Distributions						
Fiscal Year	2022	2023	2024	2025	2026	2027
Starting position	1,023,879	1,673,062	2,481,263	1,940,034	3,097,380	8,000,170
Revenue						
Lodging facility use tax	1,592,435	1,758,435	1,978,719	1,978,719	2,212,767	2,275,577
New Heritage Center Revenue	-	-	-	2,512,625	6,208,767	6,379,106
Total Ongoing Revenue	1,592,435	1,758,435	1,978,719	4,491,344	8,421,534	8,654,683
Total Revenue	2,616,314	3,431,497	4,459,982	6,431,378	11,518,914	16,654,852
Expenditures						
Present Law	943,252	950,234	988,243	1,027,773	1,068,884	1,111,639
Heritage Center FTE	-	-	1,531,705	1,482,295	1,592,973	1,656,692
O & M	-	-	-	823,930	856,887	891,163
Total Expenditures	943,252	950,234	2,519,948	3,333,998	3,518,744	3,659,494
Ending position	1,673,062	2,481,263	1,940,034	3,097,380	8,000,170	12,995,358
Structural Balance (ongoing revenues less expenditures)	649,183	808,201	(541,229)	1,157,346	4,902,790	4,995,188

Operating costs make up the remaining third of the increase, totaling \$902,623 in FY 2024 and \$1.0 million in FY 2025. Increased operating costs are largely fixed costs adjusted for operations of the expanded Heritage Center and funded with state special accommodations tax.

A new proposal for a fund switch would replace \$823,930 of general fund in FY 2025 with state special funds from accommodation taxes for operation and maintenance (O&M) for the agency. This is discussed in further detail in the funding section below.

All other first level expenditures are budgeted at the same level as the base year, FY 2023.

5.0% Plan

Statute requires that agencies submit plans to reduce general fund and certain state special revenue funds by 5.0%. A summary of the entire 2025 biennium 5.0% plan, submitted by the agency, is included in the agency profile web page.

Right to Know Requests

The MHS did not have any right to know requests during the biennium.

Agency Goals and Objectives

Statute requires that agencies submit a statement of the agency mission and a statement of goals and objectives for each program of the agency. The goals and objectives are required to be concise, specific, quantifiable, and measurable. Goals and objectives, submitted by the agency, are included in the agency profile webpage.

Agency Personal Services

In order to explain the factors influencing personal services changes, the proposed statewide personal services present law adjustment (DP 1) has been broken down into three categories, as follows:

- Legislatively approved changes – This category includes adjustments explicitly approved by the legislature, such as expected changes to annualize personal services costs included in the FY 2023 statewide pay plan adjustments, changes to benefit rates, increases in pay approved by the legislature, longevity adjustments required by statute, and changes in rates for workers’ compensation and unemployment insurance
- Management decisions – This category includes agency management decisions that adjust personal services related to changes in pay. This includes changes such as hiring full time equivalent (FTE) at a lower rate to replace senior staff and broadband pay adjustments for recruitment and retention
- Budget modifications – This category includes other modifications to the FY 2023 personal services base budget such as management decisions to transfer personal services funding between programs within an agency or transfers to move personal funding to or from other expenditure category (e.g. moving funding from operating expenses to personal services)

The figure below shows the analysis of the executive budget for personal services for each program.

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
01 Administration	42,857	140,900		183,757
02 Research Center	(1,340)	32,212		30,872
03 Museum Program	11,731	34,143		45,874
04 Publications Program	5,747	8,579		14,326
05 Education Program	3,290	10,837		14,127
06 Historic Preservation	7,720	15,077		22,797
Grand Total	70,005	241,748	-	311,753

Personal services are \$3.8 million or 62.9% of total FY 2023 appropriations. The executive proposes a statewide present law increase of \$311,752 in FY 2024 and \$335,095 in FY 2025. The table above shows the total adjustments for each personal services category. The majority of the adjustment is attributable to management changes. Management changes that impacted DP 1 include promotion adjustments, market changes, and performance adjustments. The legislative increase is comprised of benefit increases, pay plan changes and longevity increases.

The executive is also proposing a 45.0% increase to the staffing for the agency, totaling an additional 24.46 FTE. The table below shows the FTE distribution and funding within the agency for the biennium.

Historical Society 2025 Biennium Decision Package 51701 Heritage Center FTE		
Program	FTE requested	State Special
01 Administration	15.00	1,760,505
02 Research Center	3.00	406,983
03 Museum Program	4.00	598,815
05 Education Program	2.46	247,697
Grand Total	24.46	3,014,000

Funding

The following table shows proposed agency funding for all sources of authority.

Total Montana Historical Society Funding by Source of Authority 2025 Biennium Budget Request - Montana Historical Society						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	7,646,076	0	0	0	7,646,076	39.12 %
State Special Total	5,994,239	0	0	2,037,395	8,031,634	41.10 %
Federal Special Total	1,942,311	0	0	0	1,942,311	9.94 %
Proprietary Total	1,923,330	0	0	0	1,923,330	9.84 %
Other Total	0	0	0	0	0	0.00 %
Total All Funds	\$17,505,956	\$0	\$0	\$2,037,395	\$19,543,351	
Percent - Total All Sources	89.58 %	0.00 %	0.00 %	10.43 %		

The agency is funded through a combination of general fund, state special revenue, federal special, and proprietary revenue as shown in the table above. The accommodation tax state special revenue fund is discussed in more detail below. The remaining HB 2 appropriations will be discussed in further detail at the program level.

