



### Transitional Living Program Request Flowchart

Prerelease Center submits the following completed forms to CORRequests@mt.gov:

- PFB 6.2.490 (A) TLP Request for Placement (Request)
- PFB 6.2.490 (B) TLP Offender Agreement

If a residence has not been obtained, TLP Compliance Specialist will review eligibility and provide a determination of eligibility. However, final approval would not occur until a residence is secured.

If a residence has been obtained, TLP Compliance Specialist will, within 5 business days of receiving the request, confirm offender eligibility for the program, including eligibility for conditional release or that Board of Pardons and Parole has not objected to TLP placement

If all eligibility and participation requirements are met, TLP Compliance Specialist will notify victims of offenders with violent and sex offenses. Victims will be given 5 calendar days to respond to the notification with questions and concerns.

Probation and Parole will review the residence within 3 business days to determine if it is an acceptable residence.

If serious victim conflicts arise, the issue will be escalated through the Department as appropriate to determine if the offender will still be considered eligible for TLP.

The final determination will be sent to facility staff and to the TLP Compliance Specialist and will be documented in OMIS. Once the residence is approved, the TLP Compliance Specialist, assigned P&P Officer, and facility staff will coordinate to set a transfer date for the offender.

Local law enforcement will be notified of the offender's participation in the program if required by Montana statutes related to sexual or violent offender registration.