



**MONTANA  
DEPARTMENT OF  
ADMINISTRATION**

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**State Financial Services Division  
Greg Gianforte, Governor  
Misty Ann Giles, Director**

**TO:** Ryan Osmundson, Budget Director, Office of Budget and Program Planning  
Amy Carlson, Legislative Fiscal Analyst, Legislative Fiscal Division

**FROM:** Jennifer Thompson, State Accountant, State Financial Services Division

**DATE:** September 1, 2023

**SUBJECT:** Encumbrance Extensions per MCA 17-1-102(4)(a)

The Department of Administration has prepared two reports regarding the encumbrance extensions as of the fiscal year-end 2023. The first report is a list of general fund encumbrance extensions as of fiscal year-end 2023. The second report is a list of non-general fund encumbrances that have been extended for three years or more.

Please contact me if you have any questions regarding this report.

**CC** Misty Ann Giles  
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406-444-3092**

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**General Fund Encumbrances Extended  
As of Fiscal Year-End 2023**

| <b>Agency</b>                    | <b>FY Established</b> | <b>Purpose</b>                                               | <b>Amount</b>       |
|----------------------------------|-----------------------|--------------------------------------------------------------|---------------------|
| Agriculture                      | 2021                  | Various grant contracts spanning fiscal years                | \$ 35,773           |
| Agriculture                      | 2022                  | Various grant contracts spanning fiscal years                | 468,181             |
| Commerce                         | 2019                  | Various grants and contracts spanning fiscal years           | 4,331               |
| Commerce                         | 2021                  | Various grants and contracts spanning fiscal years           | 208,159             |
| Commerce                         | 2022                  | Various grants and contracts spanning fiscal years           | 211,501             |
| DPHHS                            | 2019                  | Mpath system maintenance and updates                         | 395,861             |
| DPHHS                            | 2020                  | Sanders Auditorium Remodel                                   | 10,407              |
| DPHHS                            | 2021                  | Chimes System maintenance and updates                        | 133,817             |
| DPHHS                            | 2022                  | Aging Program system updates                                 | 58,053              |
| Environmental Quality            | 2016                  | Various vendor and agency contracts                          | 38,942              |
| Environmental Quality            | 2019                  | Document scanning services contract                          | 95,176              |
| Environmental Quality            | 2019                  | Various vendor and agency contracts                          | 53,343              |
| Environmental Quality            | 2020                  | Various vendor and agency contracts                          | 54,866              |
| Environmental Quality            | 2021                  | Various vendor and agency contracts                          | 42,964              |
| Environmental Quality            | 2022                  | Electric school bus technical assistance                     | 101,759             |
| Environmental Quality            | 2022                  | FACTS Database                                               | 32,130              |
| Environmental Quality            | 2022                  | Various vendor and agency contracts                          | 85,136              |
| Justice                          | 2022                  | Intoximeters ordered but not delivered                       | 110,425             |
| Justice                          | 2022                  | Justice Trax Program                                         | 7,571               |
| Military Affairs                 | 2022                  | Fort Harrison roof repair                                    | 2,029               |
| Military Affairs                 | 2022                  | HVAC renovations                                             | 22,274              |
| Natural Resources & Conservation | 2017                  | CSKT contract #165206                                        | 1,149,489           |
| Natural Resources & Conservation | 2019                  | Various conservation district, vender, and agency contracts. | 1,995               |
| Natural Resources & Conservation | 2020                  | CSKT contract #WM-CSKT-159                                   | 2,014,355           |
| Natural Resources & Conservation | 2020                  | Various conservation district, vender, and agency contracts. | 98,398              |
| Natural Resources & Conservation | 2021                  | CSKT contract #WM-CSKT-159                                   | 914,355             |
| Natural Resources & Conservation | 2021                  | Various conservation district, vender, and agency contracts. | 142,702             |
| Natural Resources & Conservation | 2022                  | CSKT contract #WM-CSKT-159                                   | 600,000             |
| Natural Resources & Conservation | 2022                  | Various conservation district, vender, and agency contracts. | 310,718             |
| Natural Resources & Conservation | 2022                  | USGS contract #22RSJFA036                                    | 97,462              |
| Revenue                          | 2020                  | Restroom remodel                                             | 92,020              |
| Revenue                          | 2022                  | Office furniture                                             | 208,135             |
| Revenue                          | 2022                  | 3rd floor remodel                                            | 149,775             |
| Revenue                          | 2022                  | 4th floor remodel                                            | 145,250             |
|                                  |                       |                                                              | \$ <u>8,097,352</u> |

**Non-general Fund Encumbrances Extended Three Years or More  
As of Fiscal Year-End 2023**

| <b>Agency</b>                    | <b>FY Established</b> | <b>Purpose</b>                                               | <b>Amount</b>       |
|----------------------------------|-----------------------|--------------------------------------------------------------|---------------------|
| Administration                   | 2020                  | Various engineering and construction contracts               | \$ 20,150           |
| Architecture & Engineering       | 2019                  | Various engineering and construction contracts               | 29,072              |
| Architecture & Engineering       | 2020                  | Various engineering and construction contracts               | 5,530               |
| Commerce                         | 2017                  | Various grants and contracts spanning fiscal years           | 1,199,563           |
| Commerce                         | 2018                  | Various grants and contracts spanning fiscal years           | 80,000              |
| Commerce                         | 2019                  | Various grants and contracts spanning fiscal years           | 1,197,043           |
| Commerce                         | 2020                  | Various grants and contracts spanning fiscal years           | 1,561,798           |
| DPHHS                            | 2019                  | Mpath system maintenance and updates                         | 3,515,810           |
| DPHHS                            | 2020                  | Sanders Auditorium Remodel                                   | 18,926              |
| Environmental Quality            | 2019                  | Document scanning services                                   | 114,285             |
| Environmental Quality            | 2020                  | Various vendor and agency contracts                          | 7,348               |
| Natural Resources & Conservation | 2015                  | Various conservation district, vender, and agency contracts. | 45,742              |
| Natural Resources & Conservation | 2016                  | Various conservation district, vender, and agency contracts. | 97                  |
| Natural Resources & Conservation | 2017                  | Various conservation district, vender, and agency contracts. | 143,253             |
| Natural Resources & Conservation | 2018                  | Various conservation district, vender, and agency contracts. | 88,408              |
| Natural Resources & Conservation | 2019                  | Various conservation district, vender, and agency contracts. | 1,227,869           |
| Natural Resources & Conservation | 2020                  | Various conservation district, vender, and agency contracts. | 77,029              |
|                                  |                       |                                                              | \$ <u>9,331,923</u> |