Statutory Appropriations

The Montana Historical Society has several state special revenue funds that are statutorily appropriated. These include:

- Montana Historical Society membership state special revenue fund
- Original Governor’s mansion state special revenue fund
- Sites and signs state special revenue fund
- Lewis and Clark license plates state special revenue fund

The statutory appropriations will be discussed in further detail at the program level.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	3,537,751	3,537,751	7,075,502	92.54 %	5,996,047	5,996,047	11,992,094	68.50 %
SWPL Adjustments	660,903	731,375	1,392,278	18.21 %	1,150,721	1,345,033	2,495,754	14.26 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	1,113	(822,817)	(821,704)	(10.75)%	1,533,759	1,484,349	3,018,108	17.24 %
Total Budget	\$4,199,767	\$3,446,309	\$7,646,076		\$8,680,527	\$8,825,429	\$17,505,956	

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	2,134,816	4,220,682	2,085,866	97.71 %
Operating Expenses	875,218	1,579,012	703,794	80.41 %
Total Expenditures	\$3,010,034	\$5,799,694	\$2,789,660	92.68 %
General Fund	2,373,087	2,855,381	482,294	20.32 %
State/Other Special Rev. Funds	3,458	2,034,122	2,030,664	58,723.66 %
Federal Spec. Rev. Funds	219,324	270,877	51,553	23.51 %
Proprietary Funds	414,165	639,314	225,149	54.36 %
Total Funds	\$3,010,034	\$5,799,694	\$2,789,660	92.68 %
Total Ongoing	\$3,010,034	\$5,799,694	\$2,789,660	92.68 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Administration Program provides supervision, administration and coordination of the six programs in the Montana Historical Society. Program staff are responsible for the management, planning, direction and leadership of the society. Activities include public information, payroll/personnel, fund raising, financial reporting, business management, security, building management, information technology, community outreach and the society store.

Program Highlights

Administration Program Major Budget Highlights
<ul style="list-style-type: none"> • The administration program's 2025 biennium budget request is \$2.8 million greater than the previous biennium • The executive requests an additional 15.00 FTE for staffing of the expanded Montana Heritage Center. This new proposal totals \$1.8 million for the biennium in state special funds derived from accommodations taxes. Positions include guards, guest services, a human resources specialist, merchandise staff, information technology (IT) staff, a facilities specialist, and an accountant • A fund switch in FY 2025 of \$270,159 general fund to state special for operations and maintenance of the Heritage Center.

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	14.68	14.68	29.68	29.68
Personal Services	1,062,885	1,071,475	1,063,341	2,102,440	2,118,242
Operating Expenses	407,420	454,327	420,891	784,680	794,332
Total Expenditures	\$1,470,305	\$1,525,802	\$1,484,232	\$2,887,120	\$2,912,574
General Fund	1,162,127	1,207,799	1,165,288	1,551,416	1,303,965
State/Other Special Rev. Funds	21	1,729	1,729	899,071	1,135,051
Federal Spec. Rev. Funds	103,168	108,972	110,352	134,628	136,249
Proprietary Funds	204,989	207,302	206,863	302,005	337,309
Total Funds	\$1,470,305	\$1,525,802	\$1,484,232	\$2,887,120	\$2,912,574
Total Ongoing	\$1,470,305	\$1,525,802	\$1,484,232	\$2,887,120	\$2,912,574
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Administration Program is primarily funded in HB 2 with general fund, federal special revenue, and proprietary funds. The HB 2 modified budget of \$1.5 million was 96.4% expended at fiscal year-end 2022. The unexpended budget consisted of audit fees budgeted under operating costs. In FY 2022 there was a \$47,418 appropriation of operating costs for audit fees that remained unspent. The audit appropriation is biennial and can be used in both years of the biennium.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is approximately \$73,000 or 2.7% lower than the FY 2022 appropriation. This is due in large part to the audit fees that were budgeted in the first year of the biennium.

Executive Request

The Administration Program is requesting an increase of \$1.0 million in FY 2024 and \$1.1 million in FY 2025 above the FY 2023 base appropriations.

The proposed change is due in part to the statewide present law increase of \$2.5 million proposed by the executive. Of this increase \$1.4 million is general fund with most of the balance coming from state special accommodation taxes. These will be discussed in the Present Law Adjustments section below.

The executive has requested an additional 15.00 FTE to be funded with \$1.8 million in accommodation taxes for the biennium. The executive is proposing a fund switch to replace general fund with state special funds for O&M costs starting in FY 2025.

Program Personal Services Narrative

Personal services are \$1.1 million or 71.6% of total FY 2023 appropriations. The executive proposes an increase of \$1.0 million in FY 2024 and \$1.1 million in FY 2025. Most of this increase is in a new proposal for an additional 15.00 FTE. The balance of the increase is due to pay adjustments for existing FTE and is included in DP 1.

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
01 Administration	42,857	140,900		183,757
Grand Total	42,857	140,900	-	183,757

The DP 1 table above shows the total adjustments for each personal services category.

Legislative changes comprise a portion of the of the increase in the statewide present law adjustment for personal services including the legislatively approved pay plan and longevity changes.

Management changes are primarily due to market adjustments.

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 01-Administration Program Funding by Source of Authority						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	2,855,381	0	0	0	2,855,381	47.44 %
02041 MHS Membership	0	0	0	219,002	219,002	9.72 %
02188 Senate Art	3,458	0	0	0	3,458	0.15 %
02853 Accommodation Tax	2,030,664	0	0	0	2,030,664	90.13 %
State Special Total	\$2,034,122	\$0	\$0	\$219,002	\$2,253,124	37.44 %
03021 Historic Sites Preservation	270,877	0	0	0	270,877	100.00 %
03102 Federal Grants	0	0	0	0	0	0.00 %
Federal Special Total	\$270,877	\$0	\$0	\$0	\$270,877	4.50 %
06071 Merchandise - Historical Soc	554,301	0	0	0	554,301	86.70 %
06073 Historical Society Management	85,013	0	0	0	85,013	13.30 %
06004 Electronic Government Services	0	0	0	0	0	0.00 %
Proprietary Total	\$639,314	\$0	\$0	\$0	\$639,314	10.62 %
Total All Funds	\$5,799,694	\$0	\$0	\$219,002	\$6,018,696	

HB 2 Appropriations

The Administration Program is primarily funded in HB 2 with general fund. It receives a small amount of state special revenue from the sale of Lewis and Clark medallions and bronze replicas of the “We Proceeded On” bronze relief in the Senate chamber. This state special revenue funding is used for the care and maintenance of the original bronze relief.

The program also receives federal funds generated through indirect cost recoveries and proprietary funds from museum entrance fees, lobby rentals, and merchandise sales.

