

Supplemental Report
 Legislative Finance Committee
 Revised December 19, 2017

Instructions: A Supplemental Report is due anytime:

- the overall health yellow or red;
- the project is rebaselined; and/or
 - rebaselining must be approved by the State CIO
- the current phase is On-Hold or Cancelled.

Project Information	
Agency	Department of Administration
Project Title	FileNet to Perceptive Content Migration Project
Current Date	3/1/2018
Sponsor	Matt Van Syckle
Project Manager	Audrey Hinman
Overall Health	Yellow
Brief Description of Current Project Status	All customers are in production except for the Judicial Branch. Judicial has been fully migrated to the test environment.
Major Milestones Completed	All customers are in production other than the Judicial Branch and they are fully migrated to test.
Next Milestone(s)	The next and final milestone is moving the Judicial Branch into production.

List all issues, risks, scope changes, schedule changes, budget changes, etc.				
Issues and Risks	Date Identified	Planned Resolution and/or Mitigation	Schedule Impact (Weeks)	Budget Impact (Amount)
The FileNet system is no longer under maintenance and could fail.	1/1/2018	SITSD is doing daily file Extracts from FileNet and importing into Perceptive Content for the Judicial Branch, so no data would be lost if there were a failure of FileNet.	None	\$120 per week until the Judicial Branch is moved into production
Judicial Branch migration to production	1/1/2018	Judicial must identify a date they want to migrate to production.	TBD	TBD
Verify agency data conversion.	1/1/2018	SITSD is working with agencies to verify conversion data.	TBD	TBD

Add additional comments
<p>This project was reported as complete on 8/31/2017. At that time, the project completion objective was to migrate all agencies to the test environment. This occurred by 8/31/2017. SITSD is reviewing project completion criteria and will be updating the IT Project Management and Reporting Policy. This project will be considered complete once all agencies have migrated to production and are able to work in the new system with little to no issues.</p> <p>Due to the project objective change, this project was updated to reflect the current phase as executing. The revised delivery date is 3/30/2018. The overall health and risk health are yellow due to conversion data verification. The schedule health is yellow due to the pending Judicial Branch migration to production. SITSD will work with the Judicial Branch to migrate to production.</p>