Program Budget Comparison

The following Program Budget Comparison table compares the 2017 biennium appropriated budget to the 2019 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison Budget Item	Appropriated Budget 16-17	Legislative Budget 18-19	Biennium Change	Biennium % Change
Personal Services	12,141,435	11,879,949	(261,486)	(2.15)%
Operating Expenses	14,508,239	14,785,945	277,706	1.91 %
Equipment & Intangible Assets	203,502	131,502	(72,000)	(35.38)%
Capital Outlay	42,550	0	(42,550)	(100.00)%
Transfers	412,713	415,388	2,675	0.65 %
Total Expenditures	**$27,308,439**	**$27,212,784**	**($95,655)**	**(0.35)%**
State/Other Special Rev. Funds	26,590,579	26,575,651	(14,928)	(0.06)%
Federal Spec. Rev. Funds	717,860	637,133	(80,727)	(11.25)%
Total Funds	**$27,308,439**	**$27,212,784**	**($95,655)**	**(0.35)%**
Total Ongoing	**$27,308,439**	**$27,212,784**	**($95,655)**	**(0.35)%**
Total OTO	**$0**	**$0**	**$0**	**0.00 %**

Program Description

The Administration Division provides centralized services across FWP. Services include information technology services, fiscal management and budget preparation, procurement and property management, management of federal aid, maintenance of internal control procedures, sale of hunting, fishing and other recreational licenses, and maintenance of biological and GIS applications.

Program Highlights

Administration Division Major Budget Highlights
• Overall decrease of 0.4% due to present law adjustments and legislative starting point motions to implement 5% reduction and vacancy savings.

Program Actuals and Budget Comparison

The following table compares the program's FY 2016 actual expenditures with FY 2016 through FY 2019 appropriations.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2016	Approp. Fiscal 2016	Approp. Fiscal 2017	Legislative Fiscal 2018	Legislative Fiscal 2019
FTE	76.12	76.12	76.12	75.12	75.12
Personal Services	5,439,930	5,934,819	6,206,616	5,932,860	5,947,089
Operating Expenses	7,184,284	7,268,449	7,239,790	7,434,592	7,351,353
Equipment & Intangible Assets	137,718	137,751	65,751	65,751	65,751
Capital Outlay	42,550	42,550	0	0	0
Transfers	132,035	205,019	207,694	207,694	207,694
Total Expenditures	**$12,936,517**	**$13,588,588**	**$13,719,851**	**$13,640,897**	**$13,571,887**
State/Other Special Rev. Funds	12,705,800	13,196,152	13,394,427	13,320,930	13,254,721
Federal Spec. Rev. Funds	230,717	392,436	325,424	319,967	317,166
Total Funds	**$12,936,517**	**$13,588,588**	**$13,719,851**	**$13,640,897**	**$13,571,887**
Total Ongoing	**$12,936,517**	**$13,588,588**	**$13,719,851**	**$13,640,897**	**$13,571,887**
Total OTO	**$0**	**$0**	**$0**	**$0**	**$0**

Funding

The following table shows adopted program funding by source of authority.

Department of Fish, Wildlife, and Parks, 09-Administration
Funding by Source of Authority

Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	0	0	0	0	0.00 %
02084 Fish WL Forest Management	0	0	0	0	0.00 %
02085 Waterfowl Stamp Spec. Rev.	0	0	0	0	0.00 %
02086 Mountain Sheep Account	64,000	0	0	64,000	0.24 %
02092 Parks Forest Management	0	0	0	0	0.00 %
02112 Moose Auction	4,666	0	0	4,666	0.02 %
02113 Upland Game Bird Habitat	0	0	0	0	0.00 %
02114 Wildlife Habitat	0	0	0	0	0.00 %
02115 Off-Highway Decal	0	0	0	0	0.00 %
02148 Paddlefish Roe Account	0	0	0	0	0.00 %
02149 River Restoration Account	0	0	0	0	0.00 %
02171 Smith R. Corridor Enhancement	0	0	0	0	0.00 %
02176 Mountain Goat Auction	3,000	0	0	3,000	0.01 %
02213 Off Highway Vehicle Gas Tax	0	0	0	0	0.00 %
02239 Off Hwy Vehicle Acct (Parks)	0	0	0	0	0.00 %
02273 Motorboat Fees	0	0	0	0	0.00 %
02274 FWP Accommodations Tax	0	0	0	0	0.00 %
02328 Parks OHV Fuel Safety/Educ	0	0	0	0	0.00 %
02329 Snowmobile Fuel Tax-Enforcemnt	0	0	0	0	0.00 %
02330 Parks Snomo Fuel Tax Sfty/Educ	0	0	0	0	0.00 %
02331 Motorboat Certification-Parks	0	0	0	0	0.00 %
02332 Snowmobile Registration-Parks	0	0	0	0	0.00 %
02333 Fishing Access Site Maint	0	0	0	0	0.00 %
02334 Hunting Access	0	0	0	0	0.00 %
02407 Snowmobile Fuel Tax	0	0	0	0	0.00 %
02408 Coal Tax Trust Account	0	0	0	0	0.00 %
02409 General License	26,124,351	0	0	26,124,351	98.30 %
02410 Real Estate Trust Earnings	0	0	0	0	0.00 %
02411 State Parks Miscellaneous	0	0	0	0	0.00 %
02412 Motorboat Fuel Tax	0	0	0	0	0.00 %
02413 F & G Motorboat Cert Id	0	0	0	0	0.00 %
02414 Snowmobile Reg	0	0	0	0	0.00 %
02415 Fishing Access Site Acq.	0	0	0	0	0.00 %
02423 Wolf Management Account	0	0	0	0	0.00 %
02424 Wolf Depredation	0	0	0	0	0.00 %
02459 Hunting Access Acquisitions	0	0	0	0	0.00 %
02469 Habitat Trust Interest	0	0	0	0	0.00 %
02547 Search & Rescue	200,000	0	0	200,000	0.75 %
02558 FAS - Vehicle Registration	0	0	0	0	0.00 %
02559 Mule Deer Auction	2,800	0	0	2,800	0.01 %
02560 Elk Auction	6,666	0	0	6,666	0.03 %
02600 Hunters Against Hunger	160,000	0	0	160,000	0.60 %
02687 Upland Game Bird Planting	0	0	0	0	0.00 %
02059 OHV Education	0	0	0	0	0.00 %
02543 Search and Rescue - General	10,168	0	0	10,168	0.04 %
State Special Total	**$26,575,651**	**$0**	**$0**	**$26,575,651**	**78.25 %**
03097 Fedl Fish(W/B) Wildlife(P/R)	267,401	0	0	267,401	41.97 %
03129 USFWS SECTION 6	0	0	0	0	0.00 %
03403 Misc Federal Funds	369,732	0	0	369,732	58.03 %
Federal Special Total	**$637,133**	**$0**	**$0**	**$637,133**	**1.88 %**
06501 Duplicating Center	0	158,131	0	158,131	2.34 %
06502 Equipment Enterprise Fund	0	6,315,013	0	6,315,013	93.57 %
06503 F & G Warehouse Inventory	0	275,962	0	275,962	4.09 %
06540 DFWP Aircraft	0	0	0	0	0.00 %
Proprietary Total	**$0**	**$6,749,106**	**$0**	**$6,749,106**	**19.87 %**
Total All Funds	**$27,212,784**	**$6,749,106**	**$0**	**$33,961,890**	

The Administration Division is primarily funded with GLA dollars. The remainder are other state special funds and federal authority.

Budget Summary by Category

The following summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the glossary section of the Budget Analysis.

Budget Summary by Category	General Fund				Total Funds			
Budget Item	Budget Fiscal 2018	Budget Fiscal 2019	Biennium Fiscal 18-19	Percent of Budget	Budget Fiscal 2018	Budget Fiscal 2019	Biennium Fiscal 18-19	Percent of Budget
2017 Base Budget	0	0	0	0.00 %	13,719,851	13,719,851	27,439,702	100.83 %
SWPL Adjustments	0	0	0	0.00 %	69,324	(1,402)	67,922	0.25 %
PL Adjustments	0	0	0	0.00 %	63,971	67,132	131,103	0.48 %
New Proposals	0	0	0	0.00 %	(212,249)	(213,694)	(425,943)	(1.57)%
Total Budget	**$0**	**$0**	**$0**		**$13,640,897**	**$13,571,887**	**$27,212,784**	