Statutory Appropriations

The Administration Program has one statutorily appropriated state special revenue fund. The Montana Historical Society membership fund receives revenue from the purchase of memberships to the Montana Historical Society. This funding must be used for the improvement, development, and operation of the MTHS.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	1,165,288	1,165,288	2,330,576	81.62 %	1,484,232	1,484,232	2,968,464	51.18 %
SWPL Adjustments	385,707	408,415	794,122	27.81 %	505,011	564,644	1,069,655	18.44 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	421	(269,738)	(269,317)	(9.43)%	897,877	863,698	1,761,575	30.37 %
Total Budget	\$1,551,416	\$1,303,965	\$2,855,381		\$2,887,120	\$2,912,574	\$5,799,694	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

	-----Fiscal 2024-----				-----Fiscal 2025-----					
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	157,200	0	18,607	183,757	0.00	164,023	0	19,365	191,738
DP 2 - Fixed Costs	0.00	222,838	0	0	298,578	0.00	237,860	0	0	346,778
DP 3 - Inflation Deflation	0.00	5,669	0	5,669	22,676	0.00	6,532	0	6,532	26,128
Grand Total All Present Law Adjustments	0.00	\$385,707	\$0	\$24,276	\$505,011	0.00	\$408,415	\$0	\$25,897	\$564,644

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The "New Proposals" table shows new proposals for spending.

New Proposals	Fiscal 2024					Fiscal 2025				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 99 - New Fixed Costs	0.00	421	0	0	535	0.00	421	0	0	535
DP 51701 - MT Heritage Center FTE	15.00	0	897,342	0	897,342	15.00	0	863,163	0	863,163
DP 51705 - Fund Switch O&M Costs	0.00	0	0	0	0	0.00	(270,159)	270,159	0	0
Total	15.00	\$421	\$897,342	\$0	\$897,877	15.00	(\$269,738)	\$1,133,322	\$0	\$863,698

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The executive requests appropriations for the agency to provide funding for a new fixed cost for the State Management Training Center. The rates charged for this service are approved in the section of the budget that provides the services.

DP 51701 - MT Heritage Center FTE -

The 2019 Legislature passed SB 338 providing for construction and operation and maintenance of the Montana Heritage Center. This request includes 15.00 FTE to be funded with state special revenue lodging facility use taxes. The positions needed in this program include guards, guest services, human resources specialist, merchandise staff, information technology staff, facilities specialist, and an accountant. This request includes an office furniture package and computer package in FY 2024 for each FTE.

DP 51705 - Fund Switch O&M Costs -

This request would reduce operation and maintenance expenses in the general fund and moves those costs to the state special revenue account for operations and maintenance funded with accommodations taxes in FY 2025.

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	1,740,892	2,318,342	577,450	33.17 %
Operating Expenses	914,261	1,299,440	385,179	42.13 %
Equipment & Intangible Assets	218,021	178,430	(39,591)	(18.16)%
Total Expenditures	\$2,873,174	\$3,796,212	\$923,038	32.13 %
General Fund	2,313,049	2,498,508	185,459	8.02 %
State/Other Special Rev. Funds	489,879	1,227,283	737,404	150.53 %
Proprietary Funds	70,246	70,421	175	0.25 %
Total Funds	\$2,873,174	\$3,796,212	\$923,038	32.13 %
Total Ongoing	\$2,873,174	\$3,796,212	\$923,038	32.13 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Research Center Program consists of the library, archives, and photograph archives functions. This program acquires, organizes, preserves, makes accessible to the public and assists researchers with published materials, historic records and manuscripts, photographs and related media, digitized materials available online and oral histories illustrative of the history of Montana and the surrounding region. By statute, this program houses the official archives of state government.

Program Highlights

Research Center Major Budget Highlights
<p>The executive requests an overall biennial increase of 32.1% to the research center program. This request includes:</p> <ul style="list-style-type: none"> • An increase to statewide present law totaling \$398,531 for the biennium, with most of the adjustment going to increased fixed costs for the Heritage Center • A request for 3.00 FTE and \$403,983 for the biennium for positions to hire a digital products specialist, an archivist, and a photo/film specialist. This includes \$2,800 of operating expenses in the first year for an office furniture/computer package for each position • A fund switch for when the accommodation tax distribution changes on January 1, 2025 for O&M. This will replace \$302,792 of general fund with state special funds • New fixed costs for the State Management Training Center

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	13.50	13.50	16.50	16.50
Personal Services	813,971	813,968	926,924	1,156,168	1,162,174
Operating Expenses	432,635	435,543	478,718	633,737	665,703
Equipment & Intangible Assets	128,524	128,806	89,215	89,215	89,215
Total Expenditures	\$1,375,130	\$1,378,317	\$1,494,857	\$1,879,120	\$1,917,092
General Fund	1,098,246	1,098,248	1,214,801	1,379,540	1,118,968
State/Other Special Rev. Funds	244,849	244,945	244,934	464,367	762,916
Proprietary Funds	32,035	35,124	35,122	35,213	35,208
Total Funds	\$1,375,130	\$1,378,317	\$1,494,857	\$1,879,120	\$1,917,092
Total Ongoing	\$1,375,130	\$1,378,317	\$1,494,857	\$1,879,120	\$1,917,092
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Research Center is funded in HB 2 with general fund, state special revenue and proprietary funds. The HB 2 modified budget of \$1.4 million was 99.8% expended at fiscal year-end 2022.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is \$116,540 or 8.5% higher than the FY 2022 appropriation. The primary difference is in personal services.

The state share holiday comprises \$27,925 of the difference. In FY 2023 the legislature appropriated an additional \$34,773 for fixed costs compared with the year before as well.

Executive Request

The Research Center is requesting an increase of \$384,263 in FY 2024 and \$422,235 in FY 2025 above the FY 2023 base appropriation. Additionally, 3.00 FTE are requested for a digital projects specialist position, an archivist position and a photo/film specialist position.

Under this request the general fund appropriation would grow by 8.0% for the biennium and actually decrease from the base appropriation in FY 2025 when the accommodation tax distribution changes to support operations and maintenance of the center. The state special appropriation, funded by accommodation tax, will increase by 89.6% in FY 2024 and 111.5% in FY 2025 over the 2023 base appropriation.

Statewide present law adjustments for the biennium total \$398,531 for the biennium, of which 81.6% is the fixed cost adjustment. The fixed cost adjustment takes into account the increased square footage of the Heritage Center.

Program Personal Services Narrative

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
02 Research Center	(1,340)	32,212		30,872
Grand Total	(1,340)	32,212	-	30,872

The table above shows the total adjustments for each personal services category. Legislative changes include a negative adjustment to longevity due to new hires. Management changes include market changes, performance adjustments, and promotion adjustments.

