

# TABLE OF CONTENTS

## Joint Rules (White Section)

CHAPTER 10 — Administration	
10-10. Time of meeting .....	3
10-20. Legislative day — duration .....	3
10-30. Schedules.....	3
10-40. Adjournment — recess — meeting place .....	3
10-50. Access of media — registration — decorum — sanctions.....	3
10-60. Conflict of interest.....	3
10-70. Telephone calls and internet access.....	4
10-80. Joint employees.....	4
10-85. Harassment prohibited — reporting.....	4
10-100. Legislative Services Division.....	5
10-120. Engrossing and enrolling staff — duties .....	5
10-130. Bills — sponsorship — style — format .....	6
10-140. Voting on bills — constitutional amendments ..	7
10-150. Recording and publication of voting .....	8
10-160. Journal.....	8
10-170. Journals — authentication — availability .....	9
CHAPTER 20 — Relations with Other House	
20-10. Consent for adjournment or recess .....	10
CHAPTER 30 — Committees	
30-10. Joint committee chair — exception.....	11
30-20. Voting in joint committees — exception .....	11
30-30. Conference committees — subject matter restrictions .....	11
30-40. Conference committee — enrolling .....	12
30-50. Committee consideration of general appropriation bills .....	12
30-60. Estimation of revenue.....	12
30-70. Appointment of interim committees .....	13
30-80. Appointment of committees other than standing or statutory interim committees .....	14
CHAPTER 40 — Legislation	
40-10. Amendment to state constitution.....	15
40-20. Appropriation bills — introduction in House — feed bill.....	15
40-30. Effective dates.....	15
40-40. Bill requests and introduction — limits and procedures — drafting priority — agency and committee bills.....	15
40-50. Schedules for drafting requests and bill introduction.....	18

40-60. Joint resolutions.....	19
40-65. Appropriation required for bills requesting interim studies.....	20
40-70. Bills with same purpose — vetoes .....	20
40-80. Reproduction of full statute required .....	20
40-90. Bills — original purpose .....	20
40-100. Fiscal notes.....	21
40-110. Sponsor’s fiscal note rebuttal .....	23
40-120. Substitute bills.....	23
40-130. Reading of bills.....	23
40-140. Second reading — bill reproduction.....	24
40-150. Engrossing.....	24
40-160. Enrolling.....	25
40-170. Amendment by second house .....	26
40-180. Final action on a bill.....	26
40-190. Transmittal of bills between houses — referral — hearing.....	26
40-200. Transmittal deadlines — two-thirds vote requirement.....	26
40-210. Governor’s veto.....	28
40-220. Response to Governor’s veto.....	28
40-230. Governor’s recommendations for amendment — procedure .....	28
<b>CHAPTER 60 — Rules</b>	
60-05. Source and precedent of legislative rules of the Montana Legislature .....	30
60-10. Suspension of joint rule — change in rules .....	30
60-20. Reference to Mason’s Manual .....	30
60-30. Publication and distribution of joint rules .....	31
60-40. Tenure of joint rules .....	31
<b>Senate Rules</b> (Pink Section)	
<b>CHAPTER 1 — Administration</b>	
S10-10. Officers of the Senate .....	35
S10-20. Term of office.....	35
S10-30. President, President pro tempore, and other officers.....	35
S10-40. Voting by presiding officer .....	35
S10-50. Presiding officer and duties.....	35
S10-60. Succession .....	36
S10-70. President-elect .....	36
S10-80. Legislative Administration Committee duties.....	36
S10-90. Majority Leader .....	37
S10-100. Majority Whip.....	37
S10-110. Minority Leader.....	37
S10-120. Minority Whip.....	38

