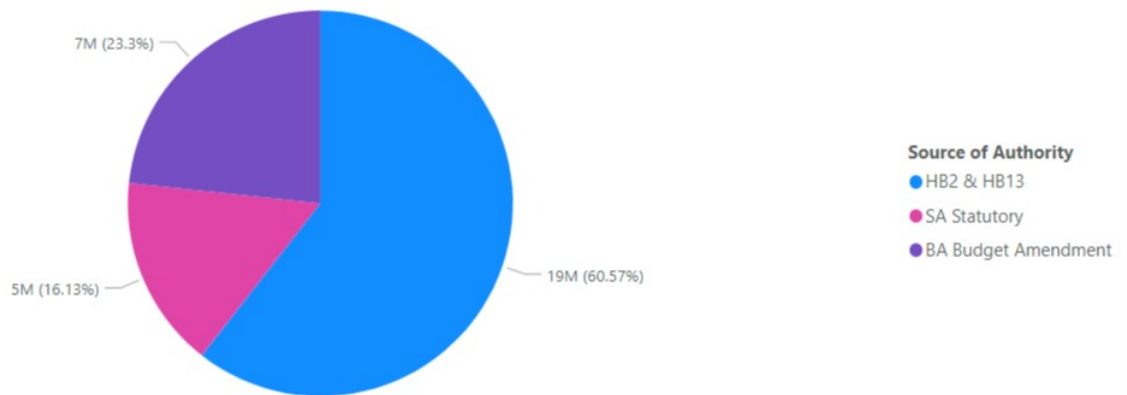


DEPARTMENT OF AGRICULTURE

TOTAL APPROPRIATION AUTHORITY

The total appropriation authority for the agency is shown in the pie chart below. HB 2 and HB 13 provide 60.6% of the total authority for this agency. All types of appropriation authority for this agency are described below, including total budget and the percent expended by source of authority.

Total Modified Budget by Source of Authority



Source of Authority	Modified Budget	Expended Budget	Percent Expended
HB2 & HB13	19,189,765	4,198,931	21.9%
SA Statutory	5,110,464	1,091,262	21.4%
BA Budget Amendment	7,383,768	907,274	12.3%
Total	31,683,997	6,197,467	19.6%

