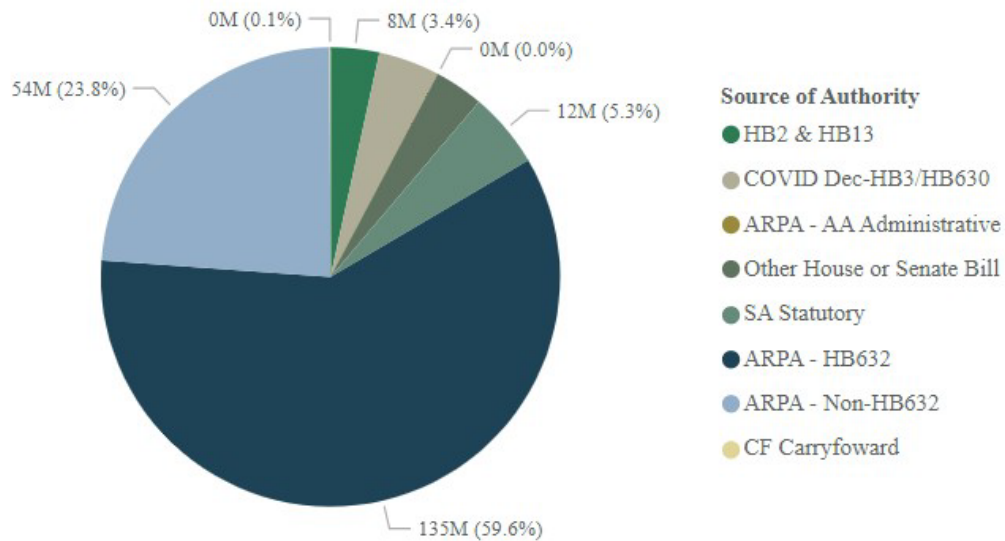


GOVERNOR’S OFFICE

TOTAL APPROPRIATION AUTHORITY

The total appropriation authority for the Governor’s Office is shown in the pie chart below. HB 2 and HB 13 provide 3.4% of the total authority for this agency. All types of appropriation authority for this agency are described below, including total budget and the percent expended by source of authority.

Total Modified Budget by Source of Authority



Source of Authority	Modified Budget	Expended Budget	% Expended
ARPA	188,567,969	165,105	0.1%
SA Statutory	12,012,000	5,643,583	47.0%
CARES II	9,734,683	466,538	4.8%
Other House or Senate Bill	7,800,000	0	0.0%
HB2 & HB13	7,736,196	3,132,661	40.5%
CF Carryforward	147,203	0	0.0%
Total	225,998,051	9,407,887	4.2%

Carryforward

The Governor’s Office has carryforward appropriation authority of approximately \$147,000, which is less than 1.0% of the total appropriation authority in FY 2024. The carryforward authority is comprised entirely of general fund in the Executive Office Program, Office of Indian Affairs, and the Mental Disabilities Board of Visitors and Mental Health Ombudsman Program. The carryforward appropriation authority is 0.0% expended at this point in the fiscal year.

Other Bills

The Governor’s Office has approximately \$7.8 million of appropriation authority in other bills in FY 2024, which is approximately 3.5% of the total appropriation authority. This authority includes \$6.0 million appropriated to

the Office of Economic Development in HB 819 and \$1.8 million appropriated in HB 13 for personal services contingency funding.

HB 819, adopted by the 2023 Legislature, included \$6.0 million of additional, biennial funding for community reinvestment organizations. This funding is to provide additional funding for workforce housing in locations with state-owned facilities. As of this point in the fiscal year, 0.0% of the funding has been utilized. The community reinvestment organizations must be established by December 31, 2024, and submit required information to receive funds by January 15, 2025.

The 2023 Legislature adopted \$1.8 million in biennial funding for the Office of Budget and Program Planning, which includes \$1.0 million general fund, \$500,000 state special revenue funds, \$250,000 federal special revenue funds, and \$50,000 proprietary funds. This funding can be distributed to state agencies when personal services vacancies do not occur, retirement costs exceed state agency resources, or when other contingencies arise. As of November 30, 2023, the Office of Budget and Program Planning has not transferred any of this funding.