S10-130. Senate employees.....	38
S10-140. Secretary of the Senate and duties.....	38
S10-150. Sergeant-at-Arms duties .....	38
S10-160. Legislative aides .....	39
S10-170. Senate journal.....	39
<b>CHAPTER 2 — Decorum</b>	
S20-10. Questions of order — appeal.....	41
S20-20. Violation of rules — call to order — appeal ....	41
S20-30. Questions of privilege — restrictions .....	41
S20-40. Recognition by chair .....	42
S20-50. Floor privileges .....	42
S20-60. Communications to Senate .....	42
S20-70. Distribution of materials on floor — exception.....	42
<b>CHAPTER 3 — Committees</b>	
S30-10. Committee appointments.....	43
S30-20. Standing committees — classification.....	43
S30-40. Ex officio members — quorum .....	44
S30-50. Chair’s duties.....	44
S30-60. Meetings — notice — purpose — minutes .....	45
S30-70. Procedures — member privileges .....	46
S30-80. Public testimony — decorum — time restrictions .....	48
S30-100. Pairs prohibited — absentee or proxy voting.....	49
S30-140. Reconsideration in committee.....	49
S30-150. Committee requested legislation .....	49
S30-160. Ethics Committee .....	49
<b>CHAPTER 4 — Legislation</b>	
S40-10. Types of legislation.....	51
S40-20. Introduction — first reading.....	51
S40-30. Additional sponsors .....	52
S40-40. Reading limitations .....	52
S40-60. Scheduling for second reading.....	52
<b>CHAPTER 5 — Floor Action</b>	
S50-10. Attendance — mandatory voting — quorum ..	53
S50-20. Orders of business .....	53
S50-30. Limitations on debate.....	53
S50-40. Procedure upon offering a motion.....	54
S50-50. Precedence of motions .....	54
S50-60. Nondebatable motions .....	54
S50-70. Amending motions — restrictions .....	55
S50-80. Previous question .....	55
S50-90. Reconsideration — time restrictions .....	56
S50-95. Rerefferral .....	56
S50-100. Dividing a question — segregation excluded.....	56

S50-110. Rules for questions or bills requiring other than a majority vote .....	57
S50-120. Committee reports to Senate — reconsideration .....	57
S50-130. Conference committee — reports.....	58
S50-140. Second reading — Committee of the Whole report — segregation — rejection .....	58
S50-150. Committee of the Whole amendments .....	59
S50-160. Motions in Committee of the Whole .....	59
S50-170. Committee of the Whole — generally.....	59
S50-180. Voting on second reading — positive disposition of motions .....	59
S50-190. Third reading procedure.....	60
S50-200. Senate voting — changing a vote — objection .....	60
S50-210. Pairs .....	61
S50-220. Call of the Senate .....	61
S50-230. House amendments to Senate legislation .....	61
S50-240. Governor's amendments.....	62
S50-250. Governor's veto .....	62
<b>CHAPTER 6 — Rules</b>	
S60-10. Senate rules — amendment — adoption — suspension.....	63
S60-20. Mason's Manual of Legislative Procedure.....	63
S60-30. Joint rules superseded .....	63
<b>CHAPTER 7 — Nominations from the Governor</b>	
S70-10. Nominations.....	64
S70-20. Receiving nominations — requesting bill drafts .....	64
S70-30. Committee process separate consideration .....	64
Appendix A .....	66
<b>House Rules</b> (Green Section)	
<b>CHAPTER 1 — Administration</b>	
H10-10. House officers — definitions.....	69
H10-20. Speaker's duties .....	69
H10-30. Speaker-elect.....	70
H10-40. Speaker pro tempore duties .....	70
H10-50. Majority Leader .....	70
H10-60. Majority Whip .....	70
H10-70. Minority Leader .....	71
H10-80. Minority Whip .....	71
H10-90. Employees .....	71
H10-100. Chief Clerk's duties.....	71
H10-110. Duties of Sergeant-at-Arms.....	72
H10-120. Legislative aides .....	72

