

Agency Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Agency Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	184,934,071	193,470,349	8,536,278	4.62 %
Operating Expenses	242,595,936	249,721,580	7,125,644	2.94 %
Equipment & Intangible Assets	559,618	496,522	(63,096)	(11.27)%
Capital Outlay	20,773	41,546	20,773	100.00 %
Grants	22,250,126	19,970,790	(2,279,336)	(10.24)%
Benefits & Claims	524,158	979,146	454,988	86.80 %
Transfers	8,922,707	6,462,568	(2,460,139)	(27.57)%
Debt Service	1,017,572	922,572	(95,000)	(9.34)%
Total Expenditures	\$460,824,961	\$472,065,073	\$11,240,112	2.44 %
General Fund	417,427,100	431,369,621	13,942,521	3.34 %
State/Other Special Rev. Funds	11,892,337	13,378,177	1,485,840	12.49 %
Federal Spec. Rev. Funds	31,278,718	27,028,289	(4,250,429)	(13.59)%
Proprietary Funds	226,806	288,986	62,180	27.42 %
Total Funds	\$460,824,961	\$472,065,073	\$11,240,112	2.44 %
Total Ongoing	\$460,824,961	\$474,524,099	\$13,699,138	2.97 %
Total OTO	\$0	(\$2,459,026)	(\$2,459,026)	100.00 %

Agency Description

The Montana Department of Corrections staff enhances public safety, supports the victims of crime, promotes positive change in offender behavior, and reintegrates offenders into the community.

Agency Highlights

**Department of Corrections
Major Budget Highlights**

The Department of Corrections' 2023 biennium budget is 2.4% or \$11.2 million higher than the 2021 biennium budget. Significant changes include:

- A reduction of approximately \$2.6 million in general fund in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only
- An increase of about \$4.0 million in general fund for overtime in the Probation and Parole Division, Secure Custody Facilities, Montana Correctional Enterprises, and Clinical Services Division
- An increase of approximately \$2.6 million over the biennium in general fund for hepatitis C treatment in the Clinical Services Division
- An increase of approximately \$1.7 million in federal special revenue authority in the Montana Board of Crime Control. Language moves this funding and any additional funding in the Montana Board of Crime Control from the Department of Corrections to the Department of Justice
- An increase of about \$134,000 in federal special revenue authority and 1.00 FTE for a federal grants' accountant. Language moves this funding and any additional funding in the Montana Board of Crime Control from the Department of Corrections to the Department of Justice
- An increase of \$150,000 in general fund over the biennium as one-time-only for evidence-based practices training in the Director's Office
- An increase of about \$487,000 in general fund for laundry, meal, and motor vehicle maintenance repair costs in the Secure Custody Facilities
- An increase of \$313,000 and 2.00 FTE in FY 2022 and FY 2023 in general fund for contract facility disciplinary officers in the Secure Custody Facilities
- An increase of approximately \$0.8 million over the biennium in general fund and 5.00 FTE in FY 2022 and FY 2023 for additional medical and mental health services in the Clinical Services Division
- An increase of about \$226,000 in general fund over the biennium and 1.00 FTE for a program manager in the Board of Pardons and Parole
- An increase of approximately \$0.8 million in general fund over the biennium for 5.00 FTE for probation and parole officers and 2.00 FTE for pre-sentence investigation writers in the Probation and Parole Division
- An increase of approximately \$1.1 million in general fund over the biennium in for-profit provider per diem increases as restricted in Secure Custody Facilities
- An increase of \$0.2 million in general fund over the biennium in regional prisons per diem increases as restricted in the Secure Custody Facilities
- An increase of about \$1.0 million over the biennium, the majority in general fund, for provider rates for nonprofit community corrections in the Probation and Parole Division as restricted
- An increase of about \$504,000 in general fund for 3.00 FTE for probation and parole officers in the Probation and Parole Division
- An increase of approximately \$226,000 over the biennium in general

fund for 2.00 FTE for presentence investigation writers in the Probation and Parole Division

- An increase of about \$396,000 in general fund for 2.50 FTE for contract managers for contract facilities in the Probation and Parole Division

Agency Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Agency Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	1,274.17	1,274.17	1,297.67	1,297.67
Personal Services	90,085,529	90,545,455	94,388,616	95,314,011	98,156,338
Operating Expenses	119,153,603	122,361,902	120,234,034	124,690,203	125,031,377
Equipment & Intangible Assets	393,857	393,857	165,761	330,761	165,761
Capital Outlay	0	0	20,773	20,773	20,773
Grants	10,384,805	12,596,731	9,653,395	9,985,395	9,985,395
Benefits & Claims	34,585	34,585	489,573	489,573	489,573
Transfers	2,478,708	5,916,423	3,006,284	3,231,284	3,231,284
Debt Service	555,815	556,286	461,286	461,286	461,286
Total Expenditures	\$223,086,902	\$232,405,239	\$228,419,722	\$234,523,286	\$237,541,787
General Fund	204,839,528	207,518,153	209,908,947	214,173,912	217,195,709
State/Other Special Rev. Funds	5,327,642	5,945,099	5,947,238	6,689,269	6,688,908
Federal Spec. Rev. Funds	12,806,329	18,828,584	12,450,134	13,513,988	13,514,301
Proprietary Funds	113,403	113,403	113,403	146,117	142,869
Total Funds	\$223,086,902	\$232,405,239	\$228,419,722	\$234,523,286	\$237,541,787
Total Ongoing	\$223,086,902	\$232,405,239	\$228,419,722	\$237,057,312	\$237,466,787
Total OTO	\$0	\$0	\$0	(\$2,534,026)	\$75,000

Summary of Legislative Action

The Montana Board of Crime Control received an increase in federal special revenue of \$1.7 million to bring current authority more in line with annual grant award levels and \$134,000 and 1.00 FTE for a federal grants' accountant. The Director's Office received an increase of \$150,000 in general fund over the biennium as one-time-only for evidence-based practices training.

The Probation and Parole Division received an increase of \$0.8 million in general fund over the biennium for 5.00 FTE for probation and parole officers and 2.00 FTE for pre-sentence investigation writers, an increase of \$504,000 in general fund for 3.00 FTE for probation and parole officers, an increase of \$226,000 over the biennium in general fund for 2.00 FTE for presentence investigation writers, and an increase of \$396,000 in general fund for 2.50 FTE for contract managers for contract facilities. The legislature approved an increase of \$1.0 million over the biennium, the majority in general fund, for provider rates for nonprofit community corrections in the Probation and Parole Division as restricted.

The legislature approved an increase of \$487,000 in general fund for laundry, meal, and motor vehicle maintenance repair costs in the Secure Custody Facilities. Secure Custody Facilities received an increase of \$313,000 and 2.00 FTE in FY 2022 and in FY 2023 in general fund for contract facility disciplinary officers. Secure Custody Facilities received an increase of \$1.1 million in general fund over the biennium in for profit provider per diem increases as restricted, and an increase of \$0.2 million in general fund over the biennium in regional prisons per diem increases as restricted.

Clinical Services Division received an increase of \$0.8 million over the biennium in general fund and 5.00 FTE in FY 2022 and 5.00 FTE in FY 2023 for additional medical and mental health services and an increase of \$2.6 million over the biennium in general fund for hepatitis C treatment.

The Board of Pardons and Parole received an increase of \$226,000 in general fund over the biennium and 1.00 FTE for a program manager. The legislature approved a reduction of \$2.6 million in general fund over the biennium for the elimination of state share holiday two-month contribution as one-time-only. The Probation and Parole Division, Secure Custody Facilities, Montana Correctional Enterprises and Clinical Services Division received an increase of \$4.0 million in general fund for overtime.

Funding

The following table shows adopted agency funding by source of authority.

Total Department of Corrections Funding by Source of Authority 2023 Biennium Budget Request - Department of Corrections						
Funds	HB2 Ongoing	HB2 OTO	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
General Fund	433,828,647	(2,459,026)	0	0	431,369,621	84.80 %
State Special Total	13,378,177	0	0	1,372,042	14,750,219	2.90 %
Federal Special Total	27,028,289	0	0	0	27,028,289	5.31 %
Proprietary Total	288,986	0	35,263,779	0	35,552,765	6.99 %
Other Total	0	0	0	0	0	0.00 %
Total All Funds	\$474,524,099	(\$2,459,026)	\$35,263,779	\$1,372,042	\$508,700,894	
Percent - Total All Sources	93.28 %	(0.48)%	6.93 %	0.27 %		

The Department of Corrections is primarily funded with general fund. The remaining amount is comprised mostly of state special and federal special revenues with a small portion coming from budgeted proprietary funds. Some of the largest state special revenue funds are:

- The canteen revolving fund, which receives revenue from the sale of items to inmates
- Probation and parole supervision fees collected from offenders under the supervision of the department
- Pine Hills donations, interest, and income funds coming mostly from interest and income collected on school trust lands

Additional proprietary funds are non-budgeted and support programs that provide services to other governmental entities or the public.

