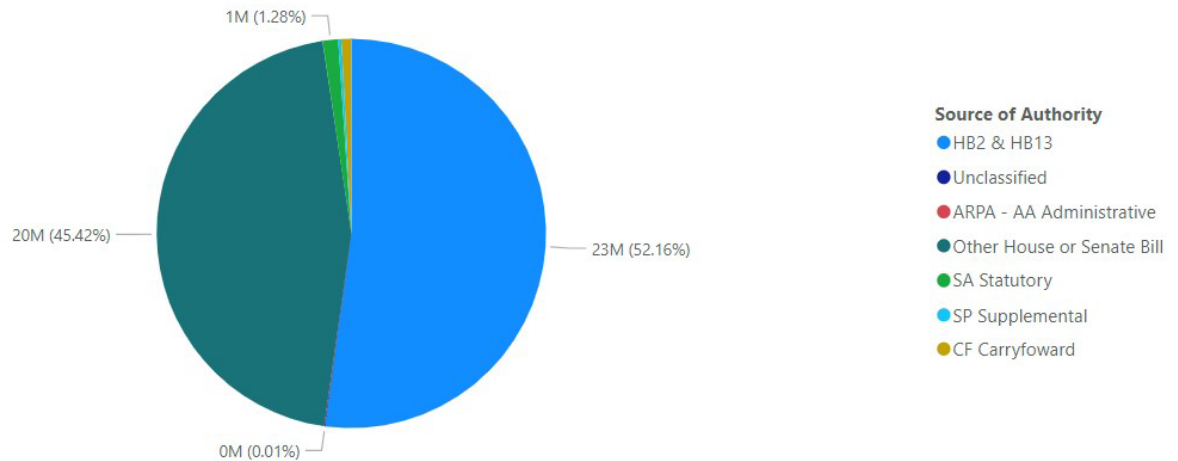


# LEGISLATIVE BRANCH

## TOTAL APPROPRIATION AUTHORITY

The total appropriation authority for the Legislative Branch is shown in the pie chart below. HB 2 and HB 13 provide 52.2% of the total authority for this agency. All types of appropriation authority for this agency are described below, including total budget and the percent expended by source of authority.

Total Modified Budget by Source of Authority



Source of Authority	FYE23 Modified Budget	FYE23 Expended Budget	Percent Expended	
HB2 & HB13	22,943,446	20,655,665	90.0%	
CF Carryforward	359,332	336,402	93.6%	
Other House or Senate Bill	19,980,675	11,662,453	58.4%	
SA Statutory	561,346	419,062	74.7%	
SP Supplemental	113,941	68,958	60.5%	
Unclassified	6,304			
ARPA	23,427	23,427	100.0%	
<b>Total</b>	<b>43,988,472</b>	<b>33,165,968</b>	<b>75.4%</b>	

## Other Bills

### HB 1 – Legislative Feed Bill

HB 1 (2021 and 2023 Legislatures) appropriations in FY 2023 total \$19.7 million, which is 98.4% of the authority included in the other bills category. HB 1 provides appropriations for the operations of the current legislative session, the costs of preparing for the next legislative session, and the initial costs for the next legislative session. There is approximately \$7.1 million in authority available for House and Senate staff interim work (including personal services and expenses incurred by exempt personal staff) and preparing for and the initial costs of the 2025 Legislative Session, prior to the passage and approval of the next feed bill.

### HB 13 – State Employee Pay Plan

HB 13 (2023 Legislature) included a one-time, lump-sum payment to state employees. Full-time employees received a payment of \$1,040, which was prorated for employees that work less than full-time. This payment