Personal services total \$926,924 or 62.0% of total FY 2023 appropriations. The executive proposes an increase of \$229,224 in FY 2024 and \$235,250 in FY 2025. With the exception DP 1, the increase is due to a new proposal for an additional 3.00 FTE. The new FTE will be funded with state special revenue collections from accommodations tax.

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 02-Research Center Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	2,498,508	0	0	0	2,498,508	65.82 %	
02131 HIS/LSD MOU	0	0	0	0	0	0.00 %	
02406 Cultural And Aesthetic Project	0	0	0	0	0	0.00 %	
02853 Accommodation Tax	1,227,283	0	0	0	1,227,283	100.00 %	
State Special Total	\$1,227,283	\$0	\$0	\$0	\$1,227,283	32.33 %	
03102 Federal Grants	0	0	0	0	0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
06072 MHS Photo Archives Enterprise	33,608	0	0	0	33,608	47.72 %	
06076 MHS Library Enterprise Funds	36,813	0	0	0	36,813	52.28 %	
Proprietary Total	\$70,421	\$0	\$0	\$0	\$70,421	1.85 %	
Total All Funds	\$3,796,212	\$0	\$0	\$0	\$3,796,212		

The Research Center is primarily funded with general fund. The program also receives state special revenue from the lodging facility use tax, as well as funding from two proprietary funds that receive revenue from the sale of historical photo reproductions and images and research requests.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	1,214,801	1,214,801	2,429,602	97.24 %	1,494,857	1,494,857	2,989,714	78.76 %
SWPL Adjustments	164,247	206,467	370,714	14.84 %	176,999	221,532	398,531	10.50 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	492	(302,300)	(301,808)	(12.08)%	207,264	200,703	407,967	10.75 %
Total Budget	\$1,379,540	\$1,118,968	\$2,498,508		\$1,879,120	\$1,917,092	\$3,796,212	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	30,872	0	0	30,872	0.00	35,039	0	0	35,039
DP 2 - Fixed Costs	0.00	121,138	424	0	121,653	0.00	156,860	410	0	157,356
DP 3 - Inflation Deflation	0.00	12,237	12,237	0	24,474	0.00	14,568	14,569	0	29,137
Grand Total All Present Law Adjustments	0.00	\$164,247	\$12,661	\$0	\$176,999	0.00	\$206,467	\$14,979	\$0	\$221,532

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The "New Proposals" table shows new proposals for spending.

New Proposals	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 99 - New Fixed Costs	0.00	492	0	0	492	0.00	492	0	0	492
DP 51701 - MT Heritage Center FTE	3.00	0	206,772	0	206,772	3.00	0	200,211	0	200,211
DP 51705 - Fund Switch O&M Costs	0.00	0	0	0	0	0.00	(302,792)	302,792	0	0
Total	3.00	\$492	\$206,772	\$0	\$207,264	3.00	(\$302,300)	\$503,003	\$0	\$200,703

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The executive requests appropriations for the agency to provide funding for a new fixed cost for the State Management Training Center. The rates charged for this service are approved in the section of the budget that provides the services.

DP 51701 - MT Heritage Center FTE -

The executive requests 3.00 FTE to be funded with state special revenue lodging facility use taxes. The positions include a digital projects specialist, an archivist, and a photo/film specialist. This request includes an office package and computer package in FY 2024 for each FTE.

DP 51705 - Fund Switch O&M Costs -

This request would reduce operation and maintenance expenses in the general fund and moves those costs to the state special revenue account for operations and maintenance funded with accommodations taxes in FY 2025.

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	1,060,617	1,730,969	670,352	63.20 %
Operating Expenses	886,203	969,636	83,433	9.41 %
Equipment & Intangible Assets	6,800	13,590	6,790	99.85 %
Debt Service	356,674	375,828	19,154	5.37 %
Total Expenditures	\$2,310,294	\$3,090,023	\$779,729	33.75 %
General Fund	1,134,939	1,046,901	(88,038)	(7.76)%
State/Other Special Rev. Funds	1,169,196	2,036,964	867,768	74.22 %
Proprietary Funds	6,159	6,158	(1)	(0.02)%
Total Funds	\$2,310,294	\$3,090,023	\$779,729	33.75 %
Total Ongoing	\$2,310,294	\$3,090,023	\$779,729	33.75 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Museum Program collects, preserves and interprets the history of Montana through its material culture, by collecting fine art and historical, archaeological and ethnological artifacts from Montana and the general geographic region. The program interprets its collections through exhibits, tours and traveling exhibits. The program also coordinates with the Society's education program to orchestrate events, programs, and materials on Montana history for learners of all ages.

Program Highlights

Museum Program Major Budget Highlights
<p>The executive request for the 2025 biennium is 33.8% greater than the 2023 biennium budget. This includes:</p> <ul style="list-style-type: none"> • An increase over the base appropriation of \$395,948 in FY 2024 and \$388,397 in FY 2025 • DP 1 totals \$95,356 general fund for the biennium • The executive requests \$598,815 state special and 4.00 FTE, 2.00 for exhibit specialists and 2.00 for historians. The majority of this request is personal services but does include a small amount of operating costs for office furniture and computer equipment • Statewide present law adjustments total \$184,966 for the biennium and are 90.4% general fund with the balance from state special funds from accommodations tax • The program has additional statutory appropriations totaling \$290,232 that are used for operation of the original Governor's mansion, installation and maintenance of roadside signs and sites, and projects related to Lewis and Clark

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	7.75	7.75	11.75	11.75
Personal Services	536,620	536,618	523,999	863,210	867,759
Operating Expenses	452,060	452,072	434,131	490,868	478,768
Equipment & Intangible Assets	0	5	6,795	6,795	6,795
Debt Service	168,757	168,760	187,914	187,914	187,914
Total Expenditures	\$1,157,437	\$1,157,455	\$1,152,839	\$1,548,787	\$1,541,236
General Fund	569,778	569,776	565,163	647,903	398,998
State/Other Special Rev. Funds	584,581	584,599	584,597	897,805	1,139,159
Proprietary Funds	3,078	3,080	3,079	3,079	3,079
Total Funds	\$1,157,437	\$1,157,455	\$1,152,839	\$1,548,787	\$1,541,236
Total Ongoing	\$1,157,437	\$1,157,455	\$1,152,839	\$1,548,787	\$1,541,236
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Museum Program is funded in HB 2 with general fund, state special revenue, and proprietary funds. The HB 2 modified budget of \$1.2 million was 100.0% expended at fiscal year-end 2022.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is \$4,616 or 0.4% lower than the FY 2022 appropriation. Of note is the change in debt service which is due to an accounting rule change for certain equipment leases.

