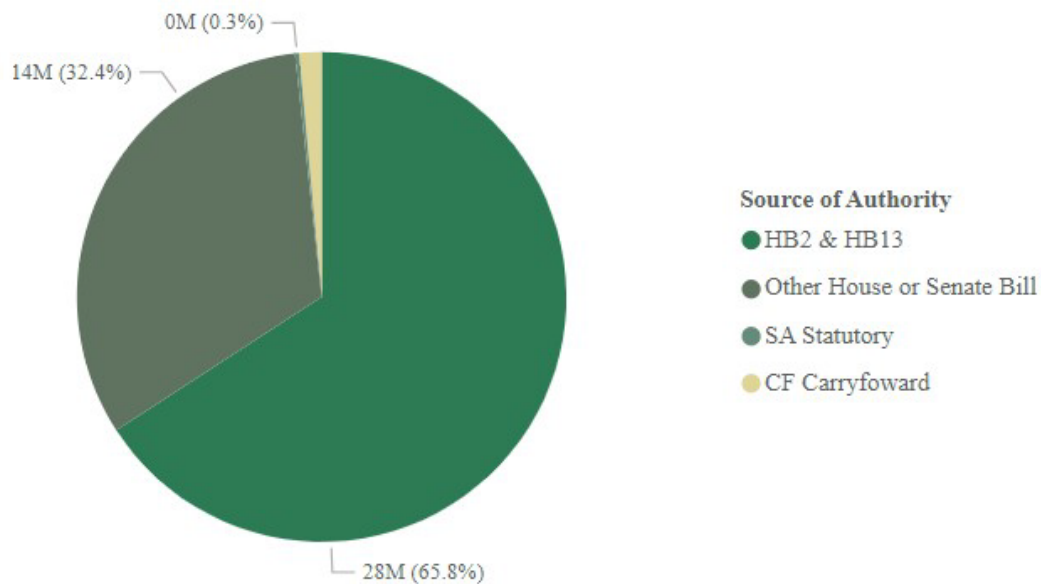


LEGISLATIVE BRANCH

TOTAL APPROPRIATION AUTHORITY

The total appropriation authority for the Legislative Branch is shown in the pie chart below. HB 2 and HB 13 provide 65.8% of the total authority for this agency. All types of appropriation authority for this agency are described below, including total budget and the percent expended by source of authority.

Total Modified Budget by Source of Authority



Source of Authority	Modified Budget	Expended Budget	% Expended
HB2 & HB13	27,667,246	8,999,359	32.5%
Other House or Senate Bill	13,624,898	1,249,612	9.2%
CF Carryforward	622,443	3,542	0.6%
SA Statutory	105,654	0	0.0%
Total	42,020,242	10,252,513	24.4%

Other Bills

HB 1 – Legislative Feed Bill

HB 1 appropriations in FY 2024 total \$7.1 million, which is 52.3% of the authority included in other bills. HB 1 provides appropriations for the operations of the current legislative session, the costs of preparing for the next legislative session, and the initial costs for the next legislative session. The Legislative Branch expended approximately \$1.2 million or 16.9% as of November 30, 2023.

HB 856 – Generally Revise Capitol Complex Administrative Laws

HB 856 established laws related to legislative space in the Capitol and on the Capital Complex. Included this bill was an appropriation of \$6.25 million, which may be used for developing a long-range plan related to

legislative space needs as well as plan, renovate, replace, and construct capital improvements for the Legislative Branch. As of November 30, 2023, the Legislative Branch has expended approximately \$33,000 or 0.5%.

Other Appropriations, Study, Task Force, and Commission Bills

The Legislative Branch receives funding in several other bills for studies, task forces, and commissions. These bills comprise less than 2.0% of the funding in other bills, and include:

- HB 5 – Long-Range Building Appropriations – This bill included a \$30,000 general fund appropriation to the Legislative Fiscal Division to support the activities of the select committee on corrections facility capacity and system development. At this point in the fiscal year, expenditures total approximately \$2,600 or are 8.6% expended
- HB 29 – Revise Laws Related to Involuntary Commitment of People with Dementia or TBI – In FY 2024, a general fund appropriation of approximately \$24,000 to the Legislative Services Division was established for the costs of the transition review committee. As of November 30, 2023, this appropriation is 8.8% expended
- HB 220 – Create Select Committee on Energy Resource Planning and Acquisition – In FY 2024, a general fund appropriation of \$59,500 to the Legislative Services Division was established for a select committee on energy resource planning and acquisition. Expenditures at this point in the fiscal year total \$5,200 or 8.7%
- HB 424 – Generally Revise Sustainability of State Finance and Provide for Transfers – In FY 2024, a general fund appropriation of \$17,500 to the Legislative Fiscal Division was established for the study of the state budget process and personal services expenditures. Expenditures at this point in the fiscal year total \$2,400 or 13.8%
- HB 520 – Interim Study of Private Ponds – In FY 2024, a general fund appropriation of \$35,000 to the Legislative Services Division was established. This legislation requires a study on the effects of private ponds in the state, including but not limited to examinations of the impacts of permitting, water rights, and options to mitigate negative impacts. As of November 30, 2023, this appropriation is 0.0% expended
- SB 11 – Generally Revise Criminal Justice System Laws - This legislation provides for the creation of a Montana criminal justice data warehouse and requires access be provided to the Legislative Fiscal Analyst and the Legislative Services Division Director. In FY 2024, a general fund appropriation of \$1,750 to the Legislative Services Division was established for the purpose of paying for additional travel costs related to the new members of the criminal justice oversight council. At this point in the fiscal year, this appropriation is 0.0% expended
- SB 182 – Create Task Force on a Court System for Dependency and Neglect Cases - This legislation creates an interim task force to study the dependency and neglect court system. The bill includes general fund appropriations to the Legislative Services Division of approximately \$68,000 in FY 2024, which is 1.9% expended as of November 30, 2023
- SB 352 – Create Task Force to Modify and Improve the Child Protective Services System - This legislation creates a work group to assist in an interim review to modify and improve child protective services. In FY 2024, a general fund appropriation to the Legislative Services Division of \$10,500 was established and is 6.4% expended

Carryforward Authority

The Legislative Branch has carryforward authority of approximately \$622,000, which is 1.5% of the total appropriation authority. The carryforward authority includes:

- Approximately \$62,000 in the Legislative Services Division (LSD), in which \$48,000 is general fund and \$14,000 is state special revenue funds. The carryforward authority is 0.0% expended in LSD at this point in the fiscal year
- Approximately \$173,000 of general fund in Legislative Committees and Activities (LCA). The carryforward authority is 0.0% expended in LCA as of November 30, 2023
- Approximately \$40,000 of general fund in the Legislative Fiscal Division (LFD). The carryforward authority is 0.0% expended in LFD at this point in the fiscal year
- Approximately \$347,000 in the Legislative Audit Division (LAD), in which \$324,000 is general fund and \$23,000 is state special revenue funds. The LAD expended \$3,500 or 1.0% of its available carryforward authority on computer hardware as of November 30, 2023

Statutory Appropriations

The Legislative Branch retirement reserve account has appropriations of \$106,000 in FY 2024, which are 0.0% expended. The funds in the Legislative Branch retirement termination reserve account may be used for staff retirement termination pay in the Legislative Branch. The funds may only be expended with the approval of the appropriate branch division director.

HB 2 BUDGET MODIFICATIONS

The following chart shows the HB 2 budget as passed by the legislature, including the pay plan, and the HB 2 modified budget from July 1, 2023 through November 30, 2023. Net modifications to the budget include operating plan changes from one expenditure account to another, program transfers, reorganizations, and agency transfers of authority. The **positive modifications** and **negative modifications** are shown by program, expenditure account, and fund type.

Legislative Budget Compared to Modified Budget - HB 2 Only

Agency Name	HB 2 Budget	Modified Budget	Net Modifications
Legislative Branch	27,667,246	27,667,246	0
20 LEGISLATIVE SERVICES	16,756,748	16,792,747	35,999
21 LEGIS. COMMITTEES & ACTIVITIES	1,656,666	1,656,666	
27 FISCAL ANALYSIS & REVIEW	3,420,083	3,439,208	19,125
28 AUDIT & EXAMINATION	5,833,749	5,778,625	-55,124
Total	27,667,246	27,667,246	0

Expenditure Type	HB 2 Budget	Modified Budget	Net Modifications
61000 Personal Services	18,547,538	18,547,538	0
62000 Operating Expenses	7,135,975	7,135,975	
63000 Equipment & Intangible Assets	1,763,173	1,763,173	
68000 Transfers-out	220,560	220,560	
Total	27,667,246	27,667,246	0