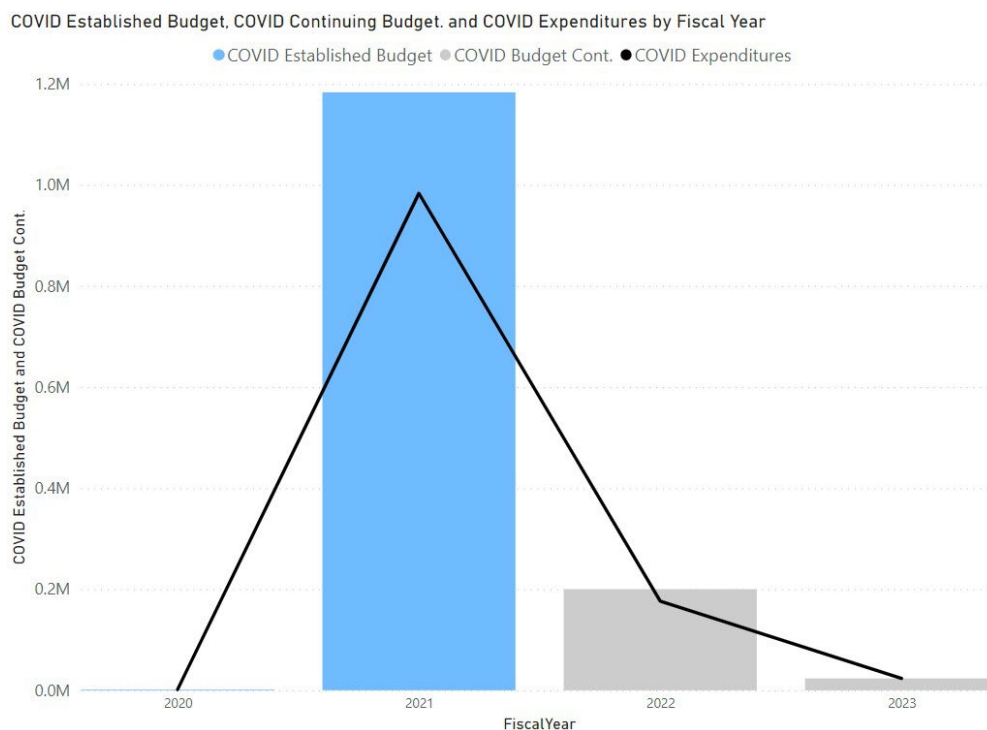
was effective in the first full pay period following HB 13 being enacted. The Legislative Branch expended approximately \$136,000 in FY 2023 for these lump-sum payouts.

### ***HB 330 – Providing for a Financial Modernization and Risk Analysis Study***

HB 330 provided a biennial appropriation of \$50,000 for additional Legislative Finance Committee members and to support interim activities. The bill also extended appropriation authority provided in the 2021 biennium for the financial modernization and risk analysis study. The two appropriations totaled approximately \$78,000 in FY 2023 and were 53.2% expended at the end of the fiscal year. Lower expenditures were primarily due to fewer reimbursement claims being submitted and less travel expenses because of remote participation.

### ***COVID-19 Authority***

The following chart is provided to allow the legislature to examine the funding that is available to the agency for COVID-19 impacts.



The Legislative Branch received a total of \$1.2 million in COVID-19 funds, including:

- \$985,000 in coronavirus relief funds to address social distancing aids, sanitizing supplies, and other costs associated with the COVID-19 pandemic. All of this funding was expended in the 2021 biennium
- \$200,000 of the American Rescue Plan Act (ARPA) funds appropriated in HB 632 to provide for remote or hybrid legislative meetings. The Legislative Services Division expended approximately \$177,000 in FY 2022 and the remaining \$23,000 was expended in FY 2023

### **Statutory Appropriations**

The Legislative Branch had expenditures from two statutory appropriations in FY 2023, which include:

- Legislative Branch reserve account
- Legislative Branch retirement reserve account

The funds in the Legislative Branch reserve account may be used for major Legislative Branch information technology projects including hardware, software, consulting services for new initiatives, and replacement and upgrading of existing systems. All projects and funding from the Legislative Branch reserve account must be approved by the Legislative Council. In FY 2023, appropriations totaled \$360,000, and Legislative Council approved \$323,000 for consulting and professional services.

The funds in the Legislative Branch retirement termination reserve account may be used for staff retirement termination pay in the Legislative Branch. The funds may only be expended with the approval of the appropriate branch division director. In FY 2023, appropriations totaled approximately \$201,000, and the division directors approved \$96,000 in retirement and termination pay.