COVID-19 Authority

The table above includes all funds budgeted in the Governor's Office, but the Governor's Office transfers significant COVID-19 authority to applicable state agencies. In order to more accurately reflect the spending, the expenditures for funding that has been transferred to other state agencies has been removed from the above table in the Governor's Office and included in the charts of the state agency that made the expenditures.

CARES II

The Governor's Office has \$9.7 million of authority from Coronavirus Aid, Relief, and Economic Security (CARES) II in FY 2024 (note: there is approximately \$259,000 in excess appropriations because the amount appropriated in HB 3 was greater than the federal award). This funding is entirely from the Governor's emergency education relief (GEER) fund. Federal law requires that the funds be provided to help local education agencies respond to changes in student needs due to COVID-19. This funding needed to be obligated by September 30, 2023. As of November 30, 2023, \$467,000 was expended and \$1.3 million was transferred out. The Governor's Office is in the process of reviewing the remaining payment requests for allowability and has 120 days from the obligation date to complete this review. Any excess appropriation authority will revert at the end of the fiscal year.

ARPA

The Governor's Office has \$188.6 million of authority from the American Rescue Plan Act (ARPA) in FY 2024, which includes:

- Capital projects - \$119.9 million
- Anticipated interest earned on investing ARPA cash - \$53.1 million
- GEER fund - \$11.8 million
- Water & sewer - \$3.7 million (note: this is empty authority because the federal award was less than anticipated during session)
- Economic transformation, stabilization, and workforce - \$36,000 (note: this is empty authority because the federal award was less than anticipated during session)

Expenditures through November 30, 2023 total approximately \$165,000. With the exception of the anticipated interest earned on investing ARPA funds, this remaining authority must be obligated by December 31, 2024, and expended by December 31, 2026.

Statutory Appropriations

The 2023 Legislature passed and approved HB 251, which established the debt and liability free account. This account can be used to:

- Pay the principal, interest, premiums, and any costs or fees associated with redeeming or defeasing outstanding bonds, notes, or other obligations
- Forgo or reduce the amount of an issuance of general obligation bonds paid from the general fund authorized by the legislature but not yet issued by the board of examiners prior to using funds from the capital development long-range building program account
- Pay in whole or in part legally resolved non-pension financial liabilities of the state of Montana

Appropriation authority of \$12.0 million was established, and at this point in the fiscal year, there were transfers of approximately \$5.6 million for the purposes outlined in HB 251.

HB 2 BUDGET MODIFICATIONS

The following chart shows the HB 2 budget as passed by the legislature, including the pay plan, and the HB 2 modified budget from July 1, 2023 through November 30, 2023. Net modifications to the budget include operating plan changes from one expenditure account to another, program transfers, reorganizations, and agency transfers of authority. The **positive modifications** and **negative modifications** are shown by program, expenditure account, and fund type.

Legislative Budget Compared to Modified Budget - HB 2 Only

Agency Name	HB 2 Budget	Modified Budget	Net Modifications
<input type="checkbox"/> Governor's Office	7,736,196	7,736,196	
<input type="checkbox"/> 01 EXECUTIVE OFFICE PROGRAM	3,509,899	3,509,899	
<input type="checkbox"/> 02 EXECUTIVE RESIDENCE OPERATIONS	54,824	54,824	
<input type="checkbox"/> 04 OFC BUDGET & PROGRAM PLANNING	3,412,168	3,412,168	
<input type="checkbox"/> 05 OFFICE OF INDIAN AFFAIRS	264,793	264,793	
<input type="checkbox"/> 20 MENTAL DISABILITIES BD VISTORS	494,512	494,512	
Total	7,736,196	7,736,196	

Expenditure Type	HB 2 Budget	Modified Budget	Net Modifications
<input type="checkbox"/> 61000 Personal Services	6,090,888	6,090,888	
<input type="checkbox"/> 62000 Operating Expenses	1,645,308	1,645,308	
Total	7,736,196	7,736,196	