Executive Request

The executive requests an increase of \$395,948 in FY 2024 and \$388,397 in FY 2025 above the FY 2023 base appropriations. The majority of the increase is due to a request for 4.00 FTE and a corresponding increase in state special revenue funds.

Statewide present law adjustments total \$184,966, of which most is general fund. A fund switch is requested in FY 2025 to reduce general fund and change the source of O&M expenditures to state special funds.

Program Personal Services Narrative

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
03 Museum Program	11,731	34,143		45,874
Grand Total	11,731	34,143	-	45,874

The executive proposes an increase of \$339,211 in FY 2024 and \$343,760 in FY 2025. Most of this increase is in a new proposal for an additional 4.00 FTE. The balance of the increase is due to DP 1, which makes pay adjustments for existing FTE.

The DP 1 table above shows the total adjustments for each personal services category.

Legislative changes comprise a portion of the of the increase in the statewide present law adjustment for personal services including the legislatively approved pay plan and longevity changes.

Management changes are primarily due to market adjustments.

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 03-Museum Program Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	1,046,901	0	0	0	1,046,901	24.04 %	
02009 Cultural and Aesthetic Project	0	0	0	0	0	0.00 %	
02045 Original Governor's Mansion	0	0	0	5,798	5,798	0.18 %	
02123 Sites & Signs	0	0	0	1,132,230	1,132,230	34.30 %	
02853 Accommodation Tax	2,036,964	0	0	0	2,036,964	61.70 %	
02986 Lewis & Clark License Plates	0	0	0	126,202	126,202	3.82 %	
State Special Total	\$2,036,964	\$0	\$0	\$1,264,230	\$3,301,194	75.82 %	
Federal Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
06077 MHS Museum Enterprise Funds	6,158	0	0	0	6,158	100.00 %	
Proprietary Total	\$6,158	\$0	\$0	\$0	\$6,158	0.14 %	
Total All Funds	\$3,090,023	\$0	\$0	\$1,264,230	\$4,354,253		

The Museum Program is primarily funded in HB 2 with general fund and the accommodation tax state special revenue fund. This program also has proprietary funding, which receives revenue from the sale of books, copies, and photographs, as well as the rental of traveling exhibits.

The Museum Program has several state special revenue funds that are statutorily appropriated. These include:

- The Original Governor’s Mansion account, which is established in 22-3-117, MCA. It receives revenues from tours of the mansion and the funding must be used for the improvement, development, and operation of the Original Governor’s Mansion
- The sites and signs account, which is established in 15-65-121(2)(a), MCA. This fund receives 1.0% of the lodging facility use tax for the installation or maintenance of roadside historical signs and historic sites
- The Lewis and Clark license plates account, which is established in 90-1-115, MCA. This fund receives 25.0% of the revenue from the sale of Lewis and Clark bicentennial license plates. Funding must be used to support projects related to Lewis and Clark

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	565,163	565,163	1,130,326	107.97 %	1,152,839	1,152,839	2,305,678	74.62 %
SWPL Adjustments	82,540	84,614	167,154	15.97 %	91,129	93,837	184,966	5.99 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	200	(250,779)	(250,579)	(23.94)%	304,819	294,560	599,379	19.40 %
Total Budget	\$647,903	\$398,998	\$1,046,901		\$1,548,787	\$1,541,236	\$3,090,023	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	45,874	0	0	45,874	0.00	49,482	0	0	49,482
DP 2 - Fixed Costs	0.00	28,972	895	0	29,867	0.00	26,743	834	0	27,577
DP 3 - Inflation Deflation	0.00	7,694	7,694	0	15,388	0.00	8,389	8,389	0	16,778
Grand Total All Present Law Adjustments	0.00	\$82,540	\$8,589	\$0	\$91,129	0.00	\$84,614	\$9,223	\$0	\$93,837

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The "New Proposals" table shows new proposals for spending.

New Proposals	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 99 - New Fixed Costs	0.00	200	82	0	282	0.00	200	82	0	282
DP 51701 - MT Heritage Center FTE	4.00	0	304,537	0	304,537	4.00	0	294,278	0	294,278
DP 51705 - Fund Switch O&M Costs	0.00	0	0	0	0	0.00	(250,979)	250,979	0	0
Total	4.00	\$200	\$304,619	\$0	\$304,819	4.00	(\$250,779)	\$545,339	\$0	\$294,560

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The budget includes in each year of the 2025 biennium to provide funding for the agency to pay for new fixed cost allocations related to the State Management Training Center. Rates for the fix costs are reviewed by the Section A subcommittee.

DP 51701 - MT Heritage Center FTE -

The 2019 Legislature passed SB 338 providing for construction and operation and maintenance of the Montana Heritage Center. This request includes 4.00 FTE to be funded with state special revenue lodging facility use taxes. The positions include two exhibits specialists and two historians/curators to operate the Heritage Center. This request includes an office package and computer package in FY 2024 for each FTE.

DP 51705 - Fund Switch O&M Costs -

This request would reduce operation and maintenance expenses in the general fund and moves those costs to the state special revenue account for operations and maintenance funded with accommodations taxes in FY 2025.

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	681,423	713,695	32,272	4.74 %
Operating Expenses	301,016	533,705	232,689	77.30 %
Total Expenditures	\$982,439	\$1,247,400	\$264,961	26.97 %
General Fund	451,172	517,179	66,007	14.63 %
Proprietary Funds	531,267	730,221	198,954	37.45 %
Total Funds	\$982,439	\$1,247,400	\$264,961	26.97 %
Total Ongoing	\$982,439	\$1,247,400	\$264,961	26.97 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Publications Program promotes the study of Montana history and education through lectures, publications, and curriculum materials. The program publishes quarterly editions of the award-winning *Montana The Magazine of Western History*. It also publishes books under the Montana Historical Society Press imprint.