### **Carryforward Authority**

The Legislative Branch has carryforward authority of approximately \$455,000, which is less than 1.0% of the total appropriation authority. The carryforward authority was comprised of general fund and includes:

- Approximately \$134,000 in Legislative Committees and Activities (LCA). The carryforward authority was 99.8% expended in LCA. Transfers of approximately \$84,000 were 100.0% expended on the study of remote / office workspace within the Capitol. There was \$31,000 expended on personal services. Operating expenses of approximately \$19,000 was 98.7% expended, which is primarily due to legal fees and court costs as well as travel and training costs
- Approximately \$63,000 in the Legislative Fiscal Division (LFD). Personal services authority of \$40,000 was 100.0% expended to support 1.00 FTE in a modified position to allow for succession planning. Additionally, approximately \$23,000 of operating expenses were 100.0% expended on Snowflake
- Approximately \$162,000 in the Legislative Audit Division (LAD). Operating expenses of approximately \$112,000 were 82.1% expended, which primarily included expenditures for an actuarial contract, Government Accounting Standards Board (GASB) 67 and 68 reports, Public Employee Retirement System (PERS) review, National Conference of State Legislatures (NCSL) peer review, data visualization training, and software maintenance on performance management software. Personal services authority of \$50,000 was 94.8% expended on termination payouts

### **Supplemental Authority**

The Legislative Branch received approximately \$114,000 in supplemental authority in HB 3 (2023 Legislature) to hire a database administrator, business analyst, and cloud administrator in March 2023. The appropriation included in HB 3 were the costs for these new positions from March 2023 through the end of the fiscal year. A business analyst was hired on March 27, 2023, a database administrator was hired on April 21, 2023, and a cloud administrator was hired on May 8, 2023. The Legislative Services Division expended approximately \$69,000 of the supplemental appropriation.

## HB 2 BUDGET MODIFICATIONS

The following chart shows the HB 2 budget as passed by the legislature, including the pay plan, and the HB 2 modified budget from July 1, 2022 through June 30, 2023. Net modifications to the budget include operating plan changes from one expenditure account to another, program transfers, reorganizations, and agency transfers of authority. The **positive modifications** and **negative modifications** are shown by program, expenditure account, and fund type.

### Legislative Budget Compared to Modified Budget - HB 2 Only

Agency Name	HB 2 Budget	FYE23 Modified Budget	Net Modifications	
<b>Legislative Branch</b>	<b>20,109,472</b>	<b>22,943,446</b>	<b>2,833,974</b>	
AUDIT & EXAMINATION	5,167,937	5,827,138	659,201	
FISCAL ANALYSIS & REVIEW	2,477,256	2,680,588	203,332	
LEGIS. COMMITTEES & ACTIVITIES	922,935	1,482,164	559,229	
LEGISLATIVE SERVICES	11,541,344	12,953,557	1,412,213	
<b>Total</b>	<b>20,109,472</b>	<b>22,943,446</b>	<b>2,833,974</b>	

Acct & Lvl 1 DESC	HB 2 Budget	FYE23 Modified Budget	Net Modifications	
61000 Personal Services	14,537,424	15,774,597	1,237,173	
62000 Operating Expenses	4,833,548	6,658,191	1,824,643	
63000 Equipment & Intangible Assets	594,500	315,048	-279,452	
68000 Transfers-out	144,000	195,611	51,611	

Fund Type	HB 2 Budget	FYE23 Modified Budget	Net Modifications	
01 General	17,651,943	20,113,391	2,461,448	
02 State/Other Spec Rev	2,457,529	2,830,055	372,526	