There are nearly \$1.4 million in statutory appropriations over the 2023 biennium, which are used to support the Secure Custody Facilities. This funding includes supporting inmate welfare and is used for supplies, materials, communications, travel, rent, repairs, and other expenses.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	209,908,947	209,908,947	419,817,894	97.32 %	228,419,722	228,419,722	456,839,444	96.77 %
SWPL Adjustments	690,432	816,425	1,506,857	0.35 %	875,321	1,000,758	1,876,079	0.40 %
PL Adjustments	2,325,214	2,139,714	4,464,928	1.04 %	3,778,214	3,592,714	7,370,928	1.56 %
New Proposals	1,249,319	4,330,623	5,579,942	1.29 %	1,450,029	4,528,593	5,978,622	1.27 %
Total Budget	\$214,173,912	\$217,195,709	\$431,369,621		\$234,523,286	\$237,541,787	\$472,065,073	

Other Legislation

HB 693 - This bill includes reporting requirements for the Department of Corrections including:

- Utilization of drug treatment beds and any payments made to contractors for the failure to allow the contractor to operate at 75.0% capacity
- Utilization of the rental voucher program based on the location of expenditures and program strengths and weakness
- Examination of additional vocational programming options for the Montana Women's Prison
- The number of occasions a defendant sentenced for one or more felonies remained in a county detention facility for more than 10 business days after sentencing, names of the defendants, and reason for delay
- Data regarding offenders who were under the department's supervision or in the department's custody between July 1, 2015, and July 1, 2021, including criminal history and correctional history for those with felony offenses or whose sentences were revoked for a violation of the terms and conditions of a suspended or deferred sentence

This bill also provides consent for the Department of Corrections to discontinue the use of the Great Falls regional prison in accordance with 53-1-202(4). This bill also revises conditions of supervision for probation.

HB 15 - This bill implements an inflationary increase to the base aid funding for K-12 schools. This inflationary increase is for the Pine Hills Correctional Facility in the Secure Custody Facilities.

HB 115 - This bill changes sentencing options for fifth and subsequent driving under the influence's (DUIs). This bill could have an impact on the Department of Corrections if there are any cases that could be prosecuted due to the changes in this bill.

HB 553 - This bill limits the time of suspended sentences for felony convictions imposed by a court. This bill requires a review of all sentences currently being served on probation to determine if the offender would be entitled to early termination of probation.

HB 578 - This bill revises laws related to commitment of defendants. According to HB 578, "If a defendant is sentenced to prison, another place of confinement operated by or under contract with the Department of Corrections, or committed to the department and the department does not accept delivery of the defendant within 5 days of the oral pronouncement of the sentence, the department shall notify the court in writing of the reason for the delay."

SB 19 - This bill moves the Montana Board of Crime Control and associated funding from the Department of Corrections to the Department of Justice.

Executive Budget Comparison

Executive Budget Comparison								
Budget Item	Approp. Fiscal 2021	Executive Budget Fiscal 2022	Legislative Budget Fiscal 2022	Leg — Exec. Difference Fiscal 2022	Executive Budget Fiscal 2023	Legislative Budget Fiscal 2023	Leg — Exec. Difference Fiscal 2023	Biennium Difference Fiscal 22-23
FTE	1,274.17	1,298.67	1,297.67	(1.00)	1,298.67	1,297.67	(1.00)	(1.00)
Personal Services	94,388,616	95,243,574	95,314,011	70,437	98,091,728	98,156,338	64,610	135,047
Operating Expenses	120,234,034	125,633,015	124,690,203	(942,812)	125,673,500	125,031,377	(642,123)	(1,584,935)
Equipment & Intangible Assets	165,761	330,761	330,761	0	165,761	165,761	0	0
Capital Outlay	20,773	20,773	20,773	0	20,773	20,773	0	0
Grants	9,653,395	9,985,395	9,985,395	0	9,985,395	9,985,395	0	0
Benefits & Claims	489,573	489,573	489,573	0	489,573	489,573	0	0
Transfers	3,006,284	3,231,284	3,231,284	0	3,231,284	3,231,284	0	0
Debt Service	461,286	461,286	461,286	0	461,286	461,286	0	0
Total Costs	\$228,419,722	\$235,395,661	\$234,523,286	(\$872,375)	\$238,119,300	\$237,541,787	(\$577,513)	(\$1,449,888)
General Fund	209,908,947	214,827,395	214,173,912	(653,483)	217,554,345	217,195,709	(358,636)	(1,012,119)
State/other Special Rev. Funds	5,947,238	6,906,948	6,689,269	(217,679)	6,906,573	6,688,908	(217,665)	(435,344)
Federal Spec. Rev. Funds	12,450,134	13,513,988	13,513,988	0	13,514,301	13,514,301	0	0
Other	113,403	147,330	146,117	(1,213)	144,081	142,869	(1,212)	(2,425)
Total Funds	\$228,419,722	\$235,395,661	\$234,523,286	(\$872,375)	\$238,119,300	\$237,541,787	(\$577,513)	(\$1,449,888)
Total Ongoing	\$228,419,722	\$238,004,687	\$237,057,312	(\$947,375)	\$238,119,300	\$237,466,787	(\$652,513)	(\$1,599,888)
Total OTO	\$0	(\$2,609,026)	(\$2,534,026)	\$75,000	\$0	\$75,000	\$75,000	\$150,000

The legislature adopted ongoing appropriations that are approximately \$1.6 million lower than the proposed appropriations for the 2023 biennium. The legislature adopted one-time-only appropriations that are \$150,000 higher than the proposed appropriations for the biennium.

The major differences in the legislative budget compared to the proposed budget include:

- An increase in \$150,000 over the biennium as one-time-only for evidence-based practices training in the Director's Office
- A reduction of \$98,000 over the biennium as a statewide present law adjustment for fixed costs
- An increase of \$138,000 in general fund in FY 2022 for the legislative audit as restricted and biennial in the Director's Office
- An increase of \$226,000 in general fund over the biennium and 1.00 FTE for a program manager in the Board of Pardons and Parole. The request was included in the executive budget proposal on November 15th, 2020
- An increase of \$0.8 million in general fund over the biennium for 5.00 FTE for probation and parole officers and 2.00 FTE for pre-sentence investigation writers in the Probation and Parole Division. The executive requested \$1.7 million in general fund over the biennium for 10.00 FTE for probation and parole officers and 4.00 FTE for pre-sentence investigation writers in the Probation and Parole Division
- An increase of \$1.1 million in general fund over the biennium in for-profit provider per diem increases as restricted in the Secure Custody Facilities
- An increase of \$0.2 million in general fund over the biennium for a 1.5% increase in per diem for regional prisons as restricted. The executive requested \$0.8 million over the biennium for regional prison per diem increase in the Secure Custody Facilities
- An increase of \$1.0 million over the biennium, the majority in general fund, for provider rates for nonprofit community corrections as restricted in the Probation and Parole Division
- An increase of \$504,000 over the biennium in general fund for 3.00 FTE for probation and parole officers in the Probation and Parole Division
- An increase of \$226,000 in FY 2023 in general fund for 2.00 FTE for presentence investigation writers in the Probation and Parole Division
- An increase of \$2.6 million over the biennium in general fund for hepatitis C treatment in the Clinical Services Division. The executive requested \$5.1 million over the biennium for hepatitis C treatment in the Clinical Services Division

The legislature did not approve:

- The request for a decrease in statewide present law adjustments of \$690 for inflation/deflation in the Board of Pardons and Parole
- The request for a decrease in statewide present law adjustments of \$4,700 for ServiceNow reductions in the Board of Pardons and Parole

Language and Statutory Authority

The legislature included the following language in HB 2:

"All appropriations for Probation and Parole Division, Secure Custody Facilities, and Clinical Services are biennial."

"If, through the Legislative Audit Division process for establishing performance audits, a performance audit for Department of Corrections evidence-based programs is prioritized, the Legislative Audit Division shall contract with an educational organization that has appropriate subject matter expertise to provide specialist services as part of the audit."

"It is the intent of the legislature that offender placement be based on a risk and needs score and offender risk to the community. In placing offenders in treatment facilities, the department shall rely on risk and needs assessment tools and the underlying offense. Behavioral health assessment tools will be used to determine an offender's treatment dosage and needs."

"It is the intent of the legislature that the department "pre-screen" offenders for an appropriate correctional placement. Pre-screening is not required for offenders who have a plea agreement for a suspended or deferred sentence, a prison commitment, or when no PSI is ordered. Contracted treatment and pre-release centers should simultaneously screen an offender's application. The department shall provide a sentencing recommendation to the court that is based on the risk and needs evaluation of the offender and considers input from the other interested parties and the underlying offense. It is the intent of the legislature that these sentencing recommendations do not bind the judicial branch. Pre-screening and providing placement recommendations will begin no later than July 1, 2021."

"It is the intent of the legislature to utilize all community-based residential and nonresidential options and treatment program placements. The department is authorized to expand program capacity up to 10% over contract maximums to fulfill this mandate and may use existing resources from all bureaus to fulfill this intent."

"The Director's Office contingency funding may be expended only after the budget director certifies that county jail holds are maintained at a monthly average of 250 or less each month of the biennium beginning on July 1, 2021. Funds will be certified on a monthly basis by the budget director."

"Jail hold rates include funding to house inmates in county jails. It is the intent of the legislature that the Department of Corrections pay no more than \$69.63 for each day in fiscal year 2022 and 2023 to house inmates in county jails."

"The Department of Corrections Director's Office is reduced by \$1,956,193 in general fund in FY 2022 and \$1,957,315 in FY 2023, \$127,635 in state special revenue in FY 2022 and \$127,670 in FY 2023, and \$13,507,265 in federal special revenue in FY 2022 and \$13,507,578 in FY 2023 supporting 17.50 FTE and \$1,690,654 in personal services in FY 2022 and \$1,694,849 in FY 2023, \$1,016,318 in operating expenses in FY 2022 and \$1,013,593 in FY 2023, \$12,909 in equipment and intangible assets in FY 2022 and \$12,909 in FY 2023, \$9,985,395 in grants in FY 2022 and \$9,985,395 in FY 2023, and \$2,885,817 in transfers in FY 2022 and \$2,885,817 in FY 2023 to comply with the requirements of SB 19."

"If HB 553 is not passed and approved as introduced, the Probation and Parole Division general fund is increased by \$173,039 in FY 2022 and \$162,889 in FY 2023 and the Department of Corrections may increase full-time equivalent positions authorized in HB 2 by 2.00 FTE."