Program Highlights

Publications Program Major Budget Highlights
<p>The executive requests an increase to the publications program of 27.0% over the previous biennium. The executive request includes:</p> <ul style="list-style-type: none"> • SWPL adjustments in the amount of \$207,850 <ul style="list-style-type: none"> ◦ Fixed costs make up the majority at \$170,192 of proprietary funds ◦ DP 1 and DP 3 are split between general and proprietary funds. ◦ Total general fund for this request ins \$21,745 • A small amount for new fixed costs related to the State Management Training Center

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	5.00	5.00	5.00	5.00
Personal Services	339,779	339,781	341,642	355,967	357,728
Operating Expenses	123,063	123,070	177,946	255,141	278,564
Total Expenditures	\$462,842	\$462,851	\$519,588	\$611,108	\$636,292
General Fund	203,455	203,455	247,717	257,899	259,280
Proprietary Funds	259,387	259,396	271,871	353,209	377,012
Total Funds	\$462,842	\$462,851	\$519,588	\$611,108	\$636,292
Total Ongoing	\$462,842	\$462,851	\$519,588	\$611,108	\$636,292
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Publications Program is funded in HB 2 with general fund and proprietary funds. The HB 2 modified budget of \$462,851 was 100.0% expended as of the end of FY 2022.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Operating expenses were lower in FY 2022 than FY 2023 due to lower publishing costs. Personal services appropriations were not materially different.

Executive Request

The executive is requesting an increase of 17.6% in FY 2024 and 22.4% in FY 2025 above the FY 2023 base appropriations. This is due to statewide present law and new increases to fixed costs, personal services, and inflation deflation. General fund appropriations make up 11.1% of the increase, the majority of expenditures are funded with proprietary revenue. The increase is entirely due to the statewide present law adjustments for personal services, fixed costs, and inflation/deflation. These increases are discussed in detail below.

Program Personal Services Narrative

The Publications Program has a total of 5.00 FTE and is not requesting additional FTE.

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
04 Publications Program	5,747	8,579		14,326
Grand Total	5,747	8,579	-	14,326

The executive requests a total increase of 4.2% to personal services for the biennium.

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 04-Publications Program Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	517,179	0	0	0	517,179	41.46 %	
State Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
06002 MHS Publications Enterprise	730,221	0	0	0	730,221	100.00 %	
Proprietary Total	\$730,221	\$0	\$0	\$0	\$730,221	58.54 %	
Total All Funds	\$1,247,400	\$0	\$0	\$0	\$1,247,400		

The Publications Program is funded with general fund and proprietary funds. The proprietary funding receives revenues from subscription sales for the magazine and sales of books published by the program.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	247,717	247,717	495,434	95.80 %	519,588	519,588	1,039,176	83.31 %
SWPL Adjustments	10,182	11,563	21,745	4.20 %	91,338	116,522	207,860	16.66 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	0	0	0	0.00 %	182	182	364	0.03 %
Total Budget	\$257,899	\$259,280	\$517,179		\$611,108	\$636,292	\$1,247,400	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	8,535	0	0	14,325	0.00	9,582	0	0	16,086
DP 2 - Fixed Costs	0.00	0	0	0	73,718	0.00	0	0	0	96,474
DP 3 - Inflation Deflation	0.00	1,647	0	0	3,295	0.00	1,981	0	0	3,962
Grand Total All Present Law Adjustments	0.00	\$10,182	\$0	\$0	\$91,338	0.00	\$11,563	\$0	\$0	\$116,522

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -T

he executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The “New Proposals” table shows new proposals for spending.

New Proposals	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 99 - New Fixed Costs	0.00	0	0	0	182	0.00	0	0	0	182
Total	0.00	\$0	\$0	\$0	\$182	0.00	\$0	\$0	\$0	\$182

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The executive requests appropriations for the agency to provide funding for a new fixed cost for the State Management Training Center. The rates charged for this service are approved in the section of the budget that provides the services.

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	564,613	847,334	282,721	50.07 %
Operating Expenses	299,830	507,925	208,095	69.40 %
Total Expenditures	\$864,443	\$1,355,259	\$490,816	56.78 %
General Fund	564,613	603,979	39,366	6.97 %
State/Other Special Rev. Funds	241,327	695,870	454,543	188.35 %
Proprietary Funds	58,503	55,410	(3,093)	(5.29)%
Total Funds	\$864,443	\$1,355,259	\$490,816	56.78 %
Total Ongoing	\$864,443	\$1,355,259	\$490,816	56.78 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Education Program is comprised of three primary activities: outreach and interpretation, historic signs and the volunteer program. The Education Program provides educational public programming of all types, both at the Society’s headquarters and throughout the state, for a wide range of audiences; plans and produces educational publications, curriculum materials and instructional literature for broad distribution; plans and produces interpretive, place-based publications, articles, brochures and tours for statewide distribution/implementation; provides reference services to the general public, teachers, students, technical users and other like-minded institutions and organizations; oversees the National Register Sign Program for the State of Montana, producing interpretive signage for eligible structures and sites in all parts of the state; assists in the planning, production and placement of non-register permanent and/or temporary signage in all parts of the state; and oversees the society’s volunteer program, coordinating volunteers, and volunteer activities society-wide.

Program Highlights

Education Program Major Budget Highlights
<ul style="list-style-type: none"> • The executive request for the Education program budget is 56.8% greater than the previous biennium • This includes a new proposal in the amount of \$247,697 state special funds for an additional 2.46 FTE for tour guide positions for the new heritage center • Statewide present law adjustments total \$245,252 state special funding of the biennium of which approximately \$30,000 is general fund <ul style="list-style-type: none"> ◦ The majority of SWPL adjustments to this and most programs is in fixed costs due to increased square footage

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	4.45	4.45	6.91	6.91
Personal Services	279,646	279,646	284,967	422,147	425,187
Operating Expenses	144,089	153,877	145,953	240,248	267,677
Total Expenditures	\$423,735	\$433,523	\$430,920	\$662,395	\$692,864
General Fund	279,646	279,646	284,967	301,142	302,837
State/Other Special Rev. Funds	113,822	120,624	120,703	333,668	362,202
Proprietary Funds	30,267	33,253	25,250	27,585	27,825
Total Funds	\$423,735	\$433,523	\$430,920	\$662,395	\$692,864
Total Ongoing	\$423,735	\$433,523	\$430,920	\$662,395	\$692,864
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Education Program is funded in HB 2 with general fund, state special revenue, and proprietary funds. The HB 2 modified budget was 97.7% expended at fiscal year-end 2022.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is within \$3,000 or less than 1% below the FY 2022 appropriation. The difference is a 2.0% increase in personal services offset by a 5.1% decrease to operating costs.