FiscalMonth

Select all

Jul

Aug

Sep

Oct

Nov

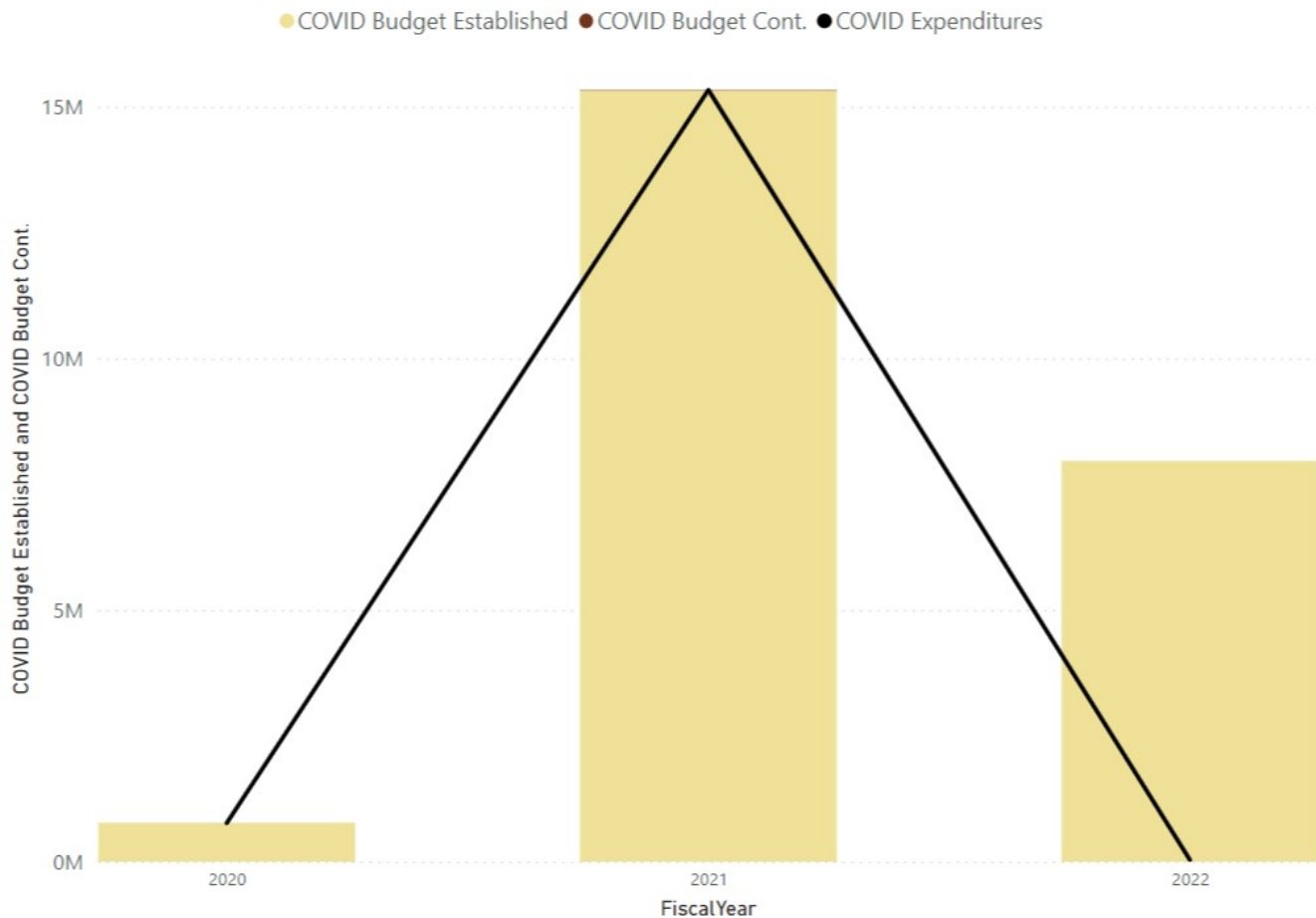
Budget Amendments

Budget amendments increased federal authority by \$7.4 million. The federal Specialty Crop Block Grant Program (SCBGP) accounted for \$6.4 million of the increase, and this appropriation was 11.5% expended. The purpose of the SCBG is to enhance the competitiveness of specialty crops. Specialty crops are defined as fruits, vegetables, tree nuts, dried fruits, horticulture, and nursery crops. The agency received a \$500,000 grant from the USDA National Institute of Food and Agriculture (NIFA) to address mental health concerns in the agriculture community. Less than 1.0% of the NIFA grant has been expended. Funding for the Food Safety Modernization Act total \$367,500 and was 42% expended. Other budget amendments include federal funds for food safety, noxious weed prevention, and marketing.

COVID-19 Authority

The following chart is provided to allow the legislature to examine the funding that is available to the agency for COVID-19 impacts. Administrative authority for CARES I and ARPA appropriations was allocated to the agency by the Governor’s Office. Administration authority is not an appropriation and thus is not included in the total appropriation authority shown on the previous page.

COVID Established Budget, COVID Continuing Budget, and COVID Expenditures by Fiscal Year



Unexpended federal CARES act funding for COVID-19 totaling \$239,937 was carried forward from FY 2021 to FY 2022.

The Montana Meat Processing Improvement Grant (\$239,937)

The federal government extended the end date for CARES Act funding to December 31, 2021. The agency carried forward \$239,937 in unexpended authority for the Montana Meat Processing Improvement Grant. This program was created to aid small and medium-sized meat processors in responding to the COVID-19 crisis through the adaptation and expansion of meat processing infrastructure and capacity in Montana.

Statutory Appropriations

Expenditures from statutory appropriations totaled \$1.1 million, of which 21.5% or \$234,100 is general fund. General fund is statutorily appropriated for the Growth Through Agriculture programs, Montana Cooperative Development Center, and food development programs. The agency expended \$356,500 from state special revenue statutorily appropriated for research and marketing programs for potatoes, pulse crops, and other agriculture development programs. The agency expended \$500,700 in proprietary revenue statutorily appropriated for hail insurance claims.

HB 2 BUDGET MODIFICATIONS

The following chart shows the HB 2 budget as passed by the legislature, including the pay plan, and the HB 2 modified budget through November 30, 2021. Net modifications to the budget include operating plan changes from one expenditure account to another, program transfers, reorganizations, and agency transfers of authority. The **positive modifications** and **negative modifications** are shown by program, expenditure account, and fund type.