Present Law Adjustments

The "Present Law Adjustments" table shows the changes from the FY 2017 base appropriation to the budget approved by the legislature. "Statewide Present Law" adjustments are standard statewide categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	Fiscal 2018					Fiscal 2019				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	0	(141,394)	(6,131)	(147,525)	0.00	0	(127,133)	(5,861)	(132,994)
DP 2 - Fixed Costs	0.00	0	228,348	3,838	232,186	0.00	0	146,189	472	146,661
DP 3 - Inflation Deflation	0.00	0	(14,851)	(486)	(15,337)	0.00	0	(14,609)	(460)	(15,069)
DP 53 - SWPLA Fixed Cost Reductions	0.00	0	(20,722)	(454)	(21,176)	0.00	0	(21,018)	(198)	(21,216)
DP 54 - SWPLA Fixed Cost Reductions	0.00	0	(7,551)	(43)	(7,594)	0.00	0	(6,505)	(20)	(6,525)
DP 55 - SWPLA Fixed Cost Adjustment	0.00	0	244	8	252	0.00	0	248	4	252
DP 902 - Tech Services: SmartCop	0.00	0	92,489	0	92,489	0.00	0	94,621	0	94,621
Grand Total All Present Law Adjustments	**0.00**	**$0**	**$136,563**	**($3,268)**	**$133,295**	**0.00**	**$0**	**$71,793**	($6,063)	$65,730

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature approved adjustments to annualize personal services costs including FY 2017 statewide pay plan adjustments and increases to state share costs for health insurance passed by the 2015 Legislature, benefit rate adjustments, and longevity adjustments related to incumbents in each position at the time of the personal services snapshot.

DP 2 - Fixed Costs -

The legislature approved adjustments to provide the funding required in the budget to pay increases in fixed costs assessed by other agencies within state government for the services they provide. The rates charged for these services are approved in the section of the budget for the programs that provide the services.

DP 3 - Inflation Deflation -

The legislature approved adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 53 - SWPLA Fixed Cost Reductions -

The legislature reduced fixed costs for warrant writer, rent, and information technology.

DP 54 - SWPLA Fixed Cost Reductions -

The legislature reduced fixed costs for rent and information technology.

DP 55 - SWPLA Fixed Cost Adjustment -

The legislature adopted further changes in fixed costs for non-office rent.

DP 902 - Tech Services: SmartCop -

The legislature approved additional funding to support the expanded deployment of the warden's "smart cop" program. This project is in cooperation with Montana Department of Justice, Montana Highway Patrol, and the Statewide Radio Interoperability group.

New Proposals

The "New Proposals" table shows new changes to expenditures.

New Proposals	Fiscal 2018					Fiscal 2019				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 50 - 5% Plan Adjustments	0.00	0	(268)	0	(268)	0.00	0	(268)	0	(268)
DP 51 - Additional 2% Vacancy Savings	0.00	0	(124,042)	(2,189)	(126,231)	0.00	0	(124,338)	(2,195)	(126,533)
DP 56 - Oracle License Funding Reinstatement	0.00	0	6,250	0	6,250	0.00	0	5,107	0	5,107
DP 556 - IT Convergence Savings	0.00	0	(92,000)	0	(92,000)	0.00	0	(92,000)	0	(92,000)
DP 5201010 - Reduce FTE	(1.00)	0	(80,751)	0	(80,751)	(1.00)	0	(80,801)	0	(80,801)
DP 5201011 - Restore Vacancy Savings	0.00	0	156,612	0	156,612	0.00	0	156,612	0	156,612
DP 5201012 - Vacancy Savings Adjustment	0.00	0	(75,861)	0	(75,861)	0.00	0	(75,811)	0	(75,811)
Total	**(1.00)**	**$0**	**($210,060)**	**($2,189)**	**($212,249)**	**(1.00)**	**$0**	**($211,499)**	($2,195)	($213,694)

*"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 50 - 5% Plan Adjustments -

Statute requires state agencies to submit a plan to reduce base expenditures for general fund and certain state special revenues as part of its budget submission. The executive incorporated a portion of these reductions in the proposed budget. The legislature adopted reductions for general fund and certain state special revenues to bring the total base reduction for the agency to 5% of the 2017 base budget as outlined in statute, with some exceptions.

DP 51 - Additional 2% Vacancy Savings -

The legislature adopted an additional 2% vacancy savings for the 2019 biennium, resulting in a total 6% vacancy savings for the 2019 biennium.