Executive Request

For the Education Program, the executive is requesting an increase of 2.46 FTE and \$231,475 in FY 2024 and \$261,944 in FY 2025, a total increase of 57.3% above FY 2023 base appropriations. State special revenue makes up 92.0% of the funding for the increase; general fund is 7.0%; and proprietary fund expenditures make up 1.0%. A new proposal for 2.46 FTE to be funded with state special accommodations tax revenue totals \$247,277 for the biennium. The statewide present law adjustments for personal services, fixed costs, and inflation deflation total \$245,242 for the biennium with fixed costs growing the most due to increased square footage. Personal services are discussed in more detail in the next section.

Program Personal Services Narrative

The education program has a total of 4.45 FTE and is requesting an additional 2.46 FTE totaling \$247,647 state special revenue for the biennium. SWPL 1, as seen in the table below is the increase for current staff and totals \$29,703 general fund for the biennium.

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
05 Education Program	3,290	10,837		14,127
Grand Total	3,290	10,837	-	14,127

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 05-Education Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	603,979	0	0	0	603,979	31.63 %	
02123 Sites & Signs	0	0	0	554,163	554,163	44.33 %	
02853 Accommodation Tax	695,870	0	0	0	695,870	55.67 %	
State Special Total	\$695,870	\$0	\$0	\$554,163	\$1,250,033	65.47 %	
Federal Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
06022 MHS Education Enterprise Funds	55,410	0	0	0	55,410	100.00 %	
Proprietary Total	\$55,410	\$0	\$0	\$0	\$55,410	2.90 %	
Total All Funds	\$1,355,259	\$0	\$0	\$554,163	\$1,909,422		

HB 2 Appropriations

The Education Program is primarily funded in HB 2 with general fund and the accommodation tax state special revenue fund. This program also has proprietary funding, which receives revenue from:

- The Montana Historical Conference and the revenues are used for expenses associated with the conference
- Special tours and revenues are used for operating expenses associated with the tours
- Elementary and middle school textbook sales and revenues are used for expenses related to textbook reproduction and teacher training

Statutory Appropriations

The Education Program has one state special revenue fund that is statutorily appropriated. The sites and signs fund established in 15-65-121(2)(a), MCA, receives 1.0% of the lodging facility use tax for the installation or maintenance of roadside historical signs and historic sites.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	284,967	284,967	569,934	94.36 %	430,920	430,920	861,840	63.59 %
SWPL Adjustments	16,175	17,870	34,045	5.64 %	108,186	137,066	245,252	18.10 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	0	0	0	0.00 %	123,289	124,878	248,167	18.31 %
Total Budget	\$301,142	\$302,837	\$603,979		\$662,395	\$692,864	\$1,355,259	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
Present Law Adjustments										
DP 1 - Personal Services	0.00	14,126	0	0	14,126	0.00	15,577	0	0	15,577
DP 2 - Fixed Costs	0.00	0	87,626	0	87,911	0.00	0	114,327	0	114,608
DP 3 - Inflation Deflation	0.00	2,049	2,050	0	6,149	0.00	2,293	2,294	0	6,881
Grand Total All Present Law Adjustments	0.00	\$16,175	\$89,676	\$0	\$108,186	0.00	\$17,870	\$116,621	\$0	\$137,066

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The "New Proposals" table shows new proposals for spending.

	-----Fiscal 2024-----					-----Fiscal 2025-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
New Proposals										
DP 99 - New Fixed Costs	0.00	0	235	0	235	0.00	0	235	0	235
DP 51701 - MT Heritage Center FTE	2.46	0	123,054	0	123,054	2.46	0	124,643	0	124,643
Total	2.46	\$0	\$123,289	\$0	\$123,289	2.46	\$0	\$124,878	\$0	\$124,878

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The executive requests appropriations for the agency to provide funding for a new fixed cost for the State Management Training Center. The rates charged for this service are approved in the section of the budget that provides the services.

DP 51701 - MT Heritage Center FTE -

The 2019 Legislature passed SB 338 providing for construction and operation and maintenance of the Montana Heritage Center. This request is for a total of 2.46 FTE to be funded with state special revenue lodging facility use taxes. The positions needed in this program would be tour guides for the Heritage Center so the facility can operate as a successful heritage tourism destination. This request includes an office furniture package and computer package in FY 2024 for each FTE.

Program Biennium Comparison

The following table compares the 2023 biennium appropriated budget to the 2025 biennium budget request by type of expenditure and source of funding.

Program Biennium Comparison				
Budget Item	Appropriated Budget 22-23	Requested Budget 24-25	Biennium Change	Biennium % Change
Personal Services	1,274,110	1,315,601	41,491	3.26 %
Operating Expenses	370,538	727,527	356,989	96.34 %
Grants	174,240	174,240	0	0.00 %
Total Expenditures	\$1,818,888	\$2,217,368	\$398,480	21.91 %
General Fund	118,429	124,128	5,699	4.81 %
Federal Spec. Rev. Funds	1,598,182	1,671,434	73,252	4.58 %
Proprietary Funds	102,277	421,806	319,529	312.42 %
Total Funds	\$1,818,888	\$2,217,368	\$398,480	21.91 %
Total Ongoing	\$1,818,888	\$2,217,368	\$398,480	21.91 %
Total OTO	\$0	\$0	\$0	0.00 %

Program Description

The Historic Preservation Office administers the Montana Antiquities Act and Montana's participation in the National Historic Preservation Act of 1966, as amended. Staff provide technical assistance to all Montana property owners, including agencies, organizations, and the public. Staff maintain a statewide inventory of recorded historic and archaeological sites. Staff review state agencies compliance with the state antiquities act. Staff review and comment on all proposed federally funded or permitted projects within the state to determine their effect on properties listed or eligible for listing in the National Register of Historic Places. Staff administer the National Register of Historic Places program in Montana through the State Preservation Review Board. The office recommends certification of historic structures and rehabilitation projects for federal tax credits to citizens and businesses, as authorized by the Tax Reform Act of 1976. The program awards and administers pass-through federal grants to local governments participating in the federal Certified Local Government Program. The program may also award funds for historic survey and planning for historic areas and for bricks and mortar rehabilitation when funds are available.