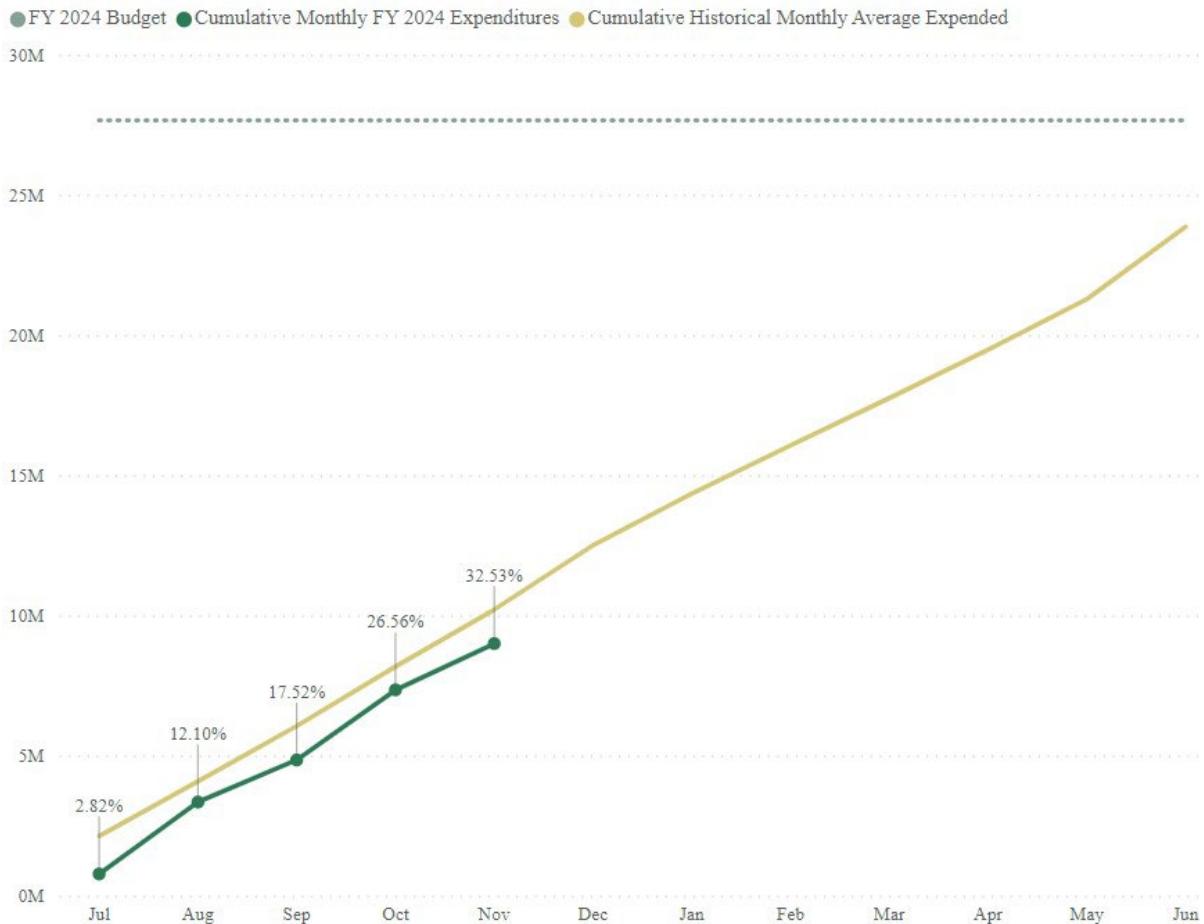
Fund Type	HB 2 Budget	Modified Budget	Net Modifications
01 General	25,144,685	25,144,685	0
02 State/Other Spec Rev	2,522,561	2,522,561	
Total	27,667,246	27,667,246	0

The Legislative Branch had one significant budget modification between July 1, 2023 and November 30, 2023. This modification transferred general fund authority of \$55,000 from the Legislative Audit Division to the Legislative Services Division and the Legislative Fiscal Division. This transfer was made to realign the personal services funding in each of the divisions.

HB 2 APPROPRIATION AUTHORITY

The following chart shows the appropriated budget for the agency compared to expenditures through November 30, 2023.

Monthly Expenditures Compared to Historical Average



Fund Type	Modified Budget	Expended Budget	% Expended
01 General	25,144,685	8,204,834	32.6%
02 State/Other Spec Rev	2,522,561	794,525	31.5%
Total	27,667,246	8,999,359	32.5%

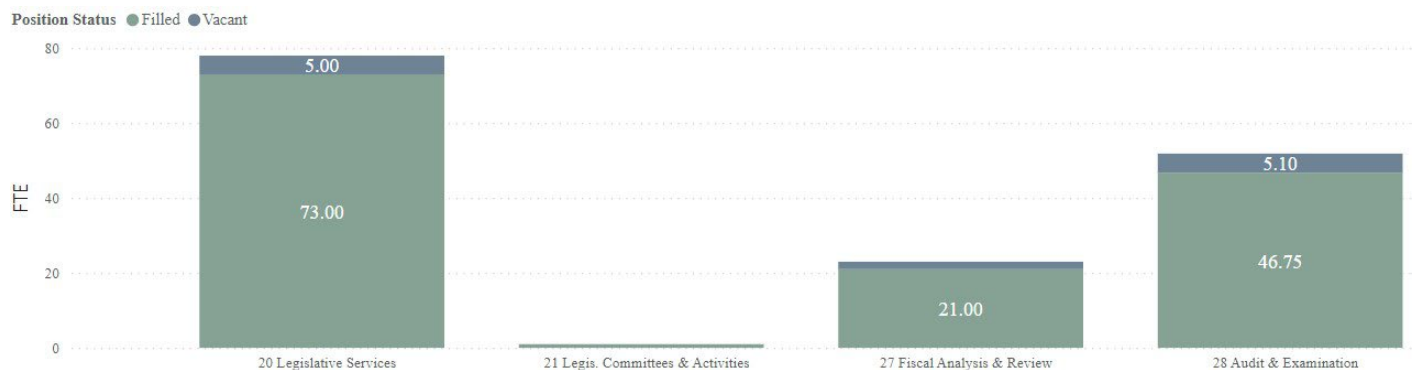
Expenditure Type	Modified Budget	Expended Budget	% Expended
Personal Services	18,547,538	6,723,872	36.3%
Operating Expenses	7,135,975	2,153,871	30.2%
Equipment & Intangible Assets	1,763,173	121,616	6.9%
Transfers-out	220,560	0	0.0%
Total	27,667,246	8,999,359	32.5%

