

**Legislative Finance Committee
IT Project Portfolio: Supplemental Report**

Project Information	
Agency	Judicial Branch – Montana Supreme Court
Project Title	FullCourt Enterprise Statewide Case Management Upgrade
Current Date	9/18/2017
Sponsor	McLaughlin, Beth
Project Manager	Mader, Lisa
Overall Health	Yellow
Brief Description of Current Project Status	Project is in the Execution Phase. This phase has slowed with 3 of the original 4 pilot implementations still to be completed before closing. 1 pilot implementation was completed in June 2017 and the 3 remaining are scheduled for Oct 2017, Jan 2018 and Mar 2018.
Major Milestones Completed So Far	There are 20 major milestones. 12 of the major milestones have been met, 60%.
Next Milestone(s)	The remaining milestones pertain specifically to the remaining 3 pilot implementations and final acceptance of the system.

Please list scope changes.			
Title and Brief Description	Date Approved	Schedule Impact (weeks)	Budget Impact (\$ Amount)
Schedule change for 3 pilot implementations of FCE	7/1/2017	36 weeks	\$0.00 – Fixed Price Contract
Schedule change for final product acceptance	7/1/2017	12 weeks	\$0.00 – Fixed Price Contract

Please list issues and risks.			
Title and Brief Description	Date Identified	Planned Resolution	Responsible Person for Resolution
Montana specific customization, including statutory requirements not accurately functioning.	7/1/2017	Contract negotiations and vendor payment holdbacks	Lisa Mader
Customer (courts) rejection of implementation dates due to non-functional software	7/1/2017	Contract negotiations and vendor payment holdbacks	Lisa Mader
Final acceptance of statewide software	7/1/2017	3 additional installs and 2 additional months before closing of project to final acceptance.	Lisa Mader

Please add any additional comments.
In May 2017, it was discovered that the Montana specific customization necessary to meet the Clerk of District Court statutory requirements in reporting and tracking of cases in Montana was available in the FullCourt Enterprise code but not functioning accurately. The OCA moved forward with the Courts of Limited Jurisdiction pilot #1 implementation in June 2017 as the Limited Courts did not require the same functionality. The delay of the District Court implementation had a downstream effect on each of the remaining 3 pilots scoped as a part of the project as each of these 3 installs now required rescheduling. Upon discussions with the vendor and each of the automation committees involved in the project, a new schedule was identified to implement these 3 pilots. The rescheduling pushed the project end date for final acceptance to June 2018.

The OCA is in the process of preparing a contract modification to cover this schedule change and has arranged a new payment agreement with the vendor for the remaining payments of this fixed price contract.

The vendor is holding weekly status meetings with the OCA and the court regarding the single, functionally implemented pilot court and will begin weekly implementation discussions with technical staff, vendor staff, training staff and court staff throughout the next pilot implementation, scheduled for October 2017.

The following shows project milestones to completion:

OCTOBER 2017 – Flathead County District Court Implementation

- October 23rd – Training Week – Vendor Staff (lead) and OCA Staff
- October 30th – Go-Live Week 1 – Vendor Staff (lead) and OCA Staff
- November 6th – Production Week 2 – Vendor Staff (lead) and OCA Staff

NOVEMBER and DECEMBER 2017

- Pilot Court 1 and 2 Application Support – OCA Staff (Lead) and Vendor Staff as necessary
- Pilot Court 3 Implementation Preparation – Vendor Staff and OCA Staff

JANUARY 2018 – Missoula Municipal Court Implementation

- January 16th – Training Week – Vendor Staff (lead) and OCA Staff
- January 22nd – Go-Live Week 1 – Vendor Staff (lead) and OCA Staff
- January 29th – Production Week 2 – Vendor Staff (lead) and OCA Staff

FEBRUARY 2018

- Pilot Courts 1, 2 and 3 Application Support – OCA Staff (Lead) and Vendor Staff as necessary
- Pilot Court 4 Implementation Preparation – Vendor Staff and OCA Staff

MARCH 2018

- March 12th – Training Week – Vendor Staff (lead) and OCA Staff
- March 19nd – Go-Live Week 1 – Vendor Staff (lead) and OCA Staff
- March 26th – Production Week 2 – Vendor Staff (lead) and OCA Staff

APRIL, MAY, JUNE 2018

- Pilot Courts 1, 2, 3, and 4 Application Support – OCA Staff (Lead) and Vendor Staff as necessary
- OCA / Vendor Pilot Install Issues Resolution
- OCA / Vendor Project Cleanup Tasks
- OCA – Final Acceptance / Project Closing