H10-140. House journal.....	73
H10-150. Votes recorded and public .....	74
H10-160. Duration of legislative day .....	74
<b>CHAPTER 2 — Decorum</b>	
H20-10. Addressing the House — recognition.....	75
H20-20. Questions of order and privilege — appeal — restrictions .....	75
H20-30. Limits on lobbying .....	75
H20-40. Admittance to the House floor.....	75
H20-50. Dilatory motions or questions — appeal.....	75
H20-60. Lobbying by employees — sanctions.....	75
H20-70. Papers distributed on desks — exception.....	75
H20-80. Violation of rules — procedure — appeal .....	75
<b>CHAPTER 3 — Committees</b>	
H30-10. House standing committees — appointments — classification.....	78
H30-20. Chairman's duties.....	79
H30-30. Quorum — officers as members .....	79
H30-40. Meetings — purpose — notice — minutes.....	79
H30-50. Procedures — absentee or proxy voting member privileges .....	79
H30-60. Public testimony — decorum — time restrictions .....	79
<b>CHAPTER 4 — Legislation</b>	
H40-10. Introduction deadlines.....	85
H40-20. House resolutions.....	85
H40-30. Cosponsors.....	85
H40-40. Introduction — receipt — messages from Senate and elected officials .....	86
H40-50. First reading — receipt of Senate legislation.....	86
H40-60. One reading per day — exception .....	86
H40-70. Referral.....	86
H40-80. Rereferral — normal progression.....	86
H40-90. Legislation withdrawn from committee.....	87
H40-100. Standing committee reports — requirement for rejection of adverse committee report.....	87
H40-110. Consent calendar procedure .....	87
H40-120. Legislation requiring other than a majority vote .....	88
H40-130. Amending House second and third reading agendas — vote requirements.....	89
H40-140. Second reading — timing — obverse vote on failed motion — status of amendments — rejection of report — segregation .....	89

H40-150. Amendments in the Committee of the Whole — timing — official records .....	90
H40-160. Motions in the Committee of the Whole — quorum required .....	90
H40-170. Limits on debate in the Committee of the Whole .....	91
H40-180. Special provisions for debate on the general appropriations bill — sections — amendments .....	92
H40-190. Engrossing .....	92
H40-200. Third reading .....	93
H40-210. Senate legislation in the House .....	93
H40-220. Senate amendments to House legislation .....	93
H40-230. Conference committee reports .....	93
H40-240. Enrolling .....	94
H40-250. Governor's amendments .....	94
H40-260. Governor's veto .....	94
CHAPTER 5 — Floor Actions	
H50-10. Attendance — excuse — call of the House .....	95
H50-20. Quorum .....	95
H50-30. Call of the House without a quorum .....	95
H50-50. Leave with cause during call of the House .....	95
H50-60. Opening and order of business .....	96
H50-70. Motions .....	96
H50-80. Limits on debate of debatable motions .....	96
H50-90. Nondebatable motions .....	97
H50-100. Questions .....	97
H50-110. Amending motions — limitations .....	97
H50-120. Substitute motions .....	97
H50-130. Withdrawing motions .....	98
H50-140. Dividing a question .....	98
H50-150. Previous question — close .....	98
H50-160. Questions requiring other than a majority vote .....	98
H50-170. Reconsideration — time restriction .....	100
H50-180. Renewing procedural motions .....	101
H50-190. Tabling .....	101
H50-200. Voting — conflict of interest — present by electronic means .....	101
H50-210. Changing a vote — consent required .....	101
H50-220. Absentee votes — restrictions .....	102
H50-230. Recess .....	102
H50-240. Adjournment for a legislative day .....	102
H50-250. Adjournment sine die .....	102
CHAPTER 6 — Motions	
H60-10. Proposal for consideration .....	103
H60-20. Nondebatable motions .....	103
H60-30. Motions allowed during debate .....	103

H60-40. Motions to adjourn or recess .....	104
H60-50. Motion to table .....	104
H60-60. Motion to postpone .....	104
H60-70. Motion to refer .....	104
H60-80. Terms of debate on motion to refer or rerefer .....	104
H60-100. Moving the previous question after a motion to table .....	105
H60-110. Standard motions .....	105
CHAPTER 7 — Rules	
H70-10. House rules — amendment — report timing .....	106
H70-20. Tenure of rules .....	106
H70-30. Suspension of rules .....	106
H70-40. Supplementary rules .....	106
H70-50. Interpreting rules — appeal .....	106
H70-60. Joint rules superseded .....	106
Appendix .....	107
Index to Rules (Ivory Section) .....	111
The Constitution of the State of Montana (Blue Section) .....	167
Index to the Constitution of the State of Montana (Blue Section) .....	211
Declaration of Independence (Gray Section) .....	233
The U.S. Constitution (Gray Section) .....	241
Index to the U.S. Constitution (Gray Section) .....	267