Legislative Budget Compared to Modified Budget - HB 2 Only

Agency Name	Legislative Budget	Modified Budget	Net Modifications
MT Dept of Agriculture	19,189,765	19,189,765	0
AGRICULTURAL DEVELOPMENT DIV	7,765,638	7,734,664	-30,974
AGRICULTURAL SCIENCES DIVISION	9,497,985	9,451,458	-46,527
CENTRAL MANAGEMENT DIVISION	1,926,142	2,003,643	77,501
Total	19,189,765	19,189,765	0

Expenditure	Legislative Budget	Modified Budget	Net Modifications
61000 Personal Services	8,817,268	8,726,286	-90,982
62000 Operating Expenses	4,816,984	4,856,381	39,397
63000 Equipment & Intangible Assets	483,889	456,389	-27,500
66000 Grants	4,931,367	4,971,952	40,585
68000 Transfers-out	140,257	164,757	24,500
69000 Debt Service		14,000	14,000

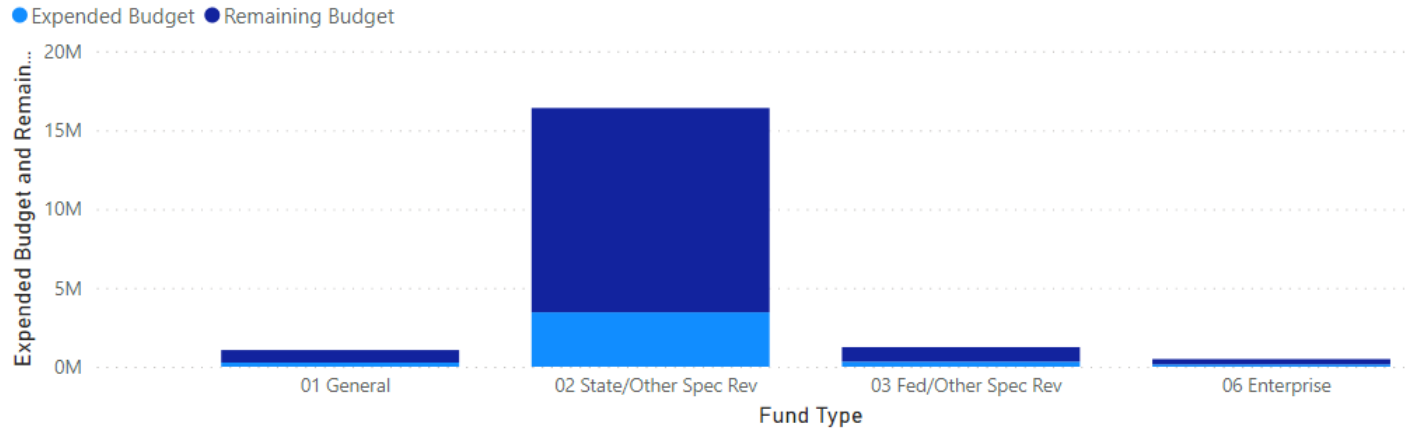
Fund Type	Legislative Budget	Modified Budget	Net Modifications
01 General	1,058,725	1,058,725	0
02 State/Other Spec Rev	16,403,060	16,403,060	0
03 Fed/Other Spec Rev	1,243,940	1,243,940	0
06 Enterprise	484,040	484,040	0

Modifications to the \$19.2 million HB 2 budget did not increase total authority. The agency moved \$77,501 in authority for personal services from the Agricultural Development and Agricultural Sciences divisions to the Central Management Division. Language in HB 2 gave the agency the authority to allocate the reduction for 1.0% vacancy savings in each year of the biennium. Changes in the operating plan moved authority of \$90,982 for personal services and \$27,500 for equipment to operating expenses, grants, transfers-out, and debt service.

HB 2 APPROPRIATION AUTHORITY

The following chart shows the appropriated budget for the agency compared to expenditures through November 30, 2021.

Expended Budget and Remaining Budget by Fund Type - HB 2 Only



Expenditure	Modified Budget	Expended Budget	Percent Expended
Personal Services	8,726,286	2,983,373	34.2%
Operating Expenses	4,856,381	1,139,103	23.5%
Equipment & Intangible Assets	456,389	33,649	7.4%
Grants	4,971,952	23,613	0.5%
Transfers-out	164,757	19,193	11.6%
Debt Service	14,000		

Program Name	Modified Budget	Expended Budget	Percent Expended
AGRICULTURAL DEVELOPMENT DIV	7,734,664	1,075,269	13.9%
AGRICULTURAL SCIENCES DIVISION	9,451,458	2,489,943	26.3%
CENTRAL MANAGEMENT DIVISION	2,003,643	633,719	31.6%
Total	19,189,765	4,198,931	21.9%

State special revenue supports 85.5% of the agencies HB 2 budget, federal sources support 6.5%, general fund 5.5%, and the remaining 2.5% is proprietary revenue.

