

5% Base Budget Reduction Form		
	<a href="#">17-7-111-3(f)</a>	
<b>AGENCY CODE &amp; NAME:</b>		
	51170 Montana Historical Society	
		<b>Minimum Req</b>
		<b>General Fund</b>
	<b>TARGETED REDUCTION TO EQUAL 5% OF CURRENT BASE BUDGET</b>	<b>\$ 168,477 \$</b>
<b>Priority</b>		<b>General Fund Annual Savings</b>
	<b>SERVICE(S) TO BE ELIMINATED OR REDUCED</b>	<b>R</b>
<b>1</b>	Program 1 Society wide Computer and peripheral replacement moves to a 7 year cycle	\$ 18,400
<b>2</b>	Program 1 Reduce Board of Trustees travel	\$ 6,600
<b>3</b>	Program 1 Reduce professional staff training	\$ 2,807
<b>4</b>	Program 1 Reduce Director travel	\$ 5,900
<b>5</b>	Program 1 Reduce maintenance and upgrades on security system	\$ 6,200
<b>6</b>	Program 2 Elimination of microfilm maintenance and software upgrades	\$ 5,600
<b>7</b>	Program 2 Elimination of film moving picture conservation, maintenance of software and upgrades	\$ 4,000
<b>8</b>	Program 2 Eliminated the library and archive subscription services and software maintenance	\$ 43,200
<b>9</b>	Program 3 postpone replacement of exhibit manufacturing equipment	\$ 24,588
<b>10</b>	Program 3 Reduce professional conservation and supplies	\$ 17,300
<b>11</b>	Program 5 Eliminate tour guide .63 FTE	\$ 33,882
<b>12</b>	Program 3 Reduce professional conservation and supplies	
	<b>TOTAL SAVINGS</b>	<b>\$ 168,477 \$</b>
	<b>DIFFERENCE</b>	<b>0</b>
<b>Form A</b>		

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 1 Society wide Computer and peripheral replacement moves to a 7 year cycle

**#2 THE SAVINGS THAT ARE EXPECTED:**

18400

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**

MHS is currently behind other state agencies with up- to- date PCs and peripheral replacement . This reduction will result in additional delays in bringing MHS to current PC and peripheral updates or standards

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

No alternatives

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

Yes MCA 22-3-101

*Form B*

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION OR REDUCTION*:**

Program 1 Reduce Board of Trustees travel

**#2 THE SAVINGS THAT ARE EXPECTED:**

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION OR REDUCTION*:**

The Board of Trustees would have limited personal interaction, which could impede discussions and decision making

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

Video conference and telephone conference calls

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

yes MCA 22-3-104

*Form B*

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION OR REDUCTION*:**

Program 1 Reduce professional staff training

**#2 THE SAVINGS THAT ARE EXPECTED:**

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION OR REDUCTION*:**

Not providing professional training to staff members in Program 1, including IT, accounting and security, will have a negative impact on agency operations.

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

Not performing tasks to the level of professional standards as required.

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES  
NO:**

yes MCA 22-3-101

*Form B*

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1**

**BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION OR REDUCTION*:**

Program 1 Reduce Director travel

**#2**

**THE SAVINGS THAT ARE EXPECTED:**

56

**#3**

**THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION OR REDUCTION*:**

Eliminating travel would impact the Director's ability to represent the agency to MHS constituents and donors.

**#4**

**HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

No alternative

**#5**

**WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

yes MCA 22-3-111

**Form B**

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR *ELIMINATION OR REDUCTION*:**

Program 1 reduce maintenance and upgrades to security system

**#2 THE SAVINGS THAT ARE EXPECTED:**

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED *ELIMINATION OR REDUCTION*:**

Maintenance of equipment or replacement of faulty equipment would be limited.

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

no alternative

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

YES MCA 22-3-101, 22-3-107

**Form B**

## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Elimination of Microfilm maintenance contracts and software upgrades

### #2 THE SAVINGS THAT ARE EXPECTED:

5600

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

The Research Center is the only library in the state that collects, preserves, and provides access to all newspapers from throughout the state. We currently have over 95% of the newspapers ever published in the state, from 1864 to the present. Our newspaper collection is used by hundreds of patrons each year. Twenty-five percent of all library collections used annually are newspapers on microfilm. By eliminating the maintenance contracts on microfilm equipment we will limit access to our collections.