"The Miscellaneous Fines and Fees state special revenue fund in the Department of Corrections is eligible to be amended under 17-7-402(1)(a)(xii), MCA into the 2023 biennium budget."

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	20,772,794	21,480,713	707,919	3.41 %
Operating Expenses	15,359,230	17,162,151	1,802,921	11.74 %
Equipment & Intangible Assets	35,794	25,818	(9,976)	(27.87)%
Grants	22,250,126	19,970,790	(2,279,336)	(10.24)%
Transfers	8,448,591	5,971,634	(2,476,957)	(29.32)%
Total Expenditures	\$66,866,535	\$64,611,106	(\$2,255,429)	(3.37)%
General Fund	34,172,891	36,086,636	1,913,745	5.60 %
State/Other Special Rev. Funds	1,188,120	1,207,195	19,075	1.61 %
Federal Spec. Rev. Funds	31,278,718	27,028,289	(4,250,429)	(13.59)%
Proprietary Funds	226,806	288,986	62,180	27.42 %
Total Funds	\$66,866,535	\$64,611,106	(\$2,255,429)	(3.37)%
Total Ongoing	\$66,866,535	\$64,713,173	(\$2,153,362)	(3.22)%
Total OTO	\$0	(\$102,067)	(\$102,067)	100.00 %

Program Description

The Director's Office includes the Administrative Services, Legal, Quality Assurance, Investigations, and Public Information Services. This program provides services to the department, governmental entities, and the public in the areas of: public and victim information, human resource management, staff development and training, American Indian liaison services, policy management, information technology, legal information, technical correctional services, research and statistics, project management, payroll, budgeting and program planning, contract development, federal grants management, victim restitution, supervision fee collection, accounting, and various administrative and management support functions.

Program Highlights

Director's Office Major Budget Highlights
<p>The Director's Office's 2023 biennium budget is 3.4% or \$2.3 million lower than the 2021 biennium budget. Significant changes include:</p> <ul style="list-style-type: none"> • An increase of approximately \$2.7 million in statewide present law adjustments for fixed costs • An increase of \$1.7 million in federal special revenue authority in the Montana Board of Crime Control. Language moves this funding and any additional funding in the Montana Board of Crime Control from the Department of Corrections to the Department of Justice • An increase of approximately \$134,000 in federal special revenue authority and 1.00 FTE for a federal grants' accountant. Language moves this funding and any additional funding in the Montana Board of Crime Control from the Department of Corrections to the Department of Justice • An increase of \$150,000 in general fund over the biennium as one-time-only for evidence-based practices training • A reduction of approximately \$252,000 in general fund in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only • The legislature approved contingency funding of \$1.6 million in FY 2022 and \$1.6 million in FY 2023. The Director's Office contingency funding may be expended only after the budget director certifies that county jail holds are maintained at a monthly average of 250 or less each month of the biennium beginning on July 1, 2021

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	123.81	123.81	124.81	124.81
Personal Services	10,144,564	10,257,769	10,515,025	10,599,973	10,880,740
Operating Expenses	7,641,307	8,199,040	7,160,190	8,647,648	8,514,503
Equipment & Intangible Assets	22,885	22,885	12,909	12,909	12,909
Grants	10,384,805	12,596,731	9,653,395	9,985,395	9,985,395
Transfers	2,250,059	5,687,774	2,760,817	2,985,817	2,985,817
Total Expenditures	\$30,443,620	\$36,764,199	\$30,102,336	\$32,231,742	\$32,379,364
General Fund	16,997,569	17,233,150	16,939,741	17,967,852	18,118,784
State/Other Special Rev. Funds	526,319	589,062	599,058	603,785	603,410
Federal Spec. Rev. Funds	12,806,329	18,828,584	12,450,134	13,513,988	13,514,301
Proprietary Funds	113,403	113,403	113,403	146,117	142,869
Total Funds	\$30,443,620	\$36,764,199	\$30,102,336	\$32,231,742	\$32,379,364
Total Ongoing	\$30,443,620	\$36,764,199	\$30,102,336	\$32,408,809	\$32,304,364
Total OTO	\$0	\$0	\$0	(\$177,067)	\$75,000

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 01-Director's Office Funding by Source of Authority						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	36,086,636	0	0	36,086,636	55.85 %	
02355 Miscellaneous Fines and Fees	0	0	0	0	0.00 %	
02689 Offender Restitution	945,718	0	0	945,718	78.34 %	
02917 MSP Canteen Revolving Acct	6,046	0	0	6,046	0.50 %	
02768 Domestic Violence Intervention	255,431	0	0	255,431	21.16 %	
State Special Total	\$1,207,195	\$0	\$0	\$1,207,195	1.87 %	
03315 Misc Federal Grants	0	0	0	0	0.00 %	
03008 Juvenile Justice Council	924,422	0	0	924,422	3.42 %	
03081 OVW Sexual Assault Services	722,378	0	0	722,378	2.67 %	
03090 P Coverdell Forensic Science	653,356	0	0	653,356	2.42 %	
03111 Residential Substance Abuse	362,139	0	0	362,139	1.34 %	
03182 Vision 21 - Legal Assistance	0	0	0	0	0.00 %	
03188 Justice Assistance Grant	1,874,453	0	0	1,874,453	6.94 %	
03192 Crime Victim Assistance	15,043,266	0	0	15,043,266	55.66 %	
03200 SORNA CFDA 16.751	104,000	0	0	104,000	0.38 %	
03201 Justice System Enhancements	645,706	0	0	645,706	2.39 %	
03248 Perscription Drug Monitoring	458,820	0	0	458,820	1.70 %	
03266 Vision 21 - Systems of Care	0	0	0	0	0.00 %	
03343 Criminal History Record Improv	4,200,000	0	0	4,200,000	15.54 %	
03344 Violence Against Women Act	2,033,243	0	0	2,033,243	7.52 %	
03961 BJA Mental Health Collaberatio	0	0	0	0	0.00 %	
03962 Enf. Underage Drinking Laws	260	0	0	260	0.00 %	
03963 John R Justice Grant	6,246	0	0	6,246	0.02 %	
03288 Sexual Assault Kit Ini-BJA	0	0	0	0	0.00 %	
03298 Elder Abuse Services-Train OVW	0	0	0	0	0.00 %	
03445 NCS X Implementation	0	0	0	0	0.00 %	
03955 State Technology VOCA	0	0	0	0	0.00 %	
03956 Project Safe Neighborhoods	0	0	0	0	0.00 %	
03980 Comprehensive Opioid Abuse PGM	0	0	0	0	0.00 %	
03998 Adam Walsh Implementation	0	0	0	0	0.00 %	
03670 Coronavirus Emergency Fund	0	0	0	0	0.00 %	
Federal Special Total	\$27,028,289	\$0	\$0	\$27,028,289	41.83 %	
06033 Prison Ranch	71,932	0	0	71,932	24.89 %	
06034 MSP Institutional Industries	71,933	0	0	71,933	24.89 %	
06545 Prison Indust. Training Prog	1,254	0	0	1,254	0.43 %	
06573 MSP - Cook Chill	71,934	0	0	71,934	24.89 %	
06011 License Plate Production	71,933	0	0	71,933	24.89 %	
Proprietary Total	\$288,986	\$0	\$0	\$288,986	0.45 %	
Total All Funds	\$64,611,106	\$0	\$0	\$64,611,106		

The majority of funding for this program comes from both the general fund and federal special revenues. There is a small amount of funding for this program that comes from state special revenues, primarily from fees charged for collection of restitution from offenders. The remaining portion of funding comes from proprietary funds such as the prison ranch, industries program, cook chill operation, and license plate production.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Summary by Category								
Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	16,939,741	16,939,741	33,879,482	93.88 %	30,102,336	30,102,336	60,204,672	93.18 %
SWPL Adjustments	1,232,288	1,131,153	2,363,441	6.55 %	1,417,177	1,315,486	2,732,663	4.23 %
PL Adjustments	47,890	47,890	95,780	0.27 %	900,890	900,890	1,801,780	2.79 %
New Proposals	(252,067)	0	(252,067)	(0.70)%	(188,661)	60,652	(128,009)	(0.20)%
Total Budget	\$17,967,852	\$18,118,784	\$36,086,636		\$32,231,742	\$32,379,364	\$64,611,106	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments										
	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	(70,971)	5,432	142,618	77,079	0.00	(45,419)	5,467	145,685	105,733
DP 2 - Fixed Costs	0.00	1,359,736	4,278	0	1,397,941	0.00	1,229,696	3,868	0	1,264,242
DP 3 - Inflation Deflation	0.00	(8,979)	0	0	(8,979)	0.00	(5,632)	0	0	(5,632)
DP 4 - Service Now Reduction	0.00	(27,110)	0	0	(27,110)	0.00	(27,110)	0	0	(27,110)
DP 50 - SWPLA Fixed Cost Reductions	0.00	(47,498)	(153)	0	(48,864)	0.00	(47,492)	(153)	0	(48,857)
DP 6411002 - Increase Federal Special Revenue Authority	0.00	0	0	853,000	853,000	0.00	0	0	853,000	853,000
DP 6411003 - Evidence Based Practices Training (SB59) (OTO)	0.00	75,000	0	0	75,000	0.00	75,000	0	0	75,000
Grand Total All Present Law Adjustments	0.00	\$1,280,178	\$9,557	\$995,618	\$2,318,067	0.00	\$1,179,043	\$9,182	\$998,685	\$2,216,376

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

DP 2 - Fixed Costs -

The legislature approved adjustments to provide the funding to pay increases in fixed costs assessed by other agencies within state government for the services they provide. Examples include: warrant writer, motor pool, etc. The rates charged for these services are approved in the section of the budget that provides the services.