Personal Services

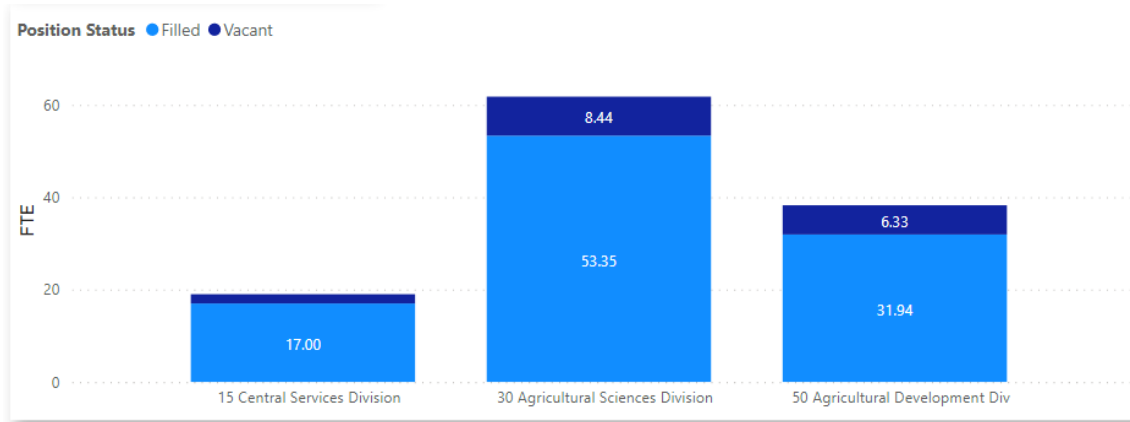
The budget for personal services was 34.2% expended through the end of November, which is 0.6% higher than the average for the three previous biennia of 33.6%.

Operating Expenses

The budget for operating expenses was 23.5% expended through November of FY 2022; during the same time period in the last three biennia, this rate has ranged between 22.9% and 31.3% with an average of 26.8%.

Personal Services

The following chart shows the filled and vacant FTE within the agency as of November 1, 2021.



Total FTE

The Department of Agriculture has 119.06 FTE funded in HB 2

- Centralized Services Division – 19.00 FTE
- Agricultural Sciences Division – 61.79 FTE
- Agricultural Development Division – 38.27 FTE

Utilization Rate

Of the total personal services hours available, the agency has utilized 84.8%. The Centralized Services Division utilization rate is 94.2%; the Agricultural Sciences Division rate is 84.5%; and the rate for the Agricultural Development Division is 81.2%. The agency has had some issues recruiting, resulting in positions being open longer. Other positions are held open to meet the 5.0% vacancy savings established in HB 2.

Vacancies

Vacant positions total 16.77 FTE. Vacant full time positions total 9.5 FTE, and part-time positions total 7.3 FTE.

Vacant full-time positions include the agency head, an accounting supervisor, scientists, claims examiners, and other technical positions. Full time positions totaling 3.50 FTE have been vacant for more than a year, the longest vacancy being four years. Vacant part-time positions include scientists, inspectors, instructors, and data entry positions. Part-time positions totaling 3.50 FTE have been vacant for more than a year, the longest vacancy being 8.5 years.

Turnover and payroll adjustments

Since July 1, seven FTE have left the agency. Four employees have left state employment; two have retired; and one person transferred to a different agency. Seven positions received increases in pay for longevity. Two positions received adjustments in pay for retention, and one position completed initial training. Combined, all pay adjustments increased the annual personnel costs by about \$11,400.

Agriculture Line Itemed Decision Packages

DP 3004 - Analytical Lab System Replacement (OTO)

The legislature approved a one-time-only appropriation of \$350,000 from state and federal sources to replace laboratory equipment at the Bozeman analytical laboratory. The funding was budgeted in the second year of the biennium.

DP 5004 - Efficiency Improvements State Grain Lab (OTO)

The legislature approved a one-time-only appropriation of \$145,900 from the general fund to purchase a laboratory inventory management system and one-time-only maintenance/safety improvements. As of November, the agency has expended 5.1% or \$7,500 of this appropriation.