Program Name	Modified Budget	Expended Budget	% Expended
20 LEGISLATIVE SERVICES	16,792,747	5,120,271	30.5%
21 LEGIS. COMMITTEES & ACTIVITIES	1,656,666	700,297	42.3%
27 FISCAL ANALYSIS & REVIEW	3,439,208	1,140,850	33.2%
28 AUDIT & EXAMINATION	5,778,625	2,037,941	35.3%
Total	27,667,246	8,999,359	32.5%

Overall, the Legislative Branch expended 32.5% of its \$27.7 million HB 2 modified budget as of November 30, 2023. This is slightly below the historical average percent expended of 36.9%. Equipment and intangible assets are 6.9% expended and transfers-out are 0.0% expended at this point in the fiscal year. The majority of the budget for equipment and intangible assets is for the branch integration of finance (BIF) project, which is in the planning phase and is discussed in more detail below. The transfers-out is annual transfer to the General Services Division for security in the Capitol. This transfer will occur later in the fiscal year.

Personal Services

Appropriations for personal services in the Legislative Branch total approximately \$18.5 million and are 36.3% expended through November 30, 2023. The branch has 156.85 HB 2 FTE, excluding aggregate positions, and 90.4% of these positions were filled as of November 1, 2023 (note: the chart below does not include an additional 3.00 FTE that were approved by the 2023 Legislature). There were deferred hire dates for several Legislative Branch positions, which is impacting the number of vacant positions. The following chart shows the filled and vacant FTE within the agency as of November 1, 2023.



The chart below shows the hourly utilization percentage for the Legislative Branch between July 1 and November 1 for each fiscal year when compared to the available hours for the same time period. Overall, the branch has utilized 89.5% of the hours budgeted for FY 2024. This is in line with the five-year average of 89.7%.



The chart below shows the vacant FTE in each division, the number of months each position has been vacant and the midpoint hourly pay rate. Of the 15.10 FTE that are vacant, 11.00 FTE have been vacant from the start of the fiscal year (July 2023) or less (note: the table below does not include an additional 3.00 FTE that were approved by the 2023 Legislature). As of November 1, 2023, the department was in the process of recruiting for six openings.

	FTE	Median Months Vacant	Market Midpoint (Hourly)
11040 LEGISLATIVE BRANCH	12.10	4.03	40.72
20 Legislative Services	5.00	4.03	41.27
Advanced Develop Serv Manager	1.00	3.57	53.26
Attorney	1.00	4.03	44.33
Editor	1.00	4.03	33.19
Research Analyst	1.00	4.03	40.64
Researcher	1.00	0.82	41.27
27 Fiscal Analysis & Review	2.00	2.16	40.72
Fiscal Analyst	2.00	2.16	40.72
28 Audit & Examination	5.10	7.18	35.65
Audit Intern	0.10	4.59	
Auditor	1.00	2.13	41.27
Information Systems	2.00	12.30	45.66
Methodologist	1.00	13.21	
Performance Auditor	1.00	9.77	30.03
Total	12.10	4.03	40.72

OTHER ISSUES

Information Technology Project Expenditures

The 2023 Legislature approved a restricted, one-time-only appropriation of \$2.2 million in HB 2 for the session financial automation project. This project integrates the Legislative Fiscal Division (LFD) and the budgeting committees (House Appropriations Committee, Senate Finance and Claims Committee, and the six joint appropriations subcommittees) into the regular process of the Legislative Branch. Currently, most of the public and legislator information regarding HB 2 and the six joint appropriations subcommittees is found on the LFD website and is not available on the LAWS website. The primary goal of the project is to make appropriation bill information as accessible to the public and legislators as information for other bills.

The estimated delivery date is October 1, 2026, and the total budget, including internal costs, is estimated to be approximately \$2.8 million.