### #4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

· YES MCA 22-3-101, 22-3-201, 22-3-107

**Form B**

**5% Base Budget Reduction Form**

**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 2 Elimination of moving image conservation, maintenance of software, and upgrades

**#2 THE SAVINGS THAT ARE EXPECTED:**

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**

Elimination of conservation services endangers moving image collections that are in danger of deterioration. Elimination of software maintenance and upgrades affects access to collections by the public as well as collection management functions.

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

· YES MCA 22-3-101, 22-3-201, 22-3-107

**Form B**



## 5% Base Budget Reduction Form

### AGENCY CODE & NAME:

51170 Montana Historical Society

### #1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:

Program 2 Eliminate library and archive subscription services and software maintenance

### #2 THE SAVINGS THAT ARE EXPECTED:

43200

### #3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:

This elimination would be the most devastating to the Research Center. Since 2001 the Research Center has been a member of a statewide consortium of libraries who share the cost of a comprehensive library management system and online catalog. Staff members use this system to catalog all materials in the collection and it serves as our collection management software. Without MSC membership, staff could not manage the collections; patrons could not search the collections; and our materials would be virtually inaccessible. In addition, we also utilize ArchivesWest to provide detailed access to our archival collections. The ArchivesWest is a regional consortium of archival repositories. Membership in this consortium is essential to providing access to our archival collections. The Montana Memory Project is a statewide consortium of libraries, museums and archives seeking to making their historical resources freely available online. Withdrawing our support from this project would mean not only that digital reproductions of our materials are no longer freely available online, but that the project would most likely fail. There are currently 85 libraries and museum statewide participating in this project.

### #4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:

a small percentage of these funds could potentially be replaced by proprietary funds, earned through fees charged to the public for research and reproductions.

### #5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:

YES MCA 22-3-101, MCA 22-3-107

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**AGENCY CODE & NAME:**

51170 Montana Historical Society

**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 3 postpone replacement of exhibit manufacturing equipment

**#2 THE SAVINGS THAT ARE EXPECTED:**

24588

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**

impede the ability for staff to design, create, manufacture exhibits for the new heritage center

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

inefficient equipment to produce world class exhibits

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

Yes MCA 22-3-101 22-3-107

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**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 3 Reduce professional conservation services and supplies

**#2 THE SAVINGS THAT ARE EXPECTED:**

17300

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**

The museum program is charged with the long-term preservation and care of the art and artifacts documenting Montana's history. The proper care of these materials requires appropriate professional conservation supplies and services. A cut to this area of our budget would endanger our collections and hamper our ability to provide the best possible care for those materials.

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

no alternative

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**

yes, MCA 22-3-101, MCA 22-3-107

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**#1 BRIEF DESCRIPTION OF SERVICE TO BE CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 3 Reduce professional conservation and supplies

**#2 THE SAVINGS THAT ARE EXPECTED:** 47163

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**  
The museum program is charged with the long-term preservation and care of the art and artifacts documenting Montana's history. The proper care of these materials requires appropriate professional conservation supplies and services. A cut to this area of our budget would endanger our collections and hamper our ability to provide the best possible care for those materials.

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**  
no alternative

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE - YES OR NO:**  
yes, MCA 22-3-101, MCA 22-3-107

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**#1 CONSIDERED FOR ELIMINATION OR REDUCTION:**

Program 5 Eliminate tour guide .63 FTE

**#2 THE SAVINGS THAT ARE EXPECTED:**

33882

**#3 THE CONSEQUENCES OR IMPACTS OF THE PROPOSED ELIMINATION OR REDUCTION:**

Public presentations, tours, and interpretation will be minimal at the Original Gov Mansion

**#4 HOW THE IMPACT TO CONSTITUENTS AND STAFF MIGHT BE MITIGATED:**

no alternative

**#5 WHETHER THE SERVICE IS SPECIFICALLY REQUIRED BY STATE & /OR FEDERAL STATUTE . YES OR NO:**

yes, MCA 22-3-101, MCA 22-3-107

**Form B**