DP 3 - Inflation Deflation -

The legislature approved adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 4 - Service Now Reduction -

The legislature approved a decrease in funding because of the purchase of ServiceNow licenses and programs for the

2023 biennium.

DP 50 - SWPLA Fixed Cost Reductions -

The legislature reduced fixed costs for warehouses, storage rooms, and information technology.

DP 6411002 - Increase Federal Special Revenue Authority -

The legislature approved an increase of \$1.7 million in biennial federal special revenue authority to bring current authority levels more in line with the grant award levels received by the Montana Board of Crime Control (MBCC) annually. MBCC receives, on average, \$11.5 million to \$19.0 million in annual federal grant award funds to distribute to agencies and organizations within the State of Montana.

DP 6411003 - Evidence Based Practices Training (SB59) (OTO) -

The legislature approved increasing general fund as one-time-only for core correctional practices (CCP) training and continued training for staff in the correctional program checklist (CPC) and the CPC group assessment (CPCGA).

New Proposals

The New Proposals table shows new changes to spending

New Proposals	Fiscal 2022					Fiscal 2023				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 52 - Reduce State Special Revenue	0.00	0	(4,830)	0	(4,830)	0.00	0	(4,830)	0	(4,830)
DP 107 - Director's Office Contingency	0.00	0	0	0	0	0.00	0	0	0	0
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(252,067)	0	0	(252,067)	0.00	0	0	0	0
DP 6411001 - Federal Grants Accountant	1.00	0	0	68,236	68,236	1.00	0	0	65,482	65,482
Total	1.00	(\$252,067)	(\$4,830)	\$68,236	(\$188,661)	1.00	\$0	(\$4,830)	\$65,482	\$60,652

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 52 - Reduce State Special Revenue -

The legislature approved a reduction in state special revenue of \$4,830 in FY 2022 and \$4,830 in FY 2023.

DP 107 - Director's Office Contingency -

The legislature approved contingency funding in the Director's Office of \$1.6 million in FY 2022 and \$1.6 million in FY 2023. The Director's Office contingency funding may be expended only after the budget director certifies that county jail holds are maintained at a monthly average of 250 or less each month of the biennium beginning on July 1, 2021. Funds will be certified on a monthly basis by the budget director. Adjustments to the budget result in the overall funding as shown in the present law table reflected as \$0.

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings

generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6411001 - Federal Grants Accountant -

The legislature approved 1.00 FTE for a federal grant accountant to examine, analyze, and interpret accounting records to prepare financial statements in accordance with federal and state special revenue grant programs from funding administered by the Montana Board of Crime Control. The cost of the FTE will come from federal special revenue funds. The amount includes the salary, benefits, new employee office package, and computer equipment.

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	34,164,605	37,006,819	2,842,214	8.32 %
Operating Expenses	118,017,384	124,090,557	6,073,173	5.15 %
Transfers	6,250	12,500	6,250	100.00 %
Debt Service	96,470	96,470	0	0.00 %
Total Expenditures	\$152,284,709	\$161,206,346	\$8,921,637	5.86 %
General Fund	150,038,136	158,958,408	8,920,272	5.95 %
State/Other Special Rev. Funds	2,246,573	2,247,938	1,365	0.06 %
Total Funds	\$152,284,709	\$161,206,346	\$8,921,637	5.86 %
Total Ongoing	\$152,284,709	\$161,751,005	\$9,466,296	6.22 %
Total OTO	\$0	(\$544,659)	(\$544,659)	100.00 %

Program Description

The Probation and Parole Division (PPD) includes probation and parole, intensive and enhanced supervision programs, male and female community corrections programs that include: chemical dependency treatment programs, DUI treatment facilities, methamphetamine treatment facilities, assessment, sanction and revocation centers, and various other prison diversion programs. The department contracts with nonprofit corporations in Great Falls, Missoula, Billings, Bozeman, Butte, and Helena for prerelease services.

Program Highlights

**Probation and Parole Division
Major Budget Highlights**

The Probation and Parole Division's 2023 biennium budget is 5.9% or \$8.9 million higher than the 2021 biennium budget. Significant changes include:

- An increase of approximately \$0.8 million in general fund over the biennium for 5.00 FTE for probation and parole officers and 2.00 FTE for pre-sentence investigation writers
- An increase of approximately \$1.0 million over the biennium, the majority in general fund, for provider rates for nonprofit community corrections as restricted
- An increase of about \$504,000 in general fund for 3.00 FTE for probation and parole officers
- An increase of about \$226,000 over the biennium in general fund for 2.00 FTE for presentence investigation writers
- An increase of approximately \$396,000 in general fund for 2.50 FTE for contract managers for contract facilities
- A reduction of approximately \$545,000 in general fund in FY 2022 for the eliminated state share holiday holiday two-month group benefit contribution as one-time-only
- A reduction of about \$95,000 in general fund over the biennium for ServiceNow
- An increase of approximately \$34,000 in general fund over the biennium for overtime

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	251.50	251.50	266.00	266.00
Personal Services	15,486,654	15,780,093	18,384,512	18,209,389	18,797,430
Operating Expenses	56,391,534	56,464,862	61,552,522	62,056,680	62,033,877
Transfers	0	0	6,250	6,250	6,250
Debt Service	48,235	48,235	48,235	48,235	48,235
Total Expenditures	\$71,926,423	\$72,293,190	\$79,991,519	\$80,320,554	\$80,885,792
General Fund	71,107,494	71,169,913	78,868,223	79,196,592	79,761,816
State/Other Special Rev. Funds	818,929	1,123,277	1,123,296	1,123,962	1,123,976
Total Funds	\$71,926,423	\$72,293,190	\$79,991,519	\$80,320,554	\$80,885,792
Total Ongoing	\$71,926,423	\$72,293,190	\$79,991,519	\$80,865,213	\$80,885,792
Total OTO	\$0	\$0	\$0	(\$544,659)	\$0

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 02-Probation and Parole Admin Funding by Source of Authority						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	158,958,408	0	0	158,958,408	98.61 %	
02261 P & P Supervisory Fee	2,247,938	0	0	2,247,938	100.00 %	
State Special Total	\$2,247,938	\$0	\$0	\$2,247,938	1.39 %	
03315 Misc Federal Grants	0	0	0	0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %	
Proprietary Total	\$0	\$0	\$0	\$0	0.00 %	
Total All Funds	\$161,206,346	\$0	\$0	\$161,206,346		

The majority of the program’s funding comes from the general fund. The remaining funding comes from state special revenues. These state special funds are collected from offenders who are required to pay supervision fees related to probation and parole.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	78,868,223	78,868,223	157,736,446	99.23 %	79,991,519	79,991,519	159,983,038	99.24 %
SWPL Adjustments	(613,604)	(553,019)	(1,166,623)	(0.73)%	(613,604)	(553,019)	(1,166,623)	(0.72)%
PL Adjustments	(30,167)	(30,167)	(60,334)	(0.04)%	(30,167)	(30,167)	(60,334)	(0.04)%
New Proposals	972,140	1,476,779	2,448,919	1.54 %	972,806	1,477,459	2,450,265	1.52 %
Total Budget	\$79,196,592	\$79,761,816	\$158,958,408		\$80,320,554	\$80,885,792	\$161,206,346	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	(581,560)	0	0	(581,560)	0.00	(532,921)	0	0	(532,921)
DP 3 - Inflation Deflation	0.00	(32,044)	0	0	(32,044)	0.00	(20,098)	0	0	(20,098)
DP 4 - Service Now Reduction	0.00	(47,400)	0	0	(47,400)	0.00	(47,400)	0	0	(47,400)
DP 6412005 - Program 02 - Overtime	0.00	17,233	0	0	17,233	0.00	17,233	0	0	17,233
Grand Total All Present Law Adjustments	0.00	(\$643,771)	\$0	\$0	(\$643,771)	0.00	(\$583,186)	\$0	\$0	(\$583,186)

**"Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

DP 3 - Inflation Deflation -

The legislature approved adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 4 - Service Now Reduction -

The legislature approved a decrease in funding because of the purchase of ServiceNow licenses and programs for the 2023 biennium. The operating budget is decreased by \$47,400 for FY 2022 and \$47,400 for FY 2023.

DP 6412005 - Program 02 - Overtime -

The legislature approved an increase in general fund to cover the overtime deficit for the Probation and Parole Division and Programs and Facilities Bureau.

New Proposals

The New Proposals table shows new changes to spending

New Proposals	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 207 - Jail Holds	0.00	0	0	0	0	0.00	0	0	0	0
DP 208 - P&P Officers & PSI Writers	7.00	432,598	0	0	432,598	7.00	407,223	0	0	407,223
DP 211 - Nonprofit Provider Rate Increase (Restricted)	0.00	508,498	666	0	509,164	0.00	518,668	680	0	519,348
DP 212 - 2.00 FTE - PSI Writers	2.00	118,047	0	0	118,047	2.00	108,319	0	0	108,319
DP 213 - 3.00 FTE - Probation & Parole Officers	3.00	259,559	0	0	259,559	3.00	244,334	0	0	244,334
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(544,659)	0	0	(544,659)	0.00	0	0	0	0
DP 6412001 - 2.50 FTE - Contract Managers - PFB	2.50	198,097	0	0	198,097	2.50	198,235	0	0	198,235
Total	14.50	\$972,140	\$666	\$0	\$972,806	14.50	\$1,476,779	\$680	\$0	\$1,477,459

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 207 - Jail Holds -

The legislature approved creating a line-item for jail holds for \$6,353,738 in general fund in FY 2022 and \$6,353,738 in general fund in FY 2023 in the Probation & Parole Division for the Department of Corrections.