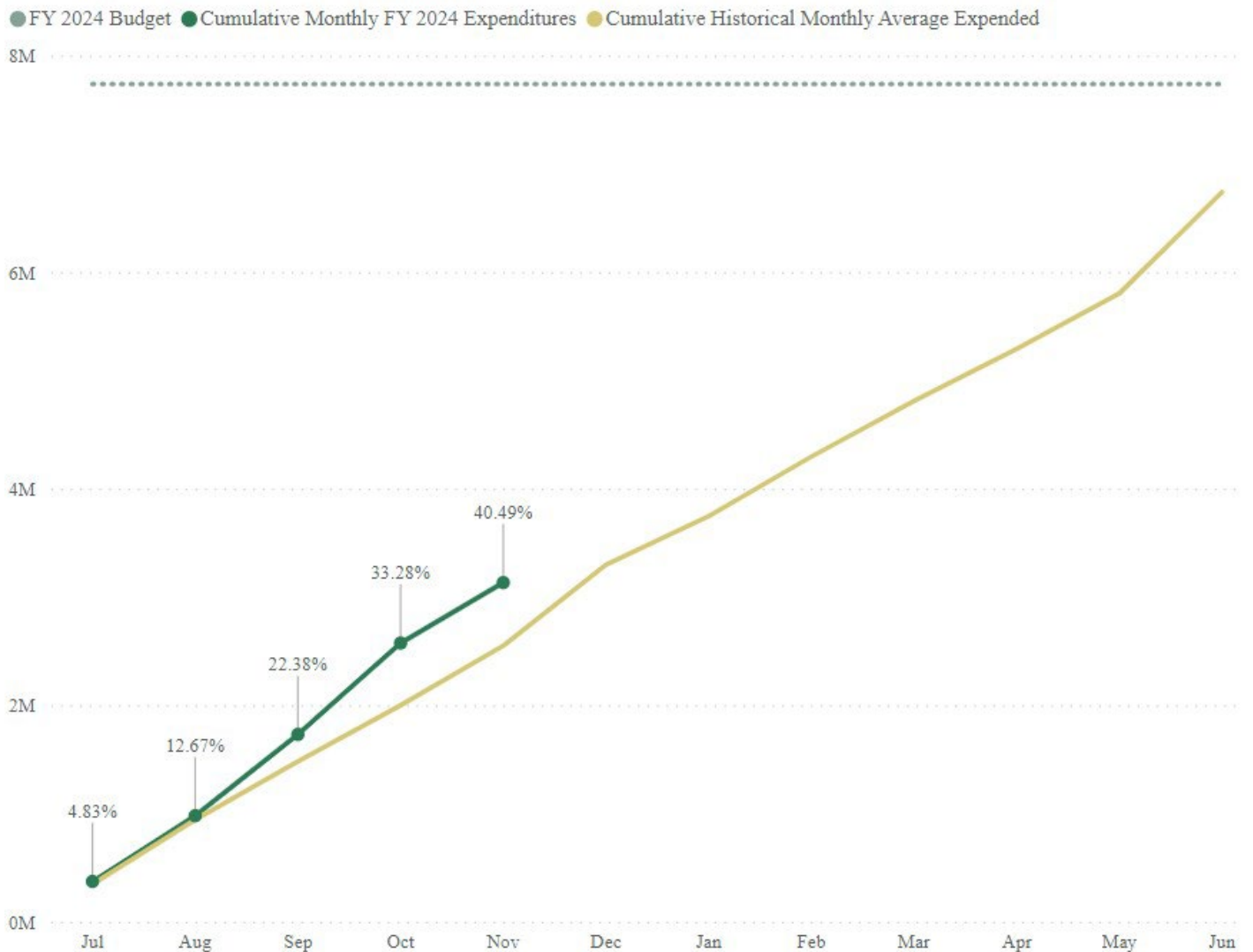
Fund Type	HB 2 Budget	Modified Budget	Net Modifications
01 General	7,686,196	7,686,196	
02 State/Other Spec Rev	50,000	50,000	
Total	7,736,196	7,736,196	

The Governor’s Office did not modify its HB 2 budget between July 1, 2023 and November 30, 2023.

HB 2 APPROPRIATION AUTHORITY

The following chart shows the appropriated budget for the agency compared to expenditures through November 30, 2023.