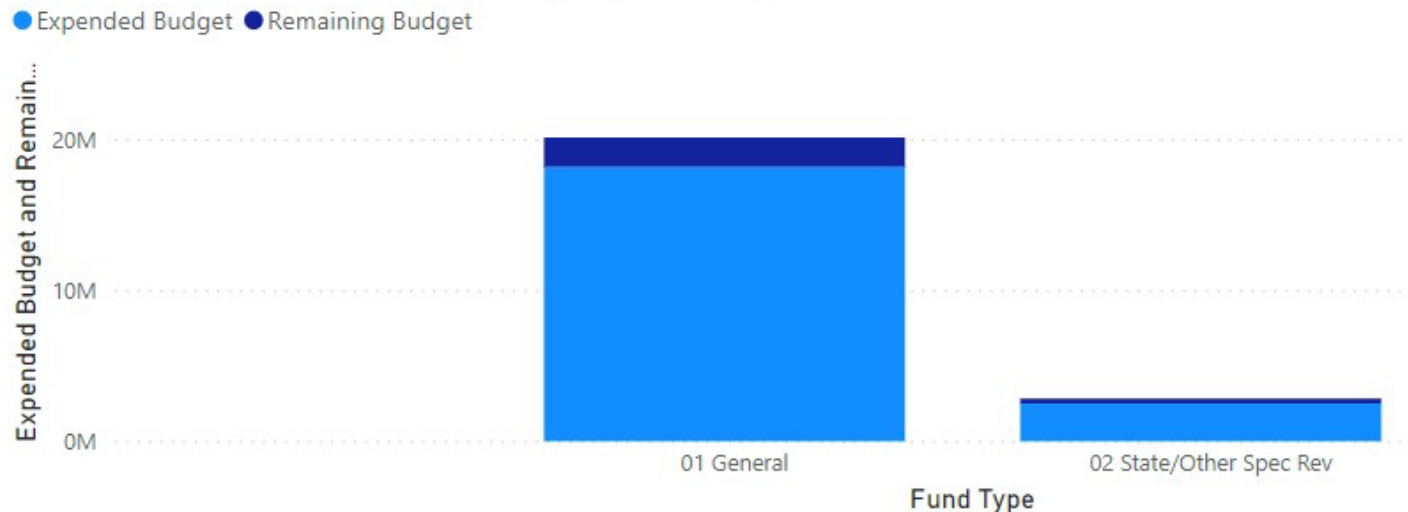
The Legislative Branch had several budget modifications in FY 2023. Nearly all modifications shown above were due to the continuation of appropriation authority from FY 2022 to FY 2023 related to biennial appropriations. There was \$2.8 million dollars of continuing appropriation authority moved from FY 2022 to FY 2023.

In addition to the continuation of appropriation authority, other significant budget modifications include the Legislative Services Division moving appropriation authority from equipment and intangible assets to operating expenses. This transfer was made to appropriately record expenditures as expensed rather than capitalized for audio/visual upgrades and other minor information technology hardware, as required by accounting policies.

## HB 2 APPROPRIATION AUTHORITY

The following chart shows the appropriated budget for the agency compared to expenditures through FYE 2023.

### Expended Budget and Remaining Budget by Fund Type - HB 2 Only



acclv1_descr	Modified Budget	Expended Budget	Percent Expended
Personal Services	15,774,597	14,494,010	91.9%
Operating Expenses	6,658,191	5,651,252	84.9%
Equipment & Intangible Assets	315,048	314,798	99.9%
Transfers-out	195,611	195,605	100.0%

Program Name	Modified Budget	Expended Budget	Percent Expended
AUDIT & EXAMINATION	5,827,138	4,670,813	80.2%
FISCAL ANALYSIS & REVIEW	2,680,588	2,547,077	95.0%
LEGIS. COMMITTEES & ACTIVITIES	1,482,164	904,740	61.0%
LEGISLATIVE SERVICES	12,953,557	12,533,035	96.8%
<b>Total</b>	<b>22,943,446</b>	<b>20,655,665</b>	<b>90.0%</b>

