

DEPARTMENT OF ADMINISTRATION

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**TO: Amy Carlson, Legislative Fiscal Analyst
Legislative Fiscal Division**

**Angus Maciver, Legislative Auditor
Legislative Audit Division**

FROM: Cody Pearce, State Accountant 

DATE: September 15, 2016

SUBJECT: Deposit Policy Exemptions

In accordance with 17-6-105, MCA, the Department of Administration has prepared the attached report regarding deposit policy exemptions.

Please contact me at extension 4609 if you have any questions regarding this report.

Attachment

CC: Shelia Hogan
Cheryl Grey
Kris Wilkinson

2017 Session Modified Deposit Schedule Report - MCA 17-6-105
 S:\SAB\Account\APFRS\LFD Reports\FY16 Reports\2017 Session Modified Deposit Schedule Report.xlsx

Prepared by:
 Date:

Bill Hall
 9/8/2014

Agency	Revenue Description	Reason For Request	Approved by DOA	Approved by BOI	Temporary/ Permanent	Date Initiated	End Date
OCH	Deposit schedule for Prior Learning Assessment web page	Deposits every 2 to 3 business days or at least once a week.	Cody Pearce	David Ewer	Permanent	5/31/2016	None
Justice	Helena exam station & Motor Vehicle Headquarters deposits	Unable to make deposits to treasury by 5:00 because of operating hours. Deposit will be done next business day.	Cody Pearce	David Ewer	Permanent	4/11/2016	None
Labor & Industry	Conference registration and training class fees	Third party will remit payment to DLI every 2 weeks.	Cody Pearce	David Ewer	Permanent	1/13/2016	None
Revenue	Property Tax reapplication per House Bill 389	Due to volume these cannot be deposited daily but next day if not, then weekly.	Cody Pearce	David Ewer	Temporary	1/4/2016	5/2/2016
Revenue	Livestock per capita fee revenue deposits	Due to volume these cannot be deposited daily but next day if not, then weekly.	Cody Pearce	David Ewer	Temporary	12/10/2015	12/17/2015
Health and Human Services	Consumer Safety Program license renewals - 11/1-1/31	Peak processing time exception. Will deposit within 3 days and all large dollar deposits on the same day.	Cody Pearce	David Ewer	Permanent	10/15/2015	None
Health and Human Services	Food and Consumer Safety Program License Renewals	Peak processing time exception. Will deposit within 3 days and all large dollar deposits on the same day.	Julie Feldman	David Ewer	Temporary	11/15/2014	1/31/2015
Board of Housing	In-House Mortgage Servicing Checks	Checks that require further actions to make them ready for deposit.	Julie Feldman	David Ewer	Permanent	1/23/2014	None
Revenue	Various Revenue Accounts	Due to volume these cannot be deposited daily but will be done weekly.	Paul Christofferson	Carroll South	Permanent	5/16/2008	None
Fish, Wildlife and Parks	Parks Account	Every other day to weekly deposits based on cash receipts and distance to banks.	Paul Christofferson	Gayle Moon	Permanent	2/1/2008	None
Fish, Wildlife and Parks	Drawing Account	Due to volume these cannot be deposited daily but will be done weekly.	Paul Christofferson	Gayle Moon	Permanent	10/12/2007	None
Fish, Wildlife and Parks	External License Providers Account	Modify requirements to follow a weekly deposit schedule.	Julie Feldman	Gayle Moon	Permanent	8/30/2007	None