Program Highlights

Historic Preservation Program Major Budget Highlights
<p>The executive request for the historic preservation program is 21.9% greater than the previous biennium</p> <ul style="list-style-type: none"> • The program has greatly increased fixed costs in SWPL 2 due to growth in the program, most of the increase is funded with proprietary revenue. • The program will incur additional cost from being displaced during renovations and construction

Program Actuals and Budget Comparison

The following table compares FY 2022 actual expenditures, FY 2022 and FY 2023 appropriations, and the expenditures requested for FY 2024 and FY 2025 by type of expenditure and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2022	Approp. Fiscal 2022	Approp. Fiscal 2023	Request Fiscal 2024	Request Fiscal 2025
FTE	0.00	9.00	9.00	9.00	9.00
Personal Services	641,285	641,295	632,815	655,613	659,988
Operating Expenses	158,205	176,862	193,676	349,264	378,263
Grants	87,000	87,120	87,120	87,120	87,120
Total Expenditures	\$886,490	\$905,277	\$913,611	\$1,091,997	\$1,125,371
General Fund	58,615	58,614	59,815	61,867	62,261
Federal Spec. Rev. Funds	788,886	794,765	803,417	833,232	838,202
Proprietary Funds	38,989	51,898	50,379	196,898	224,908
Total Funds	\$886,490	\$905,277	\$913,611	\$1,091,997	\$1,125,371
Total Ongoing	\$886,490	\$905,277	\$913,611	\$1,091,997	\$1,125,371
Total OTO	\$0	\$0	\$0	\$0	\$0

Program Discussion -

FY 2022 Appropriation Compared to FY 2022 Actual Expenditures

The Historic Preservation Program is funded with general fund, federal special revenue, and proprietary funds. The HB 2 modified budget of \$905,277 was 97.9% expended as of the end of FY 2022.

FY 2022 Appropriations Compared to FY 2023 Appropriations

Overall, the FY 2023 appropriation is approximately \$8,334 or 0.1% higher than the FY 2022 appropriation. The difference is primarily in operating, which is \$16,814 greater in FY 2023, while personal services is \$8,480 lower. Personal services were lower in part due to the state share holiday.

Executive Request

The Historic Preservation Program is requesting an increase of 19.5% in FY 2022 and 23.1% in FY 2023 above the FY 2023 base appropriations. The increase is due to the statewide present law adjustments for personal services and fixed costs. Fixed costs are increasing materially due to increased square footage. Personal services are discussed in more detail in the next section.

Program Personal Services Narrative

The historic preservation program has 9.00 FTE and is not requesting additional FTE at this time.

Statewide Present Law Adjustment for Personal Services FY 2024 Decision Package 1				
Program	Legislative Changes	Management Decisions	Budget Modification	Decision Package 1
06 Historic Preservation	7,720	15,077		22,797
Grand Total	7,720	15,077	-	22,797

Management decisions comprise the majority of the increase in the statewide present law adjustment for personal services. This increase is primarily due to market and performance adjustments.

Funding

The following table shows proposed agency funding for all sources of authority.

Montana Historical Society, 06-Historic Preservation Program Funding by Source of Authority							
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	124,128	0	0	0	124,128	5.60 %	
State Special Total	\$0	\$0	\$0	\$0	\$0	0.00 %	
03021 Historic Sites Preservation	1,671,434	0	0	0	1,671,434	100.00 %	
03102 Federal Grants	0	0	0	0	0	0.00 %	
Federal Special Total	\$1,671,434	\$0	\$0	\$0	\$1,671,434	75.38 %	
06013 SHPO ENTERPRISE FUND	421,806	0	0	0	421,806	100.00 %	
Proprietary Total	\$421,806	\$0	\$0	\$0	\$421,806	19.02 %	
Total All Funds	\$2,217,368	\$0	\$0	\$0	\$2,217,368		

The Historic Preservation Program is primarily funded with federal special revenue. This funding is from the National Parks Service for historic site preservation. The program also receives funding from a proprietary fund and a small portion from the general fund. The proprietary fund receives revenue from fees for historical preservation assistance and services and is used to enhance and maintain the agency's antiquities database.

Program Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary.

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget	Budget Fiscal 2024	Budget Fiscal 2025	Biennium Fiscal 24-25	Percent of Budget
2023 Base Budget	59,815	59,815	119,630	96.38 %	913,611	913,611	1,827,222	82.41 %
SWPL Adjustments	2,052	2,446	4,498	3.62 %	178,058	211,432	389,490	17.57 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	0	0	0	0.00 %	328	328	656	0.03 %
Total Budget	\$61,867	\$62,261	\$124,128		\$1,091,997	\$1,125,371	\$2,217,368	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the proposed budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	Fiscal 2024					Fiscal 2025				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	2,052	0	20,746	22,798	0.00	2,446	0	24,727	27,173
DP 2 - Fixed Costs	0.00	0	0	2,069	147,398	0.00	0	0	2,058	175,092
DP 3 - Inflation Deflation	0.00	0	0	7,000	7,862	0.00	0	0	8,000	9,167
Grand Total All Present Law Adjustments	0.00	\$2,052	\$0	\$29,815	\$178,058	0.00	\$2,446	\$0	\$34,785	\$211,432

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The executive requests adjustments to the present law personal services budget. This request has been broken into the following categories, and further detail is shown in the agency summary:

- Legislatively approved changes
- Management decisions
- Budget modifications made to the personal services budget in the 2023 biennium

DP 2 - Fixed Costs -

The executive requests adjustments to provide the funding required in the proposed budget for fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, information technology services, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The executive requests adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include: other services, supplies and materials, communications, in-state motor pool and motor pool leased vehicles, and repair and maintenance.

New Proposals

The "New Proposals" table shows new proposals for spending.

New Proposals	Fiscal 2024					Fiscal 2025				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 99 - New Fixed Costs	0.00	0	0	0	328	0.00	0	0	0	328
Total	0.00	\$0	\$0	\$0	\$328	0.00	\$0	\$0	\$0	\$328

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 99 - New Fixed Costs -

The executive requests appropriations for the agency to provide funding for a new fixed cost for the State Management Training Center. The rates charged for this service are approved in the section of the budget that provides the services.