Monthly Expenditures Compared to Historical Average



Fund Type	Modified Budget	Expended Budget	% Expended
⊕ 01 General	7,686,196	3,132,495	40.8%
⊕ 02 State/Other Spec Rev	50,000	167	0.3%
Total	7,736,196	3,132,661	40.5%

Expenditure Type	Modified Budget	Expended Budget	% Expended
⊕ Personal Services	6,090,888	2,331,965	38.3%
⊕ Operating Expenses	1,645,308	800,696	48.7%
Total	7,736,196	3,132,661	40.5%

Program Name	Modified Budget	Expended Budget	% Expended
⊕ 01 EXECUTIVE OFFICE PROGRAM	3,509,899	1,421,693	40.5%
⊕ 02 EXECUTIVE RESIDENCE OPERATIONS	54,824	14,066	25.7%
⊕ 04 OFC BUDGET & PROGRAM PLANNING	3,412,168	1,421,150	41.6%
⊕ 05 OFFICE OF INDIAN AFFAIRS	264,793	80,128	30.3%
⊕ 20 MENTAL DISABILITIES BD VISTORS	494,512	195,623	39.6%
Total	7,736,196	3,132,661	40.5%

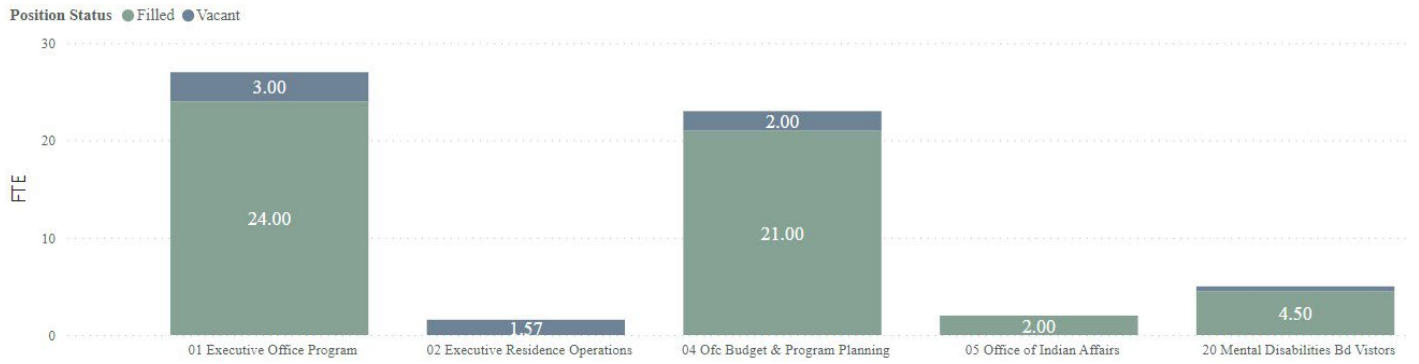
The Governor's Office expended 40.5% of its \$7.7 million HB 2 modified budget through November 30, 2023. The historical percent expended is 33.0%, which is slightly lower than the current percent expended.

The Executive Residence Operations Program's HB 2 budget of approximately \$55,000 was 25.7% expended at this point in the fiscal year. The executive residence is not currently in use, so expenditures are lower. The Governor's personal residence has been used for business events. Caterers and contracted staff are being used, as needed, for these events.