DP 208 - P&P Officers & PSI Writers -

The legislature approved increases in general fund by \$432,598 in FY 2022 and \$407,223 in FY 2023 for the Probation and Parole Division in the Department of Corrections for personal services and operating expenses. The legislature approved increases in general fund by \$314,551 in FY 2022 and \$298,904 in FY 2023 for 5.00 FTE for probation and parole officers in the Probation and Parole Division. The legislature approved increases in general fund by \$118,047 in FY 2022 and \$108,319 in FY 2023 for 2.00 FTE for pre-sentence investigation writers in the Probation and Parole Division.

DP 211 - Nonprofit Provider Rate Increase (Restricted) -

The legislature approved increases in provider rates for nonprofit community corrections in general fund by \$508,498 in FY 2022 and \$518,668 in FY 2023 and state special revenue by \$666 in FY 2022 and \$680 in FY 2023 for personal services, operating expenses, transfers, and debt service in the Probation and Parole Division.

DP 212 - 2.00 FTE - PSI Writers -

The legislature approved increases in general fund by \$118,047 in FY 2022 and \$108,319 in FY 2023 in personal services and operating expenses for 2.00 FTE for presentence investigation writers in the Probation and Parole Division.

DP 213 - 3.00 FTE - Probation & Parole Officers -

The legislature approved increases in general fund of \$259,559 in FY 2022 and \$244,334 in FY 2023 in personal services and operating expenses for 3.00 FTE for probation and parole officers in the Probation and Parole Division.

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6412001 - 2.50 FTE - Contract Managers - PFB -

The legislature approved an additional 2.50 FTE for contract management processes related to community corrections facility contracts.

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	101,346,662	104,376,417	3,029,755	2.99 %
Operating Expenses	75,077,770	71,486,565	(3,591,205)	(4.78)%
Equipment & Intangible Assets	459,671	470,704	11,033	2.40 %
Capital Outlay	20,773	41,546	20,773	100.00 %
Benefits & Claims	524,158	979,146	454,988	86.80 %
Transfers	149,100	8,200	(140,900)	(94.50)%
Debt Service	879,348	784,348	(95,000)	(10.80)%
Total Expenditures	\$178,457,482	\$178,146,926	(\$310,556)	(0.17)%
General Fund	177,169,322	175,675,566	(1,493,756)	(0.84)%
State/Other Special Rev. Funds	1,288,160	2,471,360	1,183,200	91.85 %
Total Funds	\$178,457,482	\$178,146,926	(\$310,556)	(0.17)%
Total Ongoing	\$178,457,482	\$179,620,923	\$1,163,441	0.65 %
Total OTO	\$0	(\$1,473,997)	(\$1,473,997)	100.00 %

Program Description

The Secure Facilities Program includes the Montana State Prison (MSP), Montana Women’s Prison, Pine Hills Correctional Facility and contract bed facilities that include: Dawson County Correctional Facility, Cascade County Regional Prison, and Crossroads Correctional Center in Shelby.

Program Highlights

Secure Custody Facilities Major Budget Highlights
<p>Secure Custody Facilities' 2023 biennium budget is 0.2% or \$311,000 less than the 2021 biennium budget. Significant changes include:</p> <ul style="list-style-type: none"> • An increase of approximately \$3.8 million in general fund for overtime • An increase of approximately \$1.1million in general fund over the biennium in for-profit provider per diem increases as restricted • An increase of \$0.8 million in state special revenue to increase authority in the inmate welfare fund (IWF) • An increase of about \$0.2 million in general fund over the biennium in regional prisons per diem increases as restricted • A reduction of approximately \$1.5 million in general fund in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only • An increase of about \$0.5 million in general fund for laundry, meal, and motor vehicle maintenance repair costs • An increase of \$313,000 and 2.00 FTE in FY 2022 and FY 2023 in general fund for contract facility disciplinary officers

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	728.36	728.36	730.36	730.36
Personal Services	51,123,549	51,123,552	50,223,110	51,390,802	52,985,615
Operating Expenses	40,578,500	40,647,461	34,430,309	35,485,159	36,001,406
Equipment & Intangible Assets	306,819	306,819	152,852	317,852	152,852
Capital Outlay	0	0	20,773	20,773	20,773
Benefits & Claims	34,585	34,585	489,573	489,573	489,573
Transfers	145,000	145,000	4,100	4,100	4,100
Debt Service	486,703	487,174	392,174	392,174	392,174
Total Expenditures	\$92,675,156	\$92,744,591	\$85,712,891	\$88,100,433	\$90,046,493
General Fund	92,068,604	92,096,573	85,072,749	86,864,753	88,810,813
State/Other Special Rev. Funds	606,552	648,018	640,142	1,235,680	1,235,680
Total Funds	\$92,675,156	\$92,744,591	\$85,712,891	\$88,100,433	\$90,046,493
Total Ongoing	\$92,675,156	\$92,744,591	\$85,712,891	\$89,574,430	\$90,046,493
Total OTO	\$0	\$0	\$0	(\$1,473,997)	\$0

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 03-Secure Facilities Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	175,675,566	0	0	175,675,566	97.86 %
02033 Pine Hills Vocational Program	200,000	0	0	200,000	5.20 %
02034 Earmarked Alcohol Funds	51,046	0	0	51,046	1.33 %
02339 Inmate Welfare/Inmate Pay	200,000	0	0	200,000	5.20 %
02345 Inmate Welfare Fund	1,000,000	0	1,372,042	2,372,042	61.72 %
02355 Miscellaneous Fines and Fees	0	0	0	0	0.00 %
02916 PHS-Canteen	7,046	0	0	7,046	0.18 %
02927 PHS Donations/I & I	754,660	0	0	754,660	19.64 %
02970 Juvenile Plcmnt Cost of Care	258,608	0	0	258,608	6.73 %
State Special Total	\$2,471,360	\$0	\$1,372,042	\$3,843,402	2.14 %
03089 PHS-School Foods	0	0	0	0	0.00 %
03099 PHS-ESEA Title I	0	0	0	0	0.00 %
03315 Misc Federal Grants	0	0	0	0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
Proprietary Total	\$0	\$0	\$0	\$0	0.00 %
Total All Funds	\$178,146,926	\$0	\$1,372,042	\$179,518,968	

General fund makes up nearly all of the division’s funding. The remaining funding is made up of state special revenues. The inmate welfare state special revenue fund is used to fund welfare activities for inmates and is comprised of the sales of contraband and confiscated items, as well as proceeds from inmate canteen purchases from the state prison. A little over half of the state special revenue for the inmate welfare fund comes from statutory appropriations. Parental contributions toward the costs of care and interest and income related to Pine Hills school lands primarily make up additional state special revenue and are used for additional support related to direct and non-direct care costs in the Pine Hills Correctional Facility.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	85,072,749	85,072,749	170,145,498	96.85 %	85,712,891	85,712,891	171,425,782	96.23 %
SWPL Adjustments	458,084	584,111	1,042,195	0.59 %	458,084	584,111	1,042,195	0.58 %
PL Adjustments	2,273,176	2,087,676	4,360,852	2.48 %	2,873,176	2,687,676	5,560,852	3.12 %
New Proposals	(939,256)	1,066,277	127,021	0.07 %	(943,718)	1,061,815	118,097	0.07 %
Total Budget	\$86,864,753	\$88,810,813	\$175,675,566		\$88,100,433	\$90,046,493	\$178,146,926	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	-----Fiscal 2022-----				-----Fiscal 2023-----					
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	472,291	0	0	472,291	0.00	593,020	0	0	593,020
DP 3 - Inflation Deflation	0.00	(14,207)	0	0	(14,207)	0.00	(8,909)	0	0	(8,909)
DP 4 - Service Now Reduction	0.00	(129,498)	0	0	(129,498)	0.00	(129,498)	0	0	(129,498)
DP 6413001 - Increase Laundry, Meal, and MVM Repair Costs	0.00	243,636	0	0	243,636	0.00	243,636	0	0	243,636
DP 6413004 - CSRT Training, Supplies & Equipment	0.00	75,500	0	0	75,500	0.00	55,000	0	0	55,000
DP 6413005 - Facility Maintenance Equipment Replacement	0.00	165,000	0	0	165,000	0.00	0	0	0	0
DP 6413008 - Increase Inmate Workers Maintenance Positions	0.00	0	100,000	0	100,000	0.00	0	100,000	0	100,000
DP 6413009 - Increased Spending Authority IWF	0.00	0	400,000	0	400,000	0.00	0	400,000	0	400,000
DP 6413011 - Increased Authority to Vocational Farm Program	0.00	0	100,000	0	100,000	0.00	0	100,000	0	100,000
DP 6413012 - Program 03 - Overtime	0.00	1,918,538	0	0	1,918,538	0.00	1,918,538	0	0	1,918,538
Grand Total All Present Law Adjustments	0.00	\$2,731,260	\$600,000	\$0	\$3,331,260	0.00	\$2,671,787	\$600,000	\$0	\$3,271,787

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

DP 3 - Inflation Deflation -

The legislature approved adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 4 - Service Now Reduction -

The legislature approved a decrease in funding because of the purchase of ServiceNow licenses and programs for the 2023 biennium. The operating budget is decreased by \$129,498 for FY 2022 and \$129,498 for FY 2023.

DP 6413001 - Increase Laundry, Meal, and MVM Repair Costs -

The legislature approved a \$0.10 per meal increase in FY 2022 and FY 2023 for the Montana State Prison, the Warm Springs Addiction, Treatment, & Change (WATCh) Program, and the Riverside Infirmary. This increase will assist the Montana Correctional Enterprises (MCE) food factory with increased operating costs that impact daily operations. This also includes a 2.0% supply fee increase in FY 2022 and FY 2023 for the Motor Vehicle Maintenance (MVM) Program.

