

Supplemental Report
Legislative Finance Committee
Revised December 19, 2017

Instructions: A Supplemental Report is due anytime:

- the overall health yellow or red;
- the project is rebaselined; and/or
 - rebaselining must be approved by the State CIO
- the current phase is On-Hold or Cancelled.

Project Information	
Agency	Teachers' Retirement System
Project Title	M-Trust Enhancements
Current Date	2/15/2018
Sponsor	Shawn Graham
Project Manager	Jane Fournier
Overall Health	Yellow
Brief Description of Current Project Status	The project comprises fourteen enhancement packages each with its own development and delivery schedule. Two of the enhancement packages have been delivered, one is 92% complete, and two are in development.
Major Milestones Completed	Five of a total of twenty-eight major milestones have been completed and delivered.
Next Milestone(s)	Completion of the following three deliverables later this month: <ul style="list-style-type: none"> - Retired Payroll Enhancements - Release C - Online Beneficiary Designation for UAT - Annual Processing Enhancements for UAT

List all issues, risks, scope changes, schedule changes, budget changes, etc.				
Issues and Risks	Date Identified	Planned Resolution and/or Mitigation	Schedule Impact (Weeks)	Budget Impact (Amount)
Development Team Size: The size of AMA development team is limited because of the specialized business knowledge needed to work most effectively, and with least impact on TRS, to complete the enhancements making up the project scope.	1/17/2017	Schedule/Planning: Project schedule allocates development resources at 70% to allow for schedule adjustments. Acceptance: TRS accepts the risk posed by the small team because of the business advantage to TRS. Schedule is monitored weekly and corrections made where necessary.	Click or tap here to enter text.	\$0.00
TRS Team Size: TRS is a small organization with a critical mission and fiscal responsibility. Availability of business experts for project work is	1/17/2017	Schedule/Planning: Schedule plans around known workload demands. Staffing: TRS has increased staffing levels	Click or tap here to enter text.	\$0.00

sometimes limited by the business workload and staff turnover.		in order to devote resources to the project.		
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Add additional comments

The project comprises a number of enhancement packages each focusing on a different business function. Each enhancement package has its own development lifecycle of design and development, user test, and implementation. Each package is divided into two major invoice deliverables which also make up the major milestones for the project. Each deliverable represents 50% of the package and a package is only ever 0, 50, or 100 percent complete.

At the time of reporting, the project is anticipating completion of three major deliverables before the end of February 2018. These deliverables represent 8.09 percent of the project's full scope. Because TRS does not record the percent completion for a deliverable until delivery, work accomplished toward these deliverables is not reflected in the project report. However, TRS has accrued internal resource and external contractor costs for these modules which are included in the total Actual Cost. This disparity is the major contributor to the current cost performance indicator of 0.91.