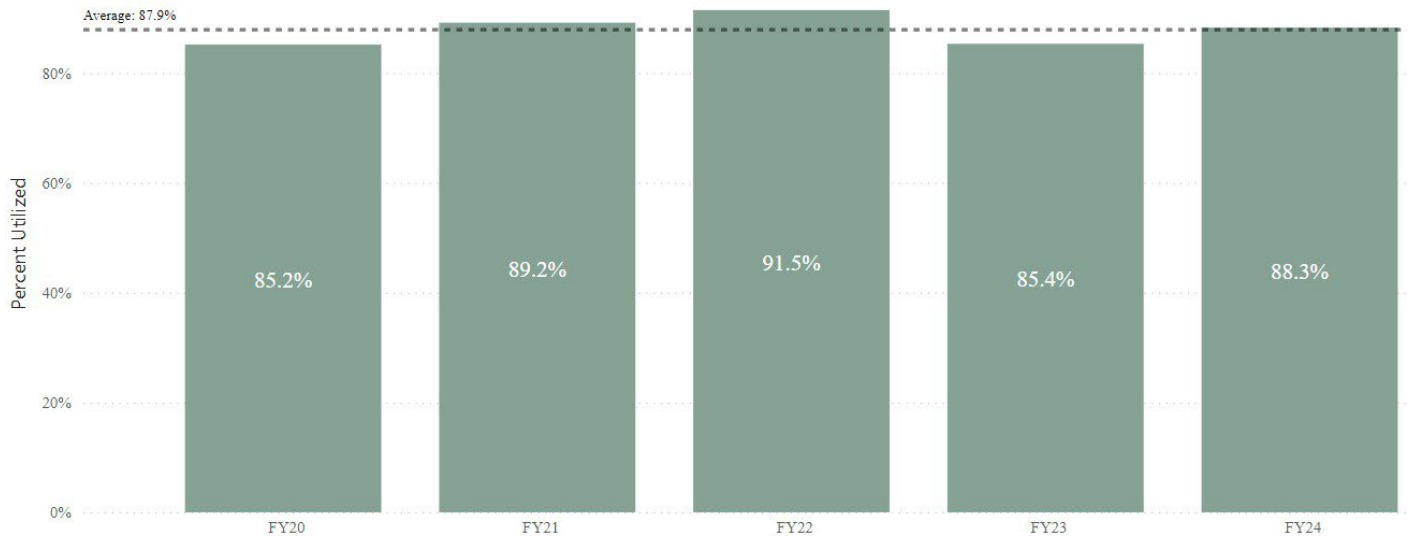
The Office of Indian Affairs' HB 2 budget of approximately \$265,000 is 30.3% expended as of November 30, 2023. Operating expenses total approximately \$92,000 and are 15.8% expended. The state special revenue funding for tribal relations training has a budget of \$50,000 and is 0.3% expended, which is the primary contributor to the lower percentage expended in operating expenses. The Office of Indian Affairs currently has a training scheduled for November 29, 2023, so operating expenses are anticipated to increase later in the fiscal year.

Personal Services

Personal services make up 78.7% of the FY 2024 HB 2 budget in the Governor's Office with approximately \$2.3 million or 38.3% expended through November 30, 2023. The office has 60.57 HB 2 FTE and 85.0% of these positions were filled as of November 1, 2023 (note: the charts below do not include an additional 2.00 FTE that were approved by the 2023 Legislature). The following chart shows the filled and vacant FTE within the agency as of November 1, 2023.



The chart below shows the hourly utilization percentage for the Governor’s Office between July 1 and November 1 for each fiscal year when compared to the available hours for the same time period. Overall, the department has utilized 88.3% of the hours budgeted for FY 2024. This is in line with the five-year average of 87.9%.



The chart below shows the vacant FTE in each division, the number of months each position has been vacant and the midpoint hourly pay rate. Of the 9.07 FTE that are vacant, 5.00 FTE have been vacant from the start of the fiscal year (July 2023) or less (note: the chart below does not include an additional 2.00 FTE that were approved by the 2023 Legislature). As of November 1, 2023, the department was in the process of recruiting for one position.

	FTE	Median Months Vacant	Market Midpoint (Hourly)
31010 GOVERNORS OFFICE	7.07	22.16	16.95
01 Executive Office Program	3.00	20.56	
Personal Staff - EO/Prof	1.00	4.03	
Policy Specialist	2.00	23.31	
02 Executive Residence Operations	1.57	24.23	16.95
Cook 3	1.00	23.77	18.89
Custodian 1	0.57	24.69	15.01
04 Ofc Budget & Program Planning	2.00	2.43	37.57
Budget Analyst 3	2.00	2.43	37.57
20 Mental Disabilities Bd Vistors	0.50	77.02	21.48
Administrative Assistant 3	0.50	77.02	21.48
Total	7.07	22.16	16.95