DP 6413004 - CSRT Training, Supplies & Equipment -

The legislature approved funding for required equipment and supplies for MSP's correctional special response team (CSRT). The CSRT is trained to respond to security threats and emergency situations at the facility. This change package includes \$75,000 in FY 2022 and \$55,000 in FY 2023 for safety equipment, training on lethal and non-lethal security tactics, and supplies.

DP 6413005 - Facility Maintenance Equipment Replacement -

The legislature approved the ability of the agency to prioritize purchase of a replacement dump truck or road grader (or both) for the MSP facility within a budget of \$165,000 general fund in FY 2022.

DP 6413008 - Increase Inmate Workers Maintenance Positions -

The legislature approved an increase of the number of inmate worker positions. Increased inmate population requires additional workers to work in facility positions, including food service, maintenance, infirmary and unit maintenance. In addition, there are more extensive cleaning requirements due to COVID-19 and the need to keep common areas clean and sanitized to ensure COVID-19 and other viruses are not transmitted between inmates.

DP 6413009 - Increased Spending Authority IWF -

The legislature approved additional spending authority for the inmate welfare fund. The additional authority will be used for additional inmate worker positions, additional recreational equipment, an increase in release assistance due to a higher prison population and other items that benefit the inmate population.

DP 6413011 - Increased Authority to Vocational Farm Program -

The legislature approved increased spending authority for the newly established Vocational Farm Program at Pine Hills. The spending authority will be utilized for the farm to cover the additional cost of farm supplies.

DP 6413012 - Program 03 - Overtime -

The legislature approved funding for additional overtime costs experienced at the secure facilities. The secure facilities has been approved for \$1,918,538 in overtime costs each fiscal year of the biennium. This includes overtime at Montana State Prison, Montana Women's Prison, and Pine Hills Facility.

New Proposals

The New Proposals table shows new changes to spending

New Proposals	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 52 - Reduce State Special Revenue	0.00	0	(4,462)	0	(4,462)	0.00	0	(4,462)	0	(4,462)
DP 209 - For Profit Provider Per Diem (Restricted)	0.00	304,229	0	0	304,229	0.00	781,639	0	0	781,639
DP 210 - Regional Prison Per Diem Increase (Restricted)	0.00	67,903	0	0	67,903	0.00	132,184	0	0	132,184
DP 301 - Increase K-12 Base Aid	0.00	550	0	0	550	0.00	1,507	0	0	1,507
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(1,473,997)	0	0	(1,473,997)	0.00	0	0	0	0
DP 6413006 - 2.0 FTE - Contract Facility Disciplinary Officers	2.00	162,059	0	0	162,059	2.00	150,947	0	0	150,947
Total	2.00	(\$939,256)	(\$4,462)	\$0	(\$943,718)	2.00	\$1,066,277	(\$4,462)	\$0	\$1,061,815

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 52 - Reduce State Special Revenue -

The legislature approved a reduction in state special revenue of \$4,462 in FY 2022 and \$4,462 in FY 2023.

DP 209 - For Profit Provider Per Diem (Restricted) -

The legislature approved increases in general fund for operating expenses to support an increase in the per diem paid to the Crossroads Correctional Center in Shelby.

DP 210 - Regional Prison Per Diem Increase (Restricted) -

The legislature approved increases in general fund over the biennium for operating expenses to support a 1.5% increase in the per diem paid to the Dawson regional prison.

DP 301 - Increase K-12 Base Aid -

The legislature approved an increases general fund by \$550 in FY 2022 and \$1,507 in FY 2023 for operating expenses related to the K-12 base aid increase for Pine Hills in Secure Custody Facilities in the Department of Corrections.

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6413006 - 2.0 FTE - Contract Facility Disciplinary Officers -

The legislature authorized 2.00 FTE to provide consistent grievance and disciplinary processes at DOC contracted facilities. Crossroads Correctional Center (CCC) in Shelby would receive 1.00 FTE; 0.50 FTE for a hearing's officer position, and 0.50 FTE for a grievance coordinator position. Dawson County and Cascade County Correctional Facilities are smaller facilities and duties of grievance and hearing's officers can be combined, therefore, requiring only 0.50 FTE per facility.

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	3,754,550	4,150,833	396,283	10.55 %
Operating Expenses	6,767,749	7,263,326	495,577	7.32 %
Equipment & Intangible Assets	43,054	0	(43,054)	(100.00)%
Transfers	318,766	470,234	151,468	47.52 %
Total Expenditures	\$10,884,119	\$11,884,393	\$1,000,274	9.19 %
General Fund	4,132,435	4,432,709	300,274	7.27 %
State/Other Special Rev. Funds	6,751,684	7,451,684	700,000	10.37 %
Total Funds	\$10,884,119	\$11,884,393	\$1,000,274	9.19 %
Total Ongoing	\$10,884,119	\$11,933,456	\$1,049,337	9.64 %
Total OTO	\$0	(\$49,063)	(\$49,063)	100.00 %

Program Description

The Montana Correctional Enterprises (MCE) Industry program includes the following programs:

- Industry Program includes furniture, upholstery, print, sign, sewing, garment graphics, and laundry operations at the Montana State Prison and Montana Women's Prison facilities.
- Ranch and Dairy Operation includes range cattle, crops, feedlot, land management, a dairy milking parlor, dairy processing, heifer reproduction, and lumber processing, which are all located at the Montana State Prison facility.
- Vocational Training Program operates a motor vehicle maintenance shop and metal fabrication at the Montana State Prison facility.
- Food Factory Program prepares bulk and trayed meals, including baked goods, at the Montana State Prison facility for eight institutions in Montana.
- License Plate Program manufactures vehicle license plates at the Montana State Prison facility.
- Inmate Canteen provides offender commissary goods for all Montana correctional facilities. The commissary is located at the Montana State Prison facility.
- Education Program provides vocational training, library services and education at the Montana State Prison facility

Currently, there are no programs operating at the regional and private facilities.

Program Highlights

Montana Correctional Enterprises Major Budget Highlights
<p>Montana Correctional Enterprises' 2023 biennium budget is 9.2% or \$1.0 million higher than the 2021 biennium budget. Significant changes include:</p> <ul style="list-style-type: none"> • An increase of approximately \$240,000 in general fund over the biennium for statewide present law adjustments in personal services • An increase of \$700,000 in state special revenue over the biennium for increased spending authority to cover the costs of commissary items purchased by inmates • An increase of about \$21,000 in general fund for overtime • A reduction of approximately \$49,000 in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	27.50	27.50	27.50	27.50
Personal Services	1,785,056	1,785,054	1,969,496	2,048,705	2,102,128
Operating Expenses	3,486,087	3,486,086	3,281,663	3,631,663	3,631,663
Equipment & Intangible Assets	43,054	43,054	0	0	0
Transfers	83,649	83,649	235,117	235,117	235,117
Total Expenditures	\$5,397,846	\$5,397,843	\$5,486,276	\$5,915,485	\$5,968,908
General Fund	2,022,004	2,022,001	2,110,434	2,189,643	2,243,066
State/Other Special Rev. Funds	3,375,842	3,375,842	3,375,842	3,725,842	3,725,842
Total Funds	\$5,397,846	\$5,397,843	\$5,486,276	\$5,915,485	\$5,968,908
Total Ongoing	\$5,397,846	\$5,397,843	\$5,486,276	\$5,964,548	\$5,968,908
Total OTO	\$0	\$0	\$0	(\$49,063)	\$0

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 04-Montana Correctional Enterprises Funding by Source of Authority						
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds	
01100 General Fund	4,432,709	0	0	4,432,709	9.40 %	
02917 MSP Canteen Revolving Acct	7,451,684	0	0	7,451,684	100.00 %	
State Special Total	\$7,451,684	\$0	\$0	\$7,451,684	15.80 %	
03099 PHS-ESEA Title I	0	0	0	0	0.00 %	
03315 Misc Federal Grants	0	0	0	0	0.00 %	
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %	
06033 Prison Ranch	0	9,590,880	0	9,590,880	27.20 %	
06034 MSP Institutional Industries	0	9,000,580	0	9,000,580	25.52 %	
06545 Prison Indust. Training Prog	0	1,438,745	0	1,438,745	4.08 %	
06573 MSP - Cook Chill	0	10,456,179	0	10,456,179	29.65 %	
06011 License Plate Production	0	4,777,395	0	4,777,395	13.55 %	
Proprietary Total	\$0	\$35,263,779	\$0	\$35,263,779	74.79 %	
Total All Funds	\$11,884,393	\$35,263,779	\$0	\$47,148,172		

General fund and state special revenue are both sources of the division’s HB 2 funding while non-budgeted proprietary funds make up the remaining funding. The primary use of general fund is for personal services related to the inmate canteen and inmate vocational education functions. Non-budgeted proprietary funds such as license plate productions, prison ranch, and cook chill operations make up the largest portion of funding. Remaining program funding is received through state special revenue from the inmate canteen state special service fund. Revenues are derived from the sale of products to inmates and are paid by inmates through inmate wages and money received from family members.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	2,110,434	2,110,434	4,220,868	95.22 %	5,486,276	5,486,276	10,972,552	92.33 %
SWPL Adjustments	117,872	122,232	240,104	5.42 %	117,872	122,232	240,104	2.02 %
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	(38,663)	10,400	(28,263)	(0.64)%	311,337	360,400	671,737	5.65 %
Total Budget	\$2,189,643	\$2,243,066	\$4,432,709		\$5,915,485	\$5,968,908	\$11,884,393	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	117,872	0	0	117,872	0.00	122,232	0	0	122,232
Grand Total All Present Law Adjustments	0.00	\$117,872	\$0	\$0	\$117,872	0.00	\$122,232	\$0	\$0	\$122,232

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

New Proposals

The New Proposals table shows new changes to spending

New Proposals	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(49,063)	0	0	(49,063)	0.00	0	0	0	0
DP 6414001 - Increased Spending Authority in Canteen	0.00	0	350,000	0	350,000	0.00	0	350,000	0	350,000
DP 6414003 - Program 04 - Overtime	0.00	10,400	0	0	10,400	0.00	10,400	0	0	10,400
Total	0.00	(\$38,663)	\$350,000	\$0	\$311,337	0.00	\$10,400	\$350,000	\$0	\$360,400

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6414001 - Increased Spending Authority in Canteen -

The legislature approved spending authority to cover the costs of commissary items purchased by inmates. Authority will only be used if there is adequate cash flow and if it is needed to purchase additional commissary items ordered by inmates in Montana owned and contracted correctional facilities.

DP 6414003 - Program 04 - Overtime -

The legislature approved \$10,400 each fiscal year to cover overtime costs in the HB 2 portion of the division.

Other Issues

MSP Institutional Industries – Fund 06034

Expenses

Personal service expenses are used to fund 21.13 FTE. Operating expenses make up the largest portion of expenditures and are mostly used for items such as merchandise, sewing/embroidered clothing, manufacturing hardwood/plywood, and shop supplies.

Revenues

The Industries Program derives revenues from the sale of products (primarily furniture) and services such as laundry. Prices for manufactured products are set utilizing current market values and take into account cost of materials, overhead, and capital outlay.

Funding Sources

Some revenue received by the program comes indirectly from the state’s general fund and other state special revenue and proprietary funds due to large portions of revenues resulting from business done with agencies statewide. These funds come in undeterminable amounts.

Proprietary Rates

Revenues for all industries programs are based on customer orders, inventory levels, available customer budgets and customer satisfaction. Although the Industries Program is an enterprise fund, the agency has historically requested a rate approval for laundry, as the rate directly affects several customers who are general funded. The legislature approved a \$.08 per pound rate increase for the 2023 biennium in conjunction with the long-range building maintenance project to replace the tunnel washer, conveyor system and associated equipment. The tunnel washer was purchased in 1995 and has gone past its useful life. The \$.08 increase will pay for the debt service associated with the equipment replacement.

Request Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Actuals	Actuals	Approved	Approved
	FY 20	FY 21	FY 22	FY 23
Fee Description:				
Cost Per Pound Laundry Services	\$ 0.60	\$ 0.60	\$ 0.68	\$ 0.68
Delivery Charge per Pound	\$ -	\$ -	\$ -	\$ -
Montana Development Center	\$ 0.05	\$ 0.05	\$ -	\$ -
Riverside Youth Correctional Facility	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05
Montana Law Enforcement Academy	\$ 0.15	\$ 0.15	\$ 0.15	\$ 0.15
Montana Chemical Dependency Corp	\$ 0.04	\$ 0.04	\$ 0.04	\$ 0.04
START Program	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01
Montana State Hospital	\$ -	\$ -	\$ -	\$ -
University of Montana	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20
Calculated at 67.50 per shared round trip				
The laundry is a small part of the Industries Enterprise Fund operation. It is not an actual internal service fund. MCE requests rate approval for this operation to allow the general fund customers to request the required appropriation to cover any additional rate increase.				

The rates approved by the legislature are the maximum the program may charge during the biennium. They are not the rates the program must charge.

MCE Food Factory – Fund 06573

Expenses

Personal service expenses are used to fund 22.00 FTE. Operating expenses make up the majority of expenses and are primarily used for bulk food items to sell and to prepare tray meals.

Revenues

The food factory sells bulk food items and tray meals to customers to obtain revenue.

Funding Sources

Revenues from MSP, the food factory’s largest customer, come from the general fund.

Proprietary Rates

Rates are based on the cost of raw materials, supplies, and other operating expenses. The legislature adopted a \$0.10 increase

on base tray hot/cold, base tray hot, detention center trays, and a \$0.04 increase on accessory packages in the 2023 biennium. The legislature approved the rates shown for the Food Service Program.

Request Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Actuals 2020	Actuals 2021	Approved 2022	Approved 2023
Tray Meal Prices to all customers				
Base Tray-hot/cold	\$ 2.35	\$ 2.35	\$ 2.45	\$ 2.45
Base Tray-hot	\$ 1.22	\$ 1.22	\$ 1.32	\$ 1.32
Detention Center Trays	\$ 2.95	\$ 2.95	\$ 3.05	\$ 3.05
Accessory Package	\$ 0.16	\$ 0.16	\$ 0.20	\$ 0.20
Delivery Charge Per Trayed Meal				
Delivery charge per mile	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
Delivery charge per hour	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Spoilage percentage to all bulk customers	5%	5%	5%	5%
Overhead Charges				
Montana State Prison	90%	90%	90%	90%
Montana State Hospital	10%	10%	10%	10%
Treasure State Correctional Training	0%	0%	0%	0%

Note: Bulk food is sold at cost, with a spoilage percentage added on and an overhead charge to cover operating expenses. Overhead charge is based on historical costs and volume of sales to the customer, as a percentage of overall food costs. Delivery is based on actual delivery costs.

The rates approved by the legislature are the maximum the program may charge during the biennium. They are not the rates the program must charge.

Vocational Education (Industries Training) – Fund 06545

Expenses

Expenses include personal service funding for 24.50 FTE as well as various parts to perform repairs and operating costs associated with the various programs.

Revenues

Revenues are derived primarily through repair, maintenance, and restoration work on customer vehicles and equipment, as well as, the sale of products and services in the welding, machining, and metal programs.

Funding Sources

Primary funding supporting payment for services are the ranch proprietary and general funds. Both of these funds support the MSP and are associated with large portions of revenue for the program.

Proprietary Rates

Motor vehicle maintenance rates are based on the costs of parts and a supply charge to cover consumable supplies for auto repairs and labor to perform tasks. The labor charge is based on the cost of civilian and inmate labor and program overhead. There was no request for labor rate increases for the 2023 biennium. The legislature approved the rates shown for the Vocational Education Program.

Request Rates for Internal Service or Enterprise Funds				
Fee/Rate Information				
	Actuals FY 20	Actuals FY 21	Approved FY 22	Approved FY 22
Fee Description:				
Labor Charge/hour	\$ 28.45	\$ 28.45	\$ 28.45	\$ 28.45
Supply fee as a percentage of actual cost of parts	8%	8%	10%	10%
Note: Parts are sold at cost				

The rates approved by the legislature are the maximum the program may charge during the biennium. They are not the rates the program must charge.

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	23,161,615	24,599,879	1,438,264	6.21 %
Operating Expenses	27,106,497	29,347,876	2,241,379	8.27 %
Equipment & Intangible Assets	21,099	0	(21,099)	(100.00)%
Debt Service	41,754	41,754	0	0.00 %
Total Expenditures	\$50,330,965	\$53,989,509	\$3,658,544	7.27 %
General Fund	49,913,165	53,989,509	4,076,344	8.17 %
State/Other Special Rev. Funds	417,800	0	(417,800)	(100.00)%
Total Funds	\$50,330,965	\$53,989,509	\$3,658,544	7.27 %
Total Ongoing	\$50,330,965	\$54,259,904	\$3,928,939	7.81 %
Total OTO	\$0	(\$270,395)	(\$270,395)	100.00 %

Program Description

The Clinical Services Division (CSD) provides medical, dental, and mental health staff at the Montana State Prison, Boulder Infirmary, Montana Women's Prison (MWP), and Pine Hills Correctional Facility. In addition, CSD oversees medical, dental, and mental health services at contracted facilities as specified in the facilities' contracts with DOC. CSD also works with a third-party administrator to oversee all claims submitted by outside medical providers. CSD oversees the health services pre-authorization process and provides education to contracted facilities with regard to medical issues. CSD tracks and ensures Medicaid reimbursement for DOC's Medicaid-eligible inmates.

Program Highlights

Clinical Services Division Major Budget Highlights
<p>Clinical Services Divisions' 2023 biennium budget is 7.3% or \$3.7 million higher than the 2021 biennium budget. Significant changes include:</p> <ul style="list-style-type: none"> • An increase of approximately \$0.8 million in general fund and 5.00 FTE over the biennium for additional medical and mental health services • An increase of approximately \$2.6 million over the biennium in general fund for hepatitis C treatment • An increase of about \$127,000 in general fund for overtime • A reduction of approximately \$418,000 in state special revenue over the biennium • A reduction of about \$270,000 in general fund in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	134.00	134.00	139.00	139.00
Personal Services	10,715,730	10,769,010	12,392,605	12,149,496	12,450,383
Operating Expenses	10,973,575	13,481,300	13,625,197	14,682,101	14,665,775
Equipment & Intangible Assets	21,099	21,099	0	0	0
Debt Service	20,877	20,877	20,877	20,877	20,877
Total Expenditures	\$21,731,281	\$24,292,286	\$26,038,679	\$26,852,474	\$27,137,035
General Fund	21,731,281	24,083,386	25,829,779	26,852,474	27,137,035
State/Other Special Rev. Funds	0	208,900	208,900	0	0
Total Funds	\$21,731,281	\$24,292,286	\$26,038,679	\$26,852,474	\$27,137,035
Total Ongoing	\$21,731,281	\$24,292,286	\$26,038,679	\$27,122,869	\$27,137,035
Total OTO	\$0	\$0	\$0	(\$270,395)	\$0

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 06-Clinical Services Division Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	53,989,509	0	0	53,989,509	100.00 %
02355 Miscellaneous Fines and Fees	0	0	0	0	0.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
Proprietary Total	\$0	\$0	\$0	\$0	0.00 %
Total All Funds	\$53,989,509	\$0	\$0	\$53,989,509	