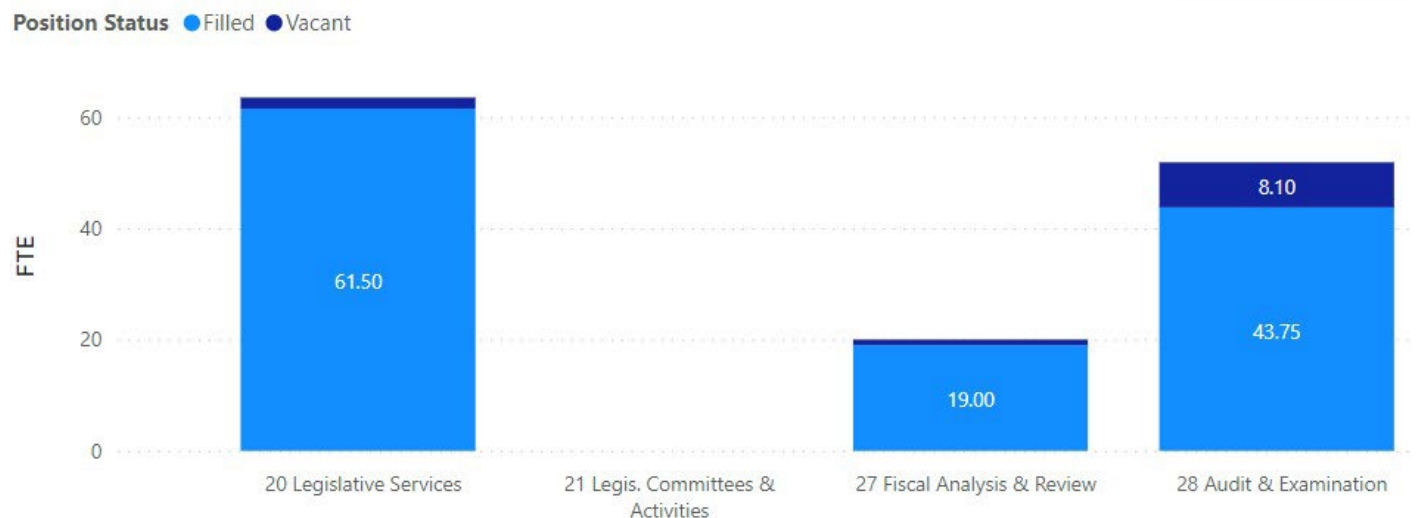
Overall, the Legislative Branch expended 90.0% of its \$22.9 million HB 2 modified budget as of the end of FY 2023. General fund appropriations of \$20.1 million are 90.3% expended and state special revenue appropriations of \$2.8 million are 88.2% expended. The 5-year average of the percent expended at the end of the fiscal year is 92.0%, so the overall percent expended at the end of FY 2023 is in line with anticipated expenditures. However, Legislative Committees and Activities and the Legislative Audit Division had lower percentages expended at the end of FY 2023.

Legislative Committees and Activities expended 61.0% of its approximately \$1.5 million HB 2 modified budget. The 2021 Legislature appropriated \$923,000 for FY 2023. The Legislative Branch's budget was approved with a biennial designation, so \$559,000 of remaining authority in FY 2022 was continued into FY 2023. If this additional authority were not taken into account, the Legislative Committees and Activities budget would have been 98.0% expended.

The Legislative Audit Division expended 80.2% of its \$5.8 million HB 2 modified budget. Personal services appropriations made up the majority of this division's HB 2 budget. Appropriations of \$5.5 million were 81.5% expended at the end of the fiscal year and 82.0% of the total personal services hours budgeted were utilized. The lower personal services expenditures were due to staff turnover.

## Personal Services

Appropriations for personal services in the Legislative Branch total approximately \$15.8 million and were 91.9% expended through the end of FY 2023. The branch has 135.35 HB 2 FTE and 91.8% of these positions were filled as of June 1, 2023. Of the 11.10 vacant FTE, 8.10 FTE are in the Legislative Audit Division and are due to staff turnover. The following chart shows the filled and vacant FTE within the agency as of June 1, 2023.



## OTHER ISSUES

### Information Technology Project Expenditures

The 2023 Legislature approved a restricted, one-time-only appropriation of \$2.2 million in HB 2 for the session financial automation project. This project integrates the Legislative Fiscal Division (LFD) and the budgeting committees (House Appropriations Committee, Senate Finance and Claims Committee, and the six joint appropriations subcommittees) into the regular process of the Legislative Branch. Currently, most of the public and legislator information regarding HB 2 and the six joint appropriations subcommittees is found on the LFD website and is not available on the LAWS website. The primary goal of the project is to make appropriation bill information as accessible to the public and legislators as information for other bills.

The Legislative Branch is currently conducting a business analysis of all processes of the LFD and the information needs of financial legislators in order to develop an overall understanding and strategic plan. The estimated delivery date is October 1, 2026, and the total budget, including internal costs, is estimated to be approximately \$2.8 million.