DP 56 - Oracle License Funding Reinstatement -

The legislature increased funding for Oracle license costs included in the State Information Technology Service Division. The license costs are allocated through fixed cost adjustments.

DP 556 - IT Convergence Savings -

The legislature approved reductions to agency information technology costs for savings generated by migrating information technology assets to the state data center and other enterprise IT solutions.

DP 5201010 - Reduce FTE -

The legislature approved eliminating vacant FTE and associated funding across the agency.

DP 5201011 - Restore Vacancy Savings -

The legislature restored vacancy savings authority associated with reduced FTE.

DP 5201012 - Vacancy Savings Adjustment -

The legislature approved adjustments to vacancy savings.

Other Issues

Proprietary Rates
06501 – Duplicating Center

Proprietary Program Description

FWP's duplicating center provides duplicating and bindery services to employees.

Revenues

Revenues are generated from charges on a per page basis for both copying and binding.

Expenses

Expenses recovered in the rates are the personal services, operating expenses, and the raw materials needed for duplicating.

Proprietary Rates

For the 2019 biennium, Figure 2 shows the rates adopted by the legislature.

Figure 2

Proposed Rates				
	FY 2016	FY 2017	FY 2018	FY 2019
Per Copy				
1-20	$0.08	$0.08	$0.08	$0.08
21-100	$0.06	$0.06	$0.06	$0.06
101-1,000	$0.06	$0.06	$0.06	$0.06
1,001-5,000	$0.05	$0.05	$0.05	$0.05
Color- per sheet	$0.25	$0.25	$0.25	$0.25
Binding				
Collating - per sheet	$0.01	$0.01	$0.01	$0.01
Hand Stapling - per set	$0.02	$0.02	$0.02	$0.02
Saddle Stitch - per set	$0.04	$0.04	$0.04	$0.04
Folding - per sheet	$0.01	$0.01	$0.01	$0.01
Punching - per sheet	$0.01	$0.01	$0.01	$0.01
Cutting - per minute	$0.60	$0.60	$0.60	$0.60
Desktop Publishing – Per Hour	$0.00	$0.00	$46.36	$46.36

The rates approved by the legislature are the maximum the program may charge during the biennium, they are not the rates the program must charge.

06502 – Equipment Enterprise Fund

Proprietary Program Description

The equipment fund provides a fleet of vehicles to employees. The users are FWP employees, mostly enforcement wardens, fish and wildlife biologists, and park employees. Every month, users are charged for the miles driven during the previous month.

Revenues

Revenues are generated by the per mile charge to other parts of FWP.

Expenses

The expenses associated with the enterprise fund include administrative costs (personal services and operations), fuel and repair costs of the fleet, and replacement of fleet vehicles at approximately 120,000 miles.

Proprietary Rates

For the 2019 biennium, Figure 3 shows the rates adopted by the legislature.

Figure 3

Proposed Rates				
	FY 2014	FY 2015	FY 2016	FY 2017
Per Mile Rates:				
Sedans	$0.46	$0.46	$0.46	$0.46
Vans	$0.53	$0.53	$0.53	$0.53
Utilities	$0.58	$0.58	$0.58	$0.58
Pickup 1/2 Ton	$0.53	$0.53	$0.53	$0.53
Pickup 3/4 Ton	$0.61	$0.61	$0.61	$0.61

The rates approved by the legislature are the maximum the program may charge during the biennium, they are not the rates the program must charge.

06503 – Warehouse Inventory

Proprietary Program Description

The warehouse inventory program provides uniforms and items related to the duties of FWP such as gill nets for the fisheries biologists. Overhead costs are recovered by charging a predetermined fixed percentage to all sales.

Revenues

Revenues come from the sales of inventory items to employees. There was a change in the uniform policy during FY 2015 and therefore the replacement of uniforms caused an increase in the revenue for FY 2016.

Expenses

The expenses associated with the warehouse include personal services, miscellaneous office supplies and expenses for the warehouse workers, and inventory purchased to replenish existing stock.

Proprietary Rates

For the 2019 biennium the following rates are adopted by the legislature:

- 25% added to the cost of the inventory items

The rates approved by the legislature are the maximum the program may charge during the biennium, they are not the rates the program must charge.