General fund provides all of the division’s funding.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	25,829,779	25,829,779	51,659,558	95.68 %	26,038,679	26,038,679	52,077,358	96.46 %
SWPL Adjustments	(423,111)	(392,421)	(815,532)	(1.51)%	(423,111)	(392,421)	(815,532)	(1.51)%
PL Adjustments	34,315	34,315	68,630	0.13 %	34,315	34,315	68,630	0.13 %
New Proposals	1,411,491	1,665,362	3,076,853	5.70 %	1,202,591	1,456,462	2,659,053	4.93 %
Total Budget	\$26,852,474	\$27,137,035	\$53,989,509		\$26,852,474	\$27,137,035	\$53,989,509	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide

Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	(421,837)	0	0	(421,837)	0.00	(391,622)	0	0	(391,622)
DP 3 - Inflation Deflation	0.00	(1,274)	0	0	(1,274)	0.00	(799)	0	0	(799)
DP 4 - Service Now Reduction	0.00	(29,248)	0	0	(29,248)	0.00	(29,248)	0	0	(29,248)
DP 6416003 - Program 06 - Overtime	0.00	63,563	0	0	63,563	0.00	63,563	0	0	63,563
Grand Total All Present Law Adjustments	0.00	(\$388,796)	\$0	\$0	(\$388,796)	0.00	(\$358,106)	\$0	\$0	(\$358,106)

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

DP 3 - Inflation Deflation -

The legislature approved adjustments to reflect budgetary changes generated from the application of inflation and deflation factors to specific expenditure accounts. Affected accounts include food, postage, gasoline, and others.

DP 4 - Service Now Reduction -

The legislature approved a decrease in funding because of the purchase of ServiceNow licenses and programs for the 2023 biennium.

DP 6416003 - Program 06 - Overtime -

The legislature approved \$63,563 per fiscal year to meet overtime costs.

New Proposals

The New Proposals table shows new changes to spending

	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 52 - Reduce State Special Revenue	0.00	0	(208,900)	0	(208,900)	0.00	0	(208,900)	0	(208,900)
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(270,395)	0	0	(270,395)	0.00	0	0	0	0
DP 6416001 - Hepatitis C Treatment Requirements	0.00	1,279,524	0	0	1,279,524	0.00	1,279,524	0	0	1,279,524
DP 6416002 - Additional Medical & Mental Health Services	5.00	402,362	0	0	402,362	5.00	385,838	0	0	385,838
Total	5.00	\$1,411,491	(\$208,900)	\$0	\$1,202,591	5.00	\$1,665,362	(\$208,900)	\$0	\$1,456,462

**Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 52 - Reduce State Special Revenue -

The legislature approved a reduction in state special revenue in \$208,900 in FY 2022 and \$208,900 in FY 2023.

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6416001 - Hepatitis C Treatment Requirements -

The legislature approved an increase in funding to provide hepatitis C treatment to all HCV+ offenders located in secure facilities.

DP 6416002 - Additional Medical & Mental Health Services -

The legislature approved 5.00 FTE to assist with medical, mental health and addiction counseling at the Montana State Prison. The authorized FTE are for additional medical and mental health services staff in the following areas: 2.00 FTE for nursing, 1.00 FTE for medical records, 1.00 FTE for a licensed addiction counselor, and 1.00 FTE for a mental health therapist.

Program Budget Comparison

The following table compares the 2021 biennium appropriated budget and the 2023 biennium adopted budget by type of expenditure and source of funding.

Program Budget Comparison				
Budget Item	Appropriated Budget 20-21	Legislative Budget 22-23	Biennium Change	Biennium % Change
Personal Services	1,733,845	1,855,688	121,843	7.03 %
Operating Expenses	267,306	371,105	103,799	38.83 %
Total Expenditures	\$2,001,151	\$2,226,793	\$225,642	11.28 %
General Fund	2,001,151	2,226,793	225,642	11.28 %
Total Funds	\$2,001,151	\$2,226,793	\$225,642	11.28 %
Total Ongoing	\$2,001,151	\$2,245,638	\$244,487	12.22 %
Total OTO	\$0	(\$18,845)	(\$18,845)	100.00 %

Program Description

The Board of Pardons and Parole, as an essential part of the criminal justice process, serves all Montana citizens by administering a parole system that is balanced with public safety, offender accountability and rehabilitation, as well as protecting the interests of victims and communities, with the goal of successfully reintegrating merited offenders back into society through a reentry process.

Program Highlights

<p>Board of Pardons and Parole Major Budget Highlights</p>
<p>The Board of Pardons and Parole's 2023 biennium budget is 11.3% or \$226,000 higher than the 2021 biennium budget. Significant changes include:</p> <ul style="list-style-type: none"> • An increase of approximately \$226,000 in general fund over the biennium and 1.00 FTE for a program manager • A reduction of approximately \$19,000 in general fund in FY 2022 for the eliminated state share holiday two-month group benefit contribution as one-time-only

Program Actuals and Budget Comparison

The following table compares FY 2020 actual expenditures to the 2021 biennium appropriated budget and the 2023 biennium adopted budget by year, type of expenditure, and source of funding.

Program Actuals and Budget Comparison					
Budget Item	Actuals Fiscal 2020	Approp. Fiscal 2020	Approp. Fiscal 2021	Legislative Fiscal 2022	Legislative Fiscal 2023
FTE	0.00	9.00	9.00	10.00	10.00
Personal Services	829,976	829,977	903,868	915,646	940,042
Operating Expenses	82,600	83,153	184,153	186,952	184,153
Total Expenditures	\$912,576	\$913,130	\$1,088,021	\$1,102,598	\$1,124,195
General Fund	912,576	913,130	1,088,021	1,102,598	1,124,195
Total Funds	\$912,576	\$913,130	\$1,088,021	\$1,102,598	\$1,124,195
Total Ongoing	\$912,576	\$913,130	\$1,088,021	\$1,121,443	\$1,124,195
Total OTO	\$0	\$0	\$0	(\$18,845)	\$0

Funding

The following table shows adopted program funding by source of authority.

Department of Corrections, 07-Board of Pardons and Parole Funding by Source of Authority					
Funds	HB2	Non-Budgeted Proprietary	Statutory Appropriation	Total All Sources	% Total All Funds
01100 General Fund	2,226,793	0	0	2,226,793	100.00 %
State Special Total	\$0	\$0	\$0	\$0	0.00 %
Federal Special Total	\$0	\$0	\$0	\$0	0.00 %
Proprietary Total	\$0	\$0	\$0	\$0	0.00 %
Total All Funds	\$2,226,793	\$0	\$0	\$2,226,793	

General fund provides all of the division’s funding.

Budget Summary by Category

The following table summarizes the total budget by base, present law adjustments, and new proposals. For a description of these categories, please see the [glossary](#).

Budget Item	-----General Fund-----				-----Total Funds-----			
	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget	Budget Fiscal 2022	Budget Fiscal 2023	Biennium Fiscal 22-23	Percent of Budget
2021 Base Budget	1,088,021	1,088,021	2,176,042	97.72 %	1,088,021	1,088,021	2,176,042	97.72 %
SWPL Adjustments	(81,097)	(75,631)	(156,728)	(7.04)%	(81,097)	(75,631)	(156,728)	(7.04)%
PL Adjustments	0	0	0	0.00 %	0	0	0	0.00 %
New Proposals	95,674	111,805	207,479	9.32 %	95,674	111,805	207,479	9.32 %
Total Budget	\$1,102,598	\$1,124,195	\$2,226,793		\$1,102,598	\$1,124,195	\$2,226,793	

Present Law Adjustments

The "Present Law" Adjustments table shows the changes from the base appropriation to the adopted budget. "Statewide Present Law" adjustments (DP 1, DP 2, DP 3) are standard categories of adjustments made to all agencies. Decisions on these items were applied globally to all agencies.

Present Law Adjustments	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 1 - Personal Services	0.00	(81,097)	0	0	(81,097)	0.00	(75,631)	0	0	(75,631)
DP 3 - Inflation Deflation	0.00	0	0	0	0	0.00	0	0	0	0
Grand Total All Present Law Adjustments	0.00	(\$81,097)	\$0	\$0	(\$81,097)	0.00	(\$75,631)	\$0	\$0	(\$75,631)

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 1 - Personal Services -

The legislature made adjustments to the present law personal services budget for expected changes, management decisions, and budget modifications.

New Proposals

The New Proposals table shows new changes to spending

New Proposals	-----Fiscal 2022-----					-----Fiscal 2023-----				
	FTE	General Fund	State Special	Federal Special	Total Funds	FTE	General Fund	State Special	Federal Special	Total Funds
DP 5555 - Reduce GF Budget for State Share Holiday OTO	0.00	(18,845)	0	0	(18,845)	0.00	0	0	0	0
DP 6417001 - 1.0 FTE - Program Manager	1.00	114,519	0	0	114,519	1.00	111,805	0	0	111,805
Total	1.00	\$95,674	\$0	\$0	\$95,674	1.00	\$111,805	\$0	\$0	\$111,805

***Total Funds" amount includes funding from sources other than General Fund, State Special, or Federal Special (i.e. Proprietary).

DP 5555 - Reduce GF Budget for State Share Holiday OTO -

The legislature eliminated the state share contribution to the state employee group benefit plan for two months. Reserves are used to pay benefits during the holiday. This change package removes the general fund portion of the savings generated by the suspension of the contributions. Savings from other funding sources, where applicable, remain in agency personal services budgets.

DP 6417001 - 1.0 FTE - Program Manager -

The legislature provided 1.00 FTE for a program manager to handle day-to-day operations of the board and office and supervise staff for the